

Launching Paper in Your Classroom

Teaching Guide- Grades 9-12

How to use this Guide:

This guide will walk you through how to use Paper in your classroom with your students. Start by making sure that you have all of the materials necessary. Then select which lesson you want your students to complete based on your needs as a teacher. Afterwards, you will be ready to launch Paper!

Teacher Materials

- Computer with internet access
- Projector

Student Materials

- Device with internet access (tablet/computer preferred)
 - Headphones (suggested)
 - Student assignment to be completed on Paper (one of your own or from the lesson you select)
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Choose A Lesson To Use:

- [Introduce Paper:](#)
 - **Key support for students:** helps them learn how to login and navigate Paper for the first time
 - **Great for:** Introducing Paper and demonstrating all of Paper's support
- [Paper Live Help:](#)
 - **Key support for students:** receive personalized support from one of our Live Help tutors.
 - **Great for:** Independent work time, differentiated instruction, personalized support, and group work.
- [Paper Review Center:](#)
 - **Key support for students:** receive personalized feedback on their writing drafts
 - **Great for:** first draft feedback, support for revising writing, personalized support

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Introduce Paper Lesson Plan

Objectives: Students will be able to

- Login and navigate the Paper platform and its features
- Independently access Paper in future lessons or on their own at home

Lesson Outline:

Task/Time	Instruction	
Student Log In 5-10 min	<ul style="list-style-type: none"> • Open up the 'Launching Paper with Your Students' slide deck to slide 4 with students following along • Demonstrate this to them on your own device. • Tell students to pause once they see the Student Learning Profile appear 	
Complete the Learner Profiles 5 min	<ul style="list-style-type: none"> • Move to slide 6 in the 'Getting Started With Paper' slide deck and play the video walking through the Learner Profile • After students watch the video, give them a few minutes to complete their own learner profile. 	
Tour the Paper Platform 10 min	<p>Option 1</p> <ul style="list-style-type: none"> • Move to slide 7 in the 'Getting Started With Paper' slide deck and explain the different features of the dashboard using the talk track. • After going over their main student dashboard, go through the slides that correspond to the feature(s) that you want your students to use in your own classroom. <p>Option 2</p> <ul style="list-style-type: none"> • Go to your Paper Teacher Dashboard and put your platform into student view by going to the drop down arrow next to your name and select 'view as student.' • Model the Paper platform to your students and have them follow along 	
Students Explore Their Paper Platform 15 min	<ul style="list-style-type: none"> • Pass out the Paper Scavenger Hunt and go over the instructions. • Model the first box by projecting your student view profile and selecting the language drop down. Instruct your students to fill in the four languages offered. • Students complete the worksheet on their own or in groups. 	

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Live Help Lesson

Objectives: Students will be able to

- Begin and complete a Live Help session
- Understand the support that can be provided by Paper tutors
- Communicate with Paper tutors using text, voice, and/or the collaborative whiteboard

Lesson Outline:

Task	Instruction	
<p>Create a writing assignment: To be done be</p>	<p>This lesson plan is a general introduction to Live Help, but you can introduce it with Paper activities that can be built into your routine.</p> <ul style="list-style-type: none"> • Warm Up Lesson Plan or Exit Ticket Lesson Plan • Homework Worksheet Lesson Plan • Test Corrections Lesson Plan 	
<p>Model a Live Help Session 10 min</p>	<ul style="list-style-type: none"> • Project and login to your Paper platform and go into your student view • On your student dashboard, go to “Get help from a tutor” and choose your class or type in the “Ask any question here” box. Pick “Voice” and “Step-by-step explanation,” then click “Chat with a tutor.” • Choose a question or topic that is currently being worked on or reviewed in class. • Using text and/or voice, model to students how to start conversation with tutors and asking for help. If possible, also use the whiteboard to work on the problem/question. • Complete 1-2 sample question as a class 	
<p>Students Complete A Live Help Session 10-15 min</p>	<ul style="list-style-type: none"> • Set a timer between 10-15 minutes and instruct students to take out their devices, log in to Paper, and start a Live Help session. <p>Option 1:</p> <ul style="list-style-type: none"> • Provide questions for the whole class to use for their sessions <p>Option 2:</p> <ul style="list-style-type: none"> • Assign students to use problems or questions they were working on previously on an assignment. 	
<p>Create a Paper Live Help Routine After the lesson</p>	<p>After this initial lesson, have your students use Live Help as part of a classroom routine. This could include:</p> <ul style="list-style-type: none"> • Warm up/Bell ringer: Have students complete their warm up with this worksheet, and ask a tutor for feedback • Students work in groups with a tutor to review for upcoming tests using this activity and work independently to complete test corrections with this worksheet. 	

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Review Center Lesson

Objectives: Students will be able to

- Submit writing to Paper’s Review Center
- Apply writing feedback to their own writing revisions

Lesson Outline:

Task	Instruction	
Assign writing: Before lesson	Create a writing assignment for your students. This can be any type of writing. Have students complete a first draft and have it with them on the day they will start this lesson.	
Model & have students upload their work to the Review Center Day 1: 10 min	<ul style="list-style-type: none"> • Project and login to your Paper platform and go into your student view. • On your student dashboard, select “get writing reviewed” and then “upload” from the Review Center. • Fill out the submission page as your students follow along. Make sure to point out the following: <ul style="list-style-type: none"> ○ They can upload for either their device or from Google drive ○ They can upload an assignment rubric or instruction sheet in the “teacher instruction” box ○ The bottom will display how long until their writing will be returned • Have your students upload their own drafts. Continue this lesson after students have received their feedback. 	
Students revise writing Day 2: 15-20 min	<ul style="list-style-type: none"> • Instruct students to find their writing feedback on Paper by selecting “get writing reviewed” on their dashboard. • Have students select their writing assignment from the submission list and review the tutor summary and plagiarism check. After, have students download their writing. Explain or show how students can hover over any highlighted section to display the tutor comments. • Give students a few minutes to review their tutor’s feedback. Then pass out this essay review worksheet. • Have students spend the rest of the time revising sections of their essay based on the tutor comments and recording it on the worksheet. 	
Create a writing routine with the Review Center	After this initial lesson, have your students use the Review Center as part of your writing routine. This could include: <ul style="list-style-type: none"> • Requiring students submit first drafts to the Review Center • Peer editing or conducting writing conferences with the tutor’s comments on revision days. 	

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