

Teacher 1:1 Device Need to Know

Students Will Receive:

Device (iPad K-2, Chromebook 3-5), Charging Cord

*Device and Cord will be labeled with student name and barcode

*Note: *The library does not have extra devices or cords for students that forget*

<p>Before Deployment: RUP lesson with Librarian</p>	<ul style="list-style-type: none"> ❑ Consider posting this Water and Tech poster or this RUP poster in your classroom (or something similar) ❑ Go over basics of RUP (Responsible Use Policy) with students ❑ Important things they should know how to do with devices: <ul style="list-style-type: none"> ❑ Turn it on and Log it in ❑ Login to Classlink ❑ Access Seesaw ❑ Access Dreambox ❑ Access and log into any other sites you will use right away
<p>Before Deployment: Classroom Routines and Procedures</p>	<ul style="list-style-type: none"> ❑ Routines and Procedures - Because devices are now part of our daily routine, consider: <ul style="list-style-type: none"> ❑ Where will it be kept/charged during the day in the classroom? ❑ When/how to use in class? ❑ Make sure no food/water near devices - snack time, etc? (Backpacks when/if devices start going home) ❑ Taking devices to specials?
<p>Skills to Teach Before Devices Go Home: *Verify PLD Contract Done Online (librarian can help you with this)</p>	<ul style="list-style-type: none"> ● Tech Skills Expectations per year ● iPads: Going from one app to another, closing apps, Working with Safari and closing tabs, Working within Seesaw and posting/switching between classes ● Chromebooks: Getting to other Google Tools (Drive, Gmail, etc.), Resources page, keyboard tips, etc ● Basic Troubleshooting

<p>iPads - Important Information to Know (K-2 only)</p> <ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • All K-2 iPads will have the same set of (very minimal) apps. • Other apps can be obtained via Mosyle Self-Service on an as-needed basis. • The iPads have limited space so students should learn to use a few apps effectively before we add to their repertoire • Once an app is added to a student device the only option to remove it is to reset the iPad (see your librarian with questions) • If the iPads become full and can't update, additional apps will need to be removed to accommodate software updates. • Mantra: Less is more. Less is more. Less is more. • Screens can be cleaned with windex wipes or microfiber cloths
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<p>Device Care and Safety Information given to parents:</p>	<p>Students should always:</p> <ul style="list-style-type: none"> • Charge their device at home every night and bring it to school (with charger) every day (if devices start going home) • Keep devices away from food and open water containers. This includes not storing food or water in their carrying case. <p>Parents/Guardians should always:</p> <ul style="list-style-type: none"> • Supervise students while they are online. There is an internet filter on the device both at school and home, but filters are not perfect. Supervising internet use helps keep children safe online. Youtube is disabled from 8 pm to 7 am on student devices • Monitor where students charge and store their device. It is not recommended to store in the student's bedroom. • Restart the device if having trouble at home & how to update iPads if needed
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