Millvale Community Development Corporation

Active. Sustainable. Growth.
Meeting Agenda
Thursday, January 18, 2024
6:00pm The Maple Leaf 115 Sedgwick Street

1. **Call to Order**
2. **Roll Call**
    a. **Board of Directors:** President - Brian Wolovich, Vice President - Abbey Nilson, Treasurer - Sam McCoy Smith, Secretary - Dee Schlotter
    b. **Board Members:** Paul Bossung, Tina Galioto, Jackie Geis, Lisa Love, Maya Guerin, Jenny Mendak, Jackie Michalik, Abbey Nilson, Perry Rees, Denise Rudar, and Janet Zipf

    c. Speakers/Guests: Election Officer

3. **Meeting Minutes**
    a. No minutes to approve from December. Holiday party at Grist House, catering from Sprezzatura and Abeille Voyante, was a great success. Thank you to all who attended and contributed to a fun event supporting one of our great local businesses.

4. **At this time, Election Officer, will take over the 2024 Election process**
    a. Two-Year Term Ending: 12/31/2024
        i. Georgia English
        ii. Athena Flint
        iii. Tina Galioto
        iv. Maya Guerin
        v. Jaime Hahn
        vi. Jackie Michalik
        vii. Denise Rudar
        viii. Sam McCoy Smith
        ix. Danielle Spinola
        x. Brian Wolovich
        xi. Janet Zipf

    b. Term Ended 12/31/2024
    c. Does anyone on the list below wish to step back from their seat prior to their term ending next year?
        i. Paul Bossung
        ii. Melissa Mason
        iii. Jenny Mendak
        iv. Abbey Nilson
        v. Emily Potoczny
        vi. Perry Rees
        vii. Dee Schlotter

d. Please use the ballot to vote for directors to fill the seats of the term that has just ended in Section a. If any Directors are resigning from Section B, we will vote for those additional seats on the ballot as well. Once completed, the Election Officer will collect and tally the votes.

e. 2023 Officers Election
   i. All 2024 Directors can nominate and vote for someone to fill the following Officer roles:
      1. President
         a. Nominations
            i.
      2. Vice President
         a. Nominations
            i.
      3. Secretary
         a. Nominations
            i.
      4. Treasurer
         b. Nominations

5. **Speakers:**

6. **Board Fundraising and Volunteer Opportunities**
   a.

7. **Playground Update**
   a. Name and Sign for the Playground Community Feedback - Name and Design ideas by Shaler Area High School Sustainability Students. Feedback can be submitted on paper copies at this meeting or electronically here:

      https://docs.google.com/forms/d/e/1FAIpQLSe-dxrobPFagczEeEbKtaTZHwLa8oAtL-HfWCM90HAPHIckDg/viewform

      Please feel free to share this link within the community!

   b. Upcoming volunteer days - reach out any time you're available or interested to help on your own schedule - we can definitely use the help
      i. Currently Scheduled - April 6 with Pitt and April 20 for Earth Day

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8. **Reports and Updates**
    a. **Millvale Music Festival Council Report- Melissa, Paul and Perry**
        i. Account Balance:
        ii. May 17 and 18, 2024 - Millvale Music Fest!
        iii. Emily to discuss an application to the Cand'Aid Crush It Crusade for Recycling and Composting equipment (ClearStreams) to be used at any MCDC-affiliated events, including the Millvale Music Festival

            1. As of now, Emily is planning to request the minimum amount bolded on the attached spreadsheet (20 ClearStream containers, signs and bags for $2186), which will give us an additional 800 gallons of compost and recycling (and up to 200 gallons trash) capacity at 10 Zero Waste Stations at future events.
            2. Emily would love to work on developing the recycling program with the library or the Millvale Street Stewards group, or maybe even work with the Borough Works guys or other interested parties to grow & train a volunteer base so the equipment can be put to good use at more events.
            3. Emily will provide more context on the grant itself, and the two other potential requests- it's a group I worked with before at PRC and for simplicity's sake, it might be best just to request one-time equipment rather than any consumable items (the cups) or hauling. Nonetheless, they've given funding to those kinds of things in the past, too! Go Emily!

