Datacite & Open Scholarship Cadres for Uganda

Summary of the action points to be undertaken by the Cadres as part of the implementation of open science/ open access initiatives at the respective institutions

No	Name of Institution	Librarian/ Cadre	Proposed Activities
1	Ndejje University	Nansukusa Sarah	a) Train librarians in open access and scholarship - including Open Access, open science, open data, open repositories, etc. The training shall emphasise engaging the users' community with the benefits of open access; b) Create awareness and benefits of open-access publishing among lecturers - open-access journals, open repositories, etc. c) Celebrate open access week - targeting students, lecturers, and other library users - especially the open access publishing initiatives; d) Champion the development and establishment of the Ndejje University Institutional Repository; e) Revise the library policies to include the growing roles and benefits of open access; f) Encourage library staff to invest time in scholarly writing and start writing and doing research - writing in academic journals; g) Build teams, collaborations and partnerships across the library network locally and globally - identify and build on our strengths and innovatively address the weaknesses; h) Create a blog as a communication channel for the library; i) Introduce emerging evaluation metrics in library practices - and measure the impact of library services and open access; j) Participate and contribute to the open-access journal initiative by the Cadres - https://dataciteforum.library.busitema.ac.ug/community/datacite-forum/

			k) Carry out a needs analysis for an open-access journal and prepare a business plan for the deployment of appropriate software
2	Muni University	Bosco Buruga	a) Create awareness of the Muni University Institutional Repository policy among the University Community; b) Celebrate the 2024 OA Day c) Introduce library metrics - measurement and evaluation of library activities - outputs - the collection of library statistics d) Prepare and produce periodic library reports - including a library report e) Upgrade the Dspace software to the latest but stable version f) Update the list of OA Resources and post it on the library website, OPAC and disseminate it on email
3	Uganda Management Institution	Susan Mutesi	a) Train library staff on open-access b) Introduce work timesheets for library staff as supervisory tools to monitor work and key outputs **Tasks:** i) You could look at other monitoring tools like schedules, strategic plans, performance agreements and appraisals ii) Review the action points of other Cadres and revise yours.
4	YMCA Library	Aisha Nannono	a) Identify and create awareness for open-access Journals among library users - students and staff; b) Develop and deliver training on open-access resources to the library staff; c) Periodically sensitize library users - students and staff - on open access and publishing in OAJ; d) Take initiatives to create awareness for the availability and access to open-access journals

			among students and teaching staff.
			e) Populate the Institute Institutional Repository and ensure quality and workflow for self-archiving;
			f) Improve on training by use of the EIFL resources.
5	Kyambogo University	Wangwe Isimail	a) Organise a dissemination session to share the workshop outcomes with the supervisor and peers - library staff;
			b) Champion open-access advocacy among all library users by holding sessions to educate library users about the benefits of open access, open science, and DataCite infrastructure
			c) Conduct training as a way of perfecting skills and knowledge;
			d) Implement timesheets as a supervisory tool;
			e) Use Google Sites to develop a website that profiles all staff and interlinks to other university websites;
			f) Upgrade the university IR to a better and more stable version;
			g) Explore Wikipedia projects;
			h) Customise the EIFL instructional materials and use them in all the university library training for all library users;
			i) Champion assessment and evaluation tools for the library - collect library statistics for all metrics;
			j) Advocate for Open Licensing;
			k) Initiate awareness and advocacy for open access policy;
			l) Promote the use of Creative Commons and other open licenses for scholarly works and educational materials. *Why? Open licenses enable wider dissemination and reuse of academic work, increasing its reach and impact while allowing authors to retain control over their work*
			m) Explore e-books and other e-resources, Example: OpenStax: A nonprofit organization that publishes free, peer-reviewed textbooks and other educational materials for college and university courses.
			n) Develop a Comprehensive Open Access Policy
			o) Work with institutional stakeholders to develop a robust Open Access policy. *Why? A clear policy provides guidelines and support for researchers to make their work openly accessible, aligning*

