

HPEF Grant Request Application

HIGH PEAKS EDUCATION FOUNDATION INNOVATION GRANT APPLICATION FOR TEACHERS AND STAFF

High Peaks Education Foundation (HPEF) is an independent, publicly-supported nonprofit organization whose mission is to ensure the long-term survival and health of the Keene Central School as a vital institution in our town. HPEF is committed to supporting the implementation of the KCS Strategic Plan, which covers both growth in student population through recruiting, and enrichment of educational programs for teachers and students of the Keene Central School District.

HPEF will be a source of ideas, expertise, funding, connections and volunteers that enhances the educational opportunities of the students of the Keene Central School District and its designated preschool education provider. HPEF will focus on researching feasible alternatives, disseminating accurate and clear information, and launching new initiatives. HPEF will be a source of project-specific seed funds, will recruit and organize volunteers for new initiatives, and will be an advocate for KCS in the community.

Each year, HPEF makes a limited number of grants available to KCS teachers and staff for initiatives that enrich the education of KCS students and enhance the capacity of KCS to provide students with the finest education possible.

All KCS staff (including non-instructional personnel) are eligible to apply for HPEF Innovation Grants. Applications will also be considered describing conventional projects/approaches that have already been proven successful.

High Peaks Education Foundation gives funding priority to grant projects that:

- Involve an innovative approach to presenting curriculum material;
- Foster/enhance student creativity;
- Foster/enhance teacher creativity;
- Include activities and/or purchases that are not covered by the KCS budget;
- Seed a new program or initiative that is likely to continue for at least several years;
- Introduce students to new experiences that they would not likely have otherwise;
- Enable teachers to experiment with new approaches;

Please see the following examples of excellent grants that HPEF has funded in the past:

 [Mindfulness Spaces Grant.pdf](#)

INNOVATION GRANT PROPOSAL FORM

Name:

Position at KCS:

Date of request:

Description of your project—what exactly will your students be doing?

When will the project be implemented/date of activity/time frame for project?

What students will be involved? How many will the project serve?

How will this project affect student learning?

Why are you excited about it?

Have you seen anything like this used effectively in another classroom?

How much will it cost? For trips, please fill out the form in appendix A.

Is it likely to be included in the school's budget in future years?

How will you measure your project's success?

How does your project meet the HPEF criteria for an Innovation Grant?

Is there anything else you would like to convey?

When complete please ensure that sharing settings are set to "anyone with a link can view" and submit to Jenn Whitney in the main office. Please submit your application by the first week of the month and plan to attend the board meeting (third Tuesday of the month) if possible.

Superintendent's Signature:

Your efforts to enhance educational excellence at KCS are very much appreciated by HPEF and the entire KCS community. Thank you for taking the time to design your project and tell us about it.

Appendix A: Financial details for trips

Estimated total cost of trip _____

Emergency Fund amount _____

Estimated cost per student _____

Student contribution (individual) _____

KCS contribution (\$\$ amount not required) and purpose (e.g. transportation) Yes / No _____

Fundraising sources –other grant sources, (e.g. PTCC, Stewarts, etc.), fundraising Activities. Approximate total _____

Arrangements for financial assistance? Approximate amount to be secured Yes / No _____

Total amount of grant request to HPEF _____

Appendix B: Follow-up information

If your grant is awarded and upon implementation/completion of your project, please use this section to provide a brief written report to the board, as well as photos of the project that HPEF could use for social media and printed materials in order to help with future

fundraising efforts. Anecdotes and students' emotional responses to the project/trip are particularly helpful. HPEF would also appreciate feedback in the form of a brief verbal report at a board meeting, and/or a presentation to our donors at the HPEF annual meeting in August. All of this information helps us to continue to raise funds to support more of your initiatives going forward.

Grant Report

Summary of grant implementation (Tell us how it went):

How did this grant ultimately enrich the education of the KCS student community?:

We'd love to hear how this project had a personal impact on those involved. With permission, please provide any quotes/anecdotes from students, faculty, or the larger KCS community involved in the project below:

Please include photos below:

Tab 2

