



Republic of the Philippines  
**Department of Education**  
REGION III  
**SCHOOLS DIVISION OFFICE OF NUEVA ECija**

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LEARNING ACTIVITY SHEET

Oral Communication

2<sup>nd</sup> Quarter, Week 4

Name: \_\_\_\_\_ Score: \_\_\_\_\_  
Grade & Section: \_\_\_\_\_ Date: \_\_\_\_\_

Topic: Ethical Communication

MELC: Observes ethical standards in communication(EN11/12OC-IIb-4)

I. OBJECTIVES

By the end of the lesson, the learners should be able to:

1. Explain the principles of ethical communication in different contexts (EN11/12OC-If-9).
2. Apply ethical standards in communication practices in academic and real-life situations (EN11/12OC-If-9).
3. Demonstrate honesty, respect, and fairness in creating and delivering messages (EN11/12OC-If-9).

II. REVIEW/DRILL

Q2 Week 3: Overcoming Barriers in Communication

- \_\_\_\_\_ 1. Which is the best strategy to avoid language barriers in communication?
- |                                  |                                    |
|----------------------------------|------------------------------------|
| A. Avoid giving feedback         | C. Use clear and simple words      |
| B. Speak only in native language | D. Use unfamiliar technical jargon |
- \_\_\_\_\_ 2. Which practice reduces cultural barriers?
- |                                  |                          |
|----------------------------------|--------------------------|
| A. Ignoring cultural differences | C. Showing ethnocentrism |
| B. Respecting diversity          | D. Using stereotypes     |
- \_\_\_\_\_ 3. What is the role of feedback in overcoming communication barriers?
- |                                                  |                                    |
|--------------------------------------------------|------------------------------------|
| A. It checks understanding and clarifies meaning | C. It prevents two-way interaction |
| B. It discourages clarification                  | D. It avoids active participation  |
- \_\_\_\_\_ 4. Active listening is important in communication because it:
- |                                                     |                                                 |
|-----------------------------------------------------|-------------------------------------------------|
| A. Allows the listener to dominate the conversation | C. Focuses on one's own thoughts only           |
| B. Encourages misinterpretation                     | D. Helps understand the speaker's message fully |
- \_\_\_\_\_ 5. What is the best way to overcome physical barriers in communication?
- |                               |                                       |
|-------------------------------|---------------------------------------|
| A. Avoid clarifying questions | C. Improve technology and environment |
| B. Ignore audience reactions  | D. Maintain eye contact               |

III. LESSON PROPER

**Lecture on Ethical Communication:**

● **Definition**

**Ethical communication** is exchanging messages guided by moral values such as honesty, respect, fairness, and responsibility.

● **Importance**

- Builds trust and credibility
- Promotes respect among individuals
- Strengthens democratic processes and accountability
- Ensures fairness and inclusivity
- Prevents misinformation and manipulation

● **Principles of Ethical Communication**

1. **Honesty** – Be truthful, avoid lies or deception.
2. **Respect** – Value others' opinions and listen actively.
3. **Fairness** – Provide equal opportunities to share ideas.
4. **Responsibility** – Acknowledge consequences of one's words and actions.

#### IV. ACTIVITY

Students form pairs. Each pair is given a scenario (e.g., posting sensitive photos online, using another student's work, correcting a mistake in a group project).

They discuss: Is the communication ethical or unethical? Why?

#### V. ASSESSMENT

Directions: Choose the correct answer.

- \_\_\_\_\_ 1. What does ethical communication primarily emphasize?
  - A. Using complicated words
  - B. Speaking fluently
  - C. Following moral principles
  - D. Winning arguments
- \_\_\_\_\_ 2. Which of the following is an example of unethical communication?
  - A. Citing sources properly
  - B. Respecting cultural differences
  - C. Plagiarizing a speech
  - D. Listening attentively
- \_\_\_\_\_ 3. Which principle is applied when a person acknowledges the consequences of their words?
  - A. Respect
  - B. Honesty
  - C. Responsibility
  - D. Fairness
- \_\_\_\_\_ 4. A student shares another's private message in class without permission. This act is:
  - A. Ethical
  - B. Unethical
  - C. Responsible
  - D. Honest
- \_\_\_\_\_ 5. Ethical communication is important because it:
  - A. Makes us look intelligent
  - B. Builds trust and credibility
  - C. Always guarantees agreement
  - D. Avoids misunderstandings completely
- \_\_\_\_\_ 6. Which principle of ethical communication is violated when someone spreads rumors?
  - A. Fairness
  - B. Honesty
  - C. Respect
  - D. Responsibility
- \_\_\_\_\_ 7. Allowing everyone in a group to share ideas shows:
  - A. Honesty
  - B. Respect
  - C. Responsibility
  - D. Fairness
- \_\_\_\_\_ 8. Listening actively when someone speaks demonstrates:
  - A. Respect
  - B. Honesty
  - C. Responsibility
  - D. Fairness
- \_\_\_\_\_ 9. Which of the following best defines ethical communication?
  - A. Talking fluently in English
  - B. Sharing messages guided by moral values
  - C. Using persuasive words to win debates
  - D. Avoiding communication with strangers
- \_\_\_\_\_ 10. Ethical communication helps prevent:
  - A. Cooperation
  - B. Tolerance
  - C. Misinformation
  - D. Respect

#### VI. Agreement (Additional Activity)

Interview a parent, guardian, or elder about a situation where ethical communication solved a conflict.

Write a short reflection on what you learned.

#### VII. References

Commission on Higher Education (CHED) Oral Communication Curriculum Guide

DepEd Oral Communication Modules Quarter 2

Lucas, Stephen. The Art of Public Speaking

Verderber, Rudolph F. Communicate!