

Location: Burwell Elementary School Tech Room

Date: Wednesday, November 9, 2022

Time: 4:30 pm

TOPICS TO BE DISCUSSED:

I. WELCOME

II. ATTENDANCE

- a. Present Attendees
- b. Absentees

III. AGENDA APPROVAL

- a. Review Agenda
- b. Requests for Additions
- c. Vote to Approve Agenda

IV. PREVIOUS MEETING MINUTES

- a. Review Minutes
- b. Vote to Approve Minutes

V. FINANCE

- a. Review Budget & Expenditures
 - 1. Staff Birthdays- Chelsey Feeken- \$18.00
 - 2. Halloween Candy-Chelsey Feeken- \$40.00
 - 3. Halloween Candy- Amy Hughes- @\$60.00
 - 4. PAC Concessions- Rebekah Maynard- \$34.00
- b. Vote for Approval of Budget

VI. OLD BUSINESS

- a. Inside Recess Equipment/New Outside Recess Equipment
 - i. Discussion
 - ii. Final Vote- Table until December, Mr. Drake has not finished conversation with teachers.
- b. Halloween Trunk or Treat/Parade
- c. See's Candy Fundraiser
- d. Farm to Table Snacks- Kelsey Trausch
- e. Staff Getting to Know You Forms
- f. BES Future Longhorn T-shirt design contest with Ms. Heerten- Mr. Drake- Table until December, Mr. Drake has not spoken to teachers or Ms. Heerten yet.
- g. Concessions & Quilt Raffle Update- Rebekah Maynard
 - Concession 11/28/22 6:00-
 - Small Quilt Raffle 12/1/22 6:00- Rebekah Maynard
 - Calamus Court Challenge- Large Quilt Raffle 12/3 & 12/4- Rebekah Maynard
 - o Sat- 9:00-11:00
 - o Sat- 11:00-1:00
 - o Sat- 1:00-3:00
 - o Sat- 3:00-5:00
 - o Sun-TBD

Burwell Dual Wrestling-Small Quilt Raffle 12/16/22 - Rebekah Maynard

- 0 1:00-3:00
- 0 3:00-5:00
- o 5:00-7:00
- Small Quilt Raffle 1/5/23 6:00- Sara Stevenson
- Burwell Wrestling Invite-Large Quilt Raffle 1/6/23 Rebekah Maynard
 - 0 11:30-1:30-
 - 0 1:30-3:30-
 - 0 3:30-5:30-
 - o 5:30-7:30-
- Small Quilt Raffle 1/12/23 3:30- Rebekah Maynard
- Concessions 1/23/23 6:00-
- Concessions 1/26/23 6:00- Chelsea Hill

- Concessions 2/13/23 6:00-
- h. PAC Member T-Shirt orders- Rebekah Maynard
- VII. NEW BUSINESS (open to vote if motions made)
 - a. Steps Stickers- Mr. Drake- Shared by Rebekah Maynard- Table Vote until December, Mr. Drake requested for it to be put on agenda on 10/26/22 but has yet to research prices.
 - b. Book Purchases for \$5 Book Fair in Spring- Rebekah Maynard
 - i. Discussion
 - ii. Vote
 - c. PT Conference Supper #2- Chelsey Feeken
 - d. Purchase of Cash Box for events
 - i. Discussion
 - ii. Vote
 - e. Wish Lists for Teachers at Scholastic Book Fairs- Rebekah Maynard
 - i. Discussion
 - ii. Vote
 - f. Staff Celebrations for November/December
 - Birthdays
 - o Mrs. Tetchner- November 27
 - o Mrs. Swett- December 3
- VIII. OTHER ITEMS
 - a. DISCUSS ANY OTHER ITEMS OF BUSINESS
- IX. ADJOURNMENT
 - a. Presidents Adjourns Meeting
 - b. Next meeting Date_____