        iv. Submissions for musical, comedy and spoken word artists close this month. Visual arts and volunteer applications will extend further into the spring.
        v. Planning meetings will be _____, contact Melissa or Paul if you are interested in attending meetings.

    b. **Gardens of Millvale Council Report - Maya and Denise**
        i. Account Balance:
        ii.

    c. **Property Development Council Report - Brian, Jaime, + Tina**
        i. Account Balance:
        ii. Commercial Projects
            1. 524 Grant Avenue - all is well
                a. Millvale Community Market event
                b. Solar Roof Project
            2. 216 North Avenue

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a.
3. Residential Projects

d. **Bike and Pedestrian Committee Report - Emily and Dee (2nd Thursdays of the month at 7:00pm)**
   i. Will there be a Bike Rally this year?
   ii. Bike/Ped Committee is seeking new membership as well as leadership. Talk to Emily if you or anyone you know may be interested.
   iii. Bike sharrows painted.

e. **PRIDE Millvale Council** - **Serena, Jasper**
   i. Account Balance:
   ii. June 22, 2024 PRIDE Millvale!!
   iii. Please contact **pridemillvale@gmail.com** for more information or to volunteer

f. **Rivertown Kidz & Refugee Project Council Report - Jenny, Perry and Melissa**
   i. Account Balance:
   ii. Kids want to do a Youth Council and LGBTQ committee.
   iii.

g. Business Association of Millvale Committee - Jaime + Dee
   i. 2024 Discussion
   ii. Small Business Saturday - do we want to have one in July - several requests from the businesses…and, any new ideas to energize attendees?
   iii. Dee is taking the lead on revamping BAM. Is anyone else interested? Contact Dee at millvalecdc@gmail.com or speak up at the meeting

h. **Millvale EcoDistrict Update**
   i. Next MEDC meeting is _____. Is there anything anyone would like to be shared?
      1. MEDC Updates
   ii.

i. **Millvale Borough Update**
   i. Borough Council meetings are back in person and open to the public at the Community Center (first workshop and second public Tuesday of the month)
   ii. Brian Spoales will remain as the delegate for MCDC.

iii. Paul is involved with the tree committee and asked in being on the committee, contact him if interested.

j. **Board of Officers Update**
   i. Budget and Finances
      1. Audit and Tax Filings
      2. General Account Balance: $2,217.19
   ii. Special Events Insurance needs updated for 2024

      1. Please provide a list of ALL future events your Council/Committee is hosting (large or small) to Board President ASAP to determine if they need added to the policy.
   iii. Grant writing
      1. All Committees and Councils are encouraged to seek out funding to support their programs. You will need to speak with the Officer connected to your Committee/Council to look into any conflicts/concerns and once approved at that level, the Directors will vote on whether to approve the application at the next monthly meeting. If you are not sure who the Officer associated with your Committee/Council is, check the agenda for their name in bold next to your Committee/Council section.

2. **Upcoming Events/Announcement**
   a. **Millvale's Got Talent:**
   b. **Earth Day: Saturday, April 20**
   c. **Millvale Music Festival: May 17 + 18**
   d. **Bike Rally:**
   e. **PRIDE Millvale: Saturday, June 22**
   f. **Small Business Saturday**: **Saturday, November 30, 2024**

3. **Motions**

   a. **Motion to**

   Motion: **Second:** **Vote:**

4. **Next Board Workshop meeting -**

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Next community meeting - Thursday, February 15, 2023 at 6:00 PM at the Maple Leaf - 115 Sedgwick Street

5. **Future Agenda Items**
    a. Please email millvalecdc@gmail.com to add items to February's Agenda.

6. **Motion to Adjourn**
Motion: **Second:** **Vote:**