			institutional goals with Open Access standards.
6	Kampala International University	Gorrety Juma	a) Improve the design of the KIUIR and continue populating it; b) Include introductory message and background information about the repository to guide the users; c) Work on getting the policy approved since we have been operating a draft since 2018 d) Train the library staff on Open-access; e) Look out for grants to improve services in the IBML; f) and marketing it when the right time Contributing to "**Our Journal**" by writing articles comes; g) Revamp Information Literacy (IL) Training for the graduate students h) Managerially, I will do the following • Develop a library calendar; • Become more assertive in advising the chief UL;
7	Islamic University in Uganda	Kassim Serunkuuma	a) promoting Open Access initiatives among fellow library staff and researchers at the university b) championing the establishment of open open-access policy at the IUIU Library c) Champion initiatives to implement library assessment and evaluation - taking statistics from the institutional repository d) Participate in developing and contributing content for the Cadres' Journal on open-access e) upload more content on IR f) Encourage researchers to submit to the IR
8	Busitema University	Mukose Rogers	a) Engage my colleagues about the need to create more awareness of open access sources to our library users; b) Together with the Campus Librarian organize and conduct open access week c) Organise and conduct user education for the open-access databases; d) Engage in self-learning for open-access datasets and other statistical databases especially those introduce during the workshop; e) Create awareness of OA publishing among researchers; f) Continue to engage academic staff at the Faculty to submit their research publications to the IR; g) Continue collecting user statistics at the

			Science and Education Library; h) Continue to fill out the timesheet
9	LGIHE Library	Nakanwagi Julitine Bukenya	a) Prepare and present a report about the workshop to the University Management - the report shall address - what I have learnt, how I plan to implement what I have learnt, and any anticipated challenges; b) Create awareness of open-access initiatives and resources at LGIHE; c) Start to prepare to participate in the 2024 Open Access Week at our library; d) Champion the process of drafting and approval of the library policies, especially those that advocate for OA initiatives (*we do not have any policies for our library*); e) Champion initiatives to establish a University institutional repository; f) Explore initiatives to create awareness of e-resources, especially for the OA resources - this will be a signature activity for the library and the community
10	Nkumba University	Twahiru Bukenya	a) To partner with the Research and Repository Committee to encourage researchers to deposit their research outputs into the university's institutional repository b) To Partner with the Directorate of Graduate Studies to deliver OA training to Masters and PhD students during the research seminars at the university; c) Seek the mandate of the Head Librarian to train lectures and students in OA resources; d) Develop promotional materials for the university repository for awareness and visibility; e) Develop assessment and evaluation tools for collecting usage statistics, collection usage, library attendance, etc; f) Training all Library staff open access practices and initiatives; g) Train researchers on self-archiving, h) Plan to contribute to the Cadre's journal; i) Develop a strategy for populating and keeping the library website up-to-date; j) Advocate for the library e-learning centre with ICT infrastructure to support unlimited access to e-resources including open-access materials
11	Mbarara University of Science and	Dr. Robert Buwule	a) Creating awareness and enforcing the need to sign IR Submission forms when submitting in

	Technology		the IR b) Access EIFL, download the DMP training template and train users on how to design DMPs c) Regular capturing and analysis of library statistics; d) Embed capturing of library statistics in the CDP; e) Displaying less patronized books in the library; f) Recommend SCITE to the appointments board to be used when selecting reviewers; g) Celebrate staff publishing in OA journals and those who have the highest number of items in the IR; h) Explore the approach to self-archiving i) Train staff on how to set up Google Scholar accounts; j) Start an OA journal at MUST k) Celebrating international library day and open access week for 2024 and beyond.
12	Valley University of Science and Tecnology	Charles Agenonga	a. Display of books that are seldom used at the entrance b. Create awareness about Open Access. c. Talk to the Management about the need for repository and develop a proposal for the same d. Develop some policies that are missing like the collection development policy, ICT policy etc. e. Capturing Library use statistics and analyzing these statistics. We collect statistics but we don't normally use these statistics f. Advocate for open journal g. Training faculties and students about open access and how to use open sources.
13	Cavendish University Uganda	Karen Lucy Akongo	a. In terms of the Institutional repository, this will be looked into through various staff researchers and students availing the soft copies of their research work to the library so that they are put into our IR. b. Handling the Library statistics of the library users accessing and utilizing the premises including what they will be reading or utilizing while in the different library branches. c. Also re visiting our policies within the library. d.And talk about open access to the staff and students e. Organize the open access week with my colleagues and with the guidance of my

