

## **HIGH PEAKS EDUCATION FOUNDATION INNOVATION GRANT APPLICATION FOR TEACHERS AND STAFF**

High Peaks Education Foundation (HPEF) is an independent, publicly-supported nonprofit organization whose mission is to ensure the long-term survival and health of the Keene Central School as a vital institution in our town. HPEF is committed to supporting the implementation of the KCS Strategic Plan, which covers both growth in student population through recruiting, and enrichment of educational programs for teachers and students of the Keene Central School District.

HPEF will be a source of ideas, expertise, funding, connections and volunteers that enhances the educational opportunities of the students of the Keene Central School District and its designated preschool education provider. HPEF will focus on researching feasible alternatives, disseminating accurate and clear information, and launching new initiatives. HPEF will be a source of project-specific seed funds, will recruit and organize volunteers for new initiatives, and will be an advocate for KCS in the community.

Each year, HPEF makes a limited number of grants available to KCS teachers and staff for initiatives that enrich the education of KCS students and enhance the capacity of KCS to provide students with the finest education possible.

All KCS staff (including non-instructional personnel) are eligible to apply for HPEF Innovation Grants. Applications will also be considered describing conventional projects/approaches that have already been proven successful.

High Peaks Education Foundation gives funding priority to grant projects that:

- Involve an innovative approach to presenting curriculum material;
- Foster/enhance student creativity;
- Foster/enhance teacher creativity;
- Include activities and/or purchases that are not covered by the KCS budget;
- Seed a new program or initiative that is likely to continue for at least several years;
- Introduce students to new experiences that they would not likely have otherwise;
- Enable teachers to experiment with new approaches;

Please see the following examples of excellent grants that HPEF has funded in the past:

 [Mindfulness Spaces Grant.pdf](#)

## INNOVATION GRANTS INFORMATION FOR TEACHERS AND STAFF

### INNOVATION GRANTS PROJECT PROPOSAL QUESTIONS

*Please write a narrative or use bullets to supply this information:*

- Your name, position, and the date of your grant request
- Description of your project—what exactly will your students be doing?
- When? Who/ how many will be involved?
- How will this project affect student learning?
- Why are you excited about it?
- Have you seen anything like this used effectively in another classroom?
- How much will it cost? For trips, please fill out the form in appendix A.
- Is it likely to be included in the school's budget in future years?
- How will you measure your project's success?
- How does your project meet the HPEF criteria for an Innovation Grant?
- Anything else you would like to convey

When complete please submit to Jenn Whitney in the main office. Please submit your application by the first week of the month in order for it to be considered at the next meeting, and plan to attend the board meeting (third Tuesday of the month) if possible.

Your efforts to enhance educational excellence at KCS are very much appreciated by HPEF and the entire KCS community. Thank you for taking the time to design your project and tell us about it.

If your grant is awarded and upon implementation/completion of your project, HPEF would appreciate feedback in the form of a brief verbal report at a board meeting or a written report to the board, as well as photos of the project that HPEF could use for social

media and printed materials in order to help with future fundraising efforts.

## **Appendix A: Financial details for trips**

Estimated total cost of trip \_\_\_\_\_

Emergency Fund \_\_\_\_\_

Estimated cost per student \_\_\_\_\_

Student contribution (individual) \_\_\_\_\_

KCS contribution – \$\$ amount not required.  
(E.g. transportation) Yes / No \_\_\_\_\_

Fundraising sources –other grant sources,  
(e.g. PTCC, Stewarts, etc.), fundraising  
Activities. Approximate total \_\_\_\_\_

Arrangements for financial assistance.  
Approximate amount to be secured \_\_\_\_\_

Amount of grant request to HPEF \_\_\_\_\_