

Friends of Allegany State Park Inc.

Minutes of the August 29, 2020 Board of Directors Meeting

Attendance:

Paul Crawford, Mike Weaver, John Luby, Joe Eberle, Barb Conklin, Lisa Gustafson Ralph Tidd, Amabel Zhang

The meeting was called to order by Paul Crawford at 1:12pm and seconded by John Luby

Secretary Report: Minutes: Discussed from memory

Treasurer's & Budget report: Sandy Boczar: as of July 2020 Sandy reports \$8,974.45 in the checking or general fund, and \$8,531.54 in the savings or Sawmill Account after a \$2,000.00 deposit was made to Kurtz Lumber for sawmill wall lumber. All reports since Jan 1 2020 attached to these minutes kept in the minutes book.

Bank account (for Red House Sawmill Fund-raising) \$8,531.54

Checking Account (Gen fund) \$8,974.45

This report was submitted by mail in Sandy's absence and not subject to motions or seconding.

New Business:

1. Covid has affected our volunteer days-should we have our scheduled volunteer day September 12, 2020? Voted yes & confirmed with Kathleen Bogar, Quaker Manager 10-3. I have purchased Sahlens for the after lunch. Event to run 10-2 on the Quaker side with lunch at 2pm.
2. Positions to fill in Dec 2020 elections: Paul Crawford, President. Mike Weaver, VP, Sandy Boczar, Treasurer (Sandy will continue on as Membership Chairperson), John Luby, Secretary. The vote will take place at the Christmas Party so more can attend. Lisa & Barb will Co-Chair ILMPD.
3. Parameters of Family Membership: Families (households consisting of spouse, sig other or common law and their children under the age of 18. This needs to be changed on our website.
4. Mill Completion: As per Mike's suggestion, we need to have an end in sight. With the new lumber installed on the walls and new kiosks in place as per this year's grant, it could be operational as is. I had a meeting with the head carpenter Brian Ruth and we discussed modifying interior stairs to make them up to code and adding railings where necessary. We will have to meet with the new Park Manager Jacob Taylor to discuss this further. We could have limited manned openings of the mill for tours during the summer season and perhaps a month before & after.

5. Committees as per Jill Bryant & Carol Jackson: It was discussed at the Christmas meeting last year that we should have more committees and those committees would have reports at the meetings. During this meeting, Lisa and Barb agreed to Co-Chair I Love my Park Day and Joe Eberle and I are working together to do the Mill Raffle.
6. Board Book Updates: I handed out several book updates and will create packets for those not in attendance. Most importantly was the renewed Memorandum of Understanding between the NYS Park System, the Park and the FOASP. This agreement is good for 5 years and will need to be renewed in 2025. In addition to the MOU, there is an inter-office memo to be included and a list of components to apply for it in the future. All should have a conflict of Interest Policy in their books and an updated Strategic Plan for 2020-2025.

Other Business:

1. Sally Marsh messaged me to request a donation of \$200.00 to sponsor t-shirts for her 50th Anniversary next year. The Board voted no to remain consistent with our policy of funding only park-related improvements as we have done in the past.
2. Renewals: The Board discussed changing membership renewals to Jan 1st with a cut off date of November for the following year. It was decided as long as Sandy remains Membership Chairperson and will handle the renewals as they come in on a month to month basis it will remain as is.
3. Joe Eberle gave a comprehensive report as our representative on Park Advocacy Day in Albany. Joe will resend the report for a repost on our FB pages as the original post had little of the details.
4. Though the grant calls for 15 kiosks at the mill, it was discussed the use of a graphics designer to make the signage more professional looking. It was concluded that more of the kiosks should be combined making fewer of them as to have funding to employ the help of a designer. Joe Eberle recommended a designer I have contacted and will continue working with. I advised the board this is an acceptable grant change while fulfilling our part of the grant, but will pass it by Jon at PTNY to be reassured.
5. We have voted in the past to spend funds to promote membership through Facebook advertising. Mike will help with this in the not-too-distant future.
6. Advisers: It was discussed at the last meeting that Advisers must earn their Advisership. That is to say being an Adviser should not be a consolation prize for serving on the board on previous years. This will hopefully encourage past board members to run for re-election to the board as years pass. I suggested and spoke to Jamison Crawford, who has a Masters in Public Administration, has specialized in Grant Writing and has worked for two major NPO's. He has often advised me over the years on grant writing and the working ways of modern NPOs. Amabel Zhang has agreed to be the Newsletter Editor; Isabel Zhang has agreed to update our new website she was primarily responsible for setting up. Mark Krenulec will continue as a Friends Adviser in his capacity as Calendar Fundraising Chairman.

Adjournment: The meeting was adjourned by Paul Crawford at 3:09pm and seconded by Barb Conklin.