			supervisor. f. Participate in the cadres' journal formation.
14	The Aga Khan University	Drake Tamale	a.I will use this session to introduce the open science movement to AKU Faculty b.Prepare a catalogue of possible OA publishing avenues and share through the campus listserv This will target the first week of the new semester starting September 2024 d.Every time an AKU stakeholder publishes an item through OA route, it will be celebrated by sharing the news to the AKU fraternity
15	GULU UNIVERSITY LIBRARY	SUSAN UKECH	a. Write a report on the Data cite and open scholarship cadres for Uganda workshop that took place at Busitema University Library and share with my supervisor. b. The written report will also be shared during the library board meeting as a knowledge sharing session. c. Organise a Gulu University library exhibition and library week at the beginning of the Academic year 2024/2025, Semester I. d. for this year in October 2024. e. Sensitize the researchers and academic staff of Gulu University on the existence of the institutional Repositories and the existing IR policy together with the E-Resource training team. f. Create a open Access journal for the Data cite and open scholarship cadres of Uganda.The team members for the journal creation are (ms Ukech Susan, Ms Karen Lucy Akongo and Mr Hassan). g. Continuous training and championing of Open Access journal databases among both students and staff of Gulu University through word of mouth, emails,Whatsapp groups and training sessions.
16	UGANDA MARTYRS UNIVERSITY	FLORENCE NAMBOOZE	a. Organise and remind myself of the things we have gone through and organise dissemination workshop content. I plan to disseminate at least 40% of the content we have covered b. Source for open access databases/journals and open access sites and Upload these on the

			library portal c. We have done a number of survey in line with the services we offer, I will have to talk to my colleagues and see if we can write a paper or two out of these d. Read more about the Open Access Journal the university owns and see if I can add anything or help in its marketing e. Help in organising the OA week f. Research digital literacy program
17	BISHOP STUART UNIVERSITY	DENNIS KAKANDE	a.Adoption of new technologies as a strategy to improve e-resources services in addition to M&E of these resources. b. Build a welcoming, attractive and user-friendly website that will be a one stop place for all the digital resources our patrons need in their research. c. Talking to students & faculty with a purpose of assessing their needs. This will be done through emails and sharing with them picked interesting facts from e-resources. d. Advising researchers regarding OA publishing models and routes as well as legitimate and predatory journals. e. Celebrate the Open access week in October. This will be done in partnership with the Ankole diocese Education secretary & the Directorate of research, Bishop Stuart University. f. Including records for OA journals in their public catalogs and electronic journal lists on the library website. g. participating in institutional initiatives to encourage faculties to deposit research outputs in the BSUIR h. Upgrade our IR to the latest stable version & Subscribing to the handle server and DATACITE as one of the PIDs i. collaborate with the ICT department to establish a research data repository and a policy j. Review & re-write the BSUIR policy so as to measure up with other institutions IR policies and submit it to management for approval k. Maintain Contact/ collaborate with the university management and the directorate of research as part of an ongoing process to promote OA & educate them about the benefits.

			l. Training library staff regarding OA publishing l.advise researchers about OA agreements that could cover their publishing fees, and support them in finding reputable OA journals or repositories to publish their work m. Curate and create OA resources that can support researchers in publishing OA. this will include library guides maintaining the BSUIR & helping researchers navigate both OA & CA resources n.Help researchers deposit their publications in the IR 0. Be part of the BSU's JODET team (Journal of Development, Education & Technology) p. Make sure the our researchers work is indexed in google scholar q.market the BSU's JODET journal to the wider academic communitiesr Come up with the retention & disposition policy to address the issue of preservation & r.conservation of publications archived in the BSUIR s.Undertake digitization, access, and preservation projects not only for faculty but also for Ankole diocese. It has a museum & archdeaconry that will be archived in the BSUIR. There is a lot of history that can be shared globally in Open Access. Also hope to digitize undergraduate theses for the past years s. Implore the Directorate of Research & innovations to consider a clause of OA on all forth coming grants t. Lastly Bishop Stuart University will be the liaison office for DATACITE mentorship & cadreship in Western Uganda.