

# Gardener

**Salary**

\$37,999.00 - \$41,795.00 Annually

**Location**

Department of Public Works - 50 Jennings Road, CT

**Job Type**

Full Time

**Department**

Department of Public Works

**Job Number**

00684 (Re-issued 5/11/2021)

**Closing**

5/25/2021 5:00 PM Eastern

- **DESCRIPTION**
- **QUESTIONS**

**Description**

Vacancy is in the Department of Public Works. Under supervision, to assist in the maintenance and beautification of Park and landscaped areas by: performing the skilled and semi-skilled tasks in the propagation and care of greenhouse flowers, perennials and park shrubbery; preparing, planting and caring for outdoor beds; occasionally performs semi-skilled tasks and operates a variety of power tools; Plants, prunes, ties, trains and otherwise cares for rose bushes, flowers and shrubs; Mows, trims, tills and edges using various power tools; Plants transplants, pots and waters plants, shrubs, and greenhouse flora; Prepares flower beds, selects type of plant and maintains beds by weeding, cultivation, edging, hoeing, and cleaning; Assists in propagation and the mixing and use of spray materials; Repairs, sharpens and plants various hand tools, park equipment and facilities; Occasionally answers questions regarding the care of plants from the general public; Occasionally performs lead work in the above tasks; Assists in snow removal and salting operations of park and municipal property; Performs related work as required. **This is a 1716 union position and the hours of work are 40 per week.**

**Knowledge, Skills & Abilities**

The examination will consist of a rating of your training and experience as contained on your application and may include a written test, an oral test, or a combination thereof. All parts of the examination, including tests and ratings, will be related to the requirements of the position. The examination is designed to **measure:** Knowledge of care and methods of raising flowers, plants and shrubs; knowledge of diseases, fungi and insects which attack flowers, plants and shrubs as well as the modern methods of control; knowledge of common varieties of flowers and plants used in garden displays; ability to occasionally perform lead work in all phases of the gardening and greenhouse activities of the Public Works

Department; ability to understand and follow oral and written instructions; ability to perform gardening operations in adverse weather conditions.

### **Qualifications**

Open to all applicants who meet the following qualifications:

One (1) year experience in the use of the tools of the construction trades **and** two (2) years experience in performing a variety of semi-skilled gardening and grounds maintenance tasks.

*High School Diploma or G.E.D. preferred.*

*Post-Secondary coursework in horticulture or related field preferred.*

**HARTFORD RESIDENCY PREFERRED:** Preferably be a bona-fide resident of the City of Hartford at the time of application. A completed CITY OF HARTFORD RESIDENCY AFFIDAVIT including proof of residency as indicated on the RESIDENCY AFFIDAVIT may be submitted.

**APPLICATION MUST BE COMPLETED IN ITS ENTIRETY, INCLUDING ANY REQUIRED DOCUMENTATION. APPLICATIONS WITHOUT PROPER DOCUMENTATION SHALL RESULT IN YOUR DISQUALIFICATION FOR THIS POSITION.**

**APPLICATIONS VIA FACSIMILE OR EMAIL ARE NOT ACCEPTED.**

### **Other Information**

If selected, you will be required to pass a physical examination administered by a City physician, a drug and alcohol screening, and a background check. If appointed, you will be required to serve three (3) to six (6) months of probation. This examination and employment process is subject to all federal, state and municipal laws, rules and regulations.

**NOTE: ALL CORRESPONDENCE AND INFORMATION CONCERNING THE APPLICATION AND TESTING PROCESS WILL OCCUR VIA EMAIL, UNLESS OTHERWISE REQUESTED AT THE TIME OF APPLICATION.**

**IN ADDITION TO CHECKING YOUR EMAIL INBOX FOR RECRUITMENT CORRESPONDENCE, PLEASE ALSO CHECK YOUR JUNK AND SPAM FOLDERS.**

### **VETERAN'S PREFERENCE:**

Preferential Points may be given to Eligible Veterans. Must submit a Veteran's Preference Form, located on the [hartford.gov/humanresources](http://hartford.gov/humanresources) page along with a DD-214 and Disability letter (if applicable) from the Office of Veteran's Affairs.

**The Human Resources Department provides reasonable accommodation to persons with disabilities in accordance with the Americans with Disabilities Act (ADA). If you need an accommodation in the application or testing process, please contact the Human Resources Department.**

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The City of Hartford is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, veterans and persons with disabilities.

**Agency**

City of Hartford - Human Resources Department

**Address**

Human Resources Department  
550 Main Street  
Hartford, Connecticut, 06103