

APPLICATION FORM

Please make YOUR OWN COPY of this form, complete it and return an electronic copy to manager@bradfordcentral.foodbank.org.uk.

PERSONAL DETAILS

Title:	Surname:	Forename(s):
Address & Postcode:		
Telephone numbers: Email:		
Are there any restrictions on your continued residence or employment in the UK? YES [] NO [] If yes, please give details:		
What period of notice are you required to give to your present employer?		
Do you have a current driving license? YES [] NO []	Can you use your vehicle for work? YES [] NO []	

EMPLOYMENT RECORD

CURRENT OR MOST RECENT JOB

Position held:

Dates: from to

Name and address of employer:

Please give brief description of duties:

PREVIOUS EMPLOYMENT

(please start with the most recent and work backwards, continuing on a separate sheet if necessary)

Position held:

Dates: from to

Name and address of employer:

Please give brief description of duties:

EDUCATION Please indicate all qualifications, starting with the most recent

School / College / University	From	To	Qualifications gained / subjects and grades

REASON FOR APPLYING

What motivated you to apply for this role?

ABILITY TO DO THE JOB

What previous experience would you draw on to do this job?

How would you convince us you are the right person to do this job?

ACHIEVEMENTS/INTERESTS

Please include any further information including details of your main achievements to date, relevant to this application.

How would you support of the mission and ministry of The Light Church?

Please comment on how you would support the mission and ministry of The Light Church.

I confirm that to the best of my knowledge and belief the information I have given in support of my application is correct, and understand that any misleading statement or deliberate omission may result in my dismissal.

I hereby consent to the processing of sensitive personal data, as defined in the Data Protection Act 1998, involved in the consideration of this application.

SIGNATURE

DATE

The following pages will be detached from your application prior to it being considered as they contain information that is strictly private and confidential.

REFERENCES

Please give the names and contact details of three referees whom we can contact to provide information in support of your application. One of these should be your current manager: if you are not in employment, please supply the name of your most recent employer or an academic reference (e.g. tutor or teacher). Please indicate below whether references may be taken up prior to an offer of employment being made and accepted, and ensure that your referees are aware of this application, and also, if you are providing us with their email address, that you obtain your referee's permission.

Current/last employment
Name: Address: Postcode: Telephone: Email: Position held in relation to applicant:
Referee can be contacted prior to offer being made?

Personal Reference
Name: Address: Postcode: Telephone: Email: Position held in relation to applicant:
Referee can be contacted prior to offer being made?

A. EQUAL OPPORTUNITIES

We aim to be an equal opportunities employer, and our policy is that job applicants and employees, receive equal treatment regardless of race, colour, ethnicity, nationality, disability, age, gender, sexual identity, or marital status, where any of these cannot be shown to be a requirement of the job concerned. Recruitment, selection and promotion procedures will be monitored to ensure that individuals are selected, promoted and treated on the basis of their relevant merits and abilities.

To assist us in monitoring the operation of our equal opportunities policy, and *for no other reason*, please answer the following questions. (Tick box where appropriate).

SEX

MALE ☐ FEMALE ☐

AGE

16-25 YRS ☐ 26-35 YRS ☐ 36-45 YRS ☐ 46 YRS AND OVER ☐

DISABILITY

Do you consider that you have a disability, as defined in the Disability Discrimination Act 1995?

YES ☐ NO ☐

If so, please give brief details of the disability and any adjustments which would need to be made to enable you to carry out the duties listed for this post (continue on a separate sheet if necessary).

RACE

Please make sure that you read all the categories and then tick the box that applies to you.

I am:

White: BRITISH ☐ IRISH ☐

ANY OTHER WHITE BACKGROUND ☐ (please state):

Mixed race: WHITE AND BLACK CARIBBEAN ☐ WHITE AND BLACK AFRICAN ☐

WHITE AND ASIAN ☐ ANY OTHER MIXED BACKGROUND ☐
(please state):

Asian or Asian British: INDIAN ☐ PAKISTANI ☐ BANGLADESHI ☐

ANY OTHER ASIAN BACKGROUND ☐ (please state):

Black or Black British: CARIBBEAN ☐ AFRICAN ☐

ANY OTHER BLACK BACKGROUND ☐ (please state):

Chinese or other ethnic: CHINESE ☐ ANY OTHER ☐ (please specify):

B. REHABILITATION OF OFFENDERS ACT 1974

Applications from ex-offenders are welcomed and will be considered on their merit. Convictions that are irrelevant to this job will not be taken into account. You are required to disclose any convictions, which are **not** 'spent' by virtue of the Rehabilitation of Offenders Act 1974.

Have you been convicted of a criminal offence, which is not spent, as defined in the above Act?

YES ☐ NO ☐

If yes, please give details of date(s), offence(s) and sentence(s) passed:

The information you provide will be treated as strictly confidential and will be considered only in relation to the job for which you are applying. For legal and accounting professions, you are required to disclose all convictions, including those that **are** spent by virtue of the Rehabilitation of Offenders Act 1974.

C. HEALTH DETAILS

Please state, with dates, any serious illnesses or operations you have had: N/A	
Have you been absent from your employment (or studies) for more than 5 days in the last twelve months?	
YES	NO ☐
If yes, please give details	
Do you suffer from any recurring ailments? YES NO ☐	
If yes, please specify	
If required, are you willing to undergo a medical examination?	
YES ☐	NO

Where did you hear about this vacancy

Thank you for applying.