

FRANKLIN HIGH SCHOOL HOSA–FUTURE HEALTH PROFESSIONALS



Franklin High School HOSA–Future Health Professionals

Established November 23, 2020

<http://www.hosaofnj.org/?PN=Pages&SubP=Level1Page&L=1&DivisionID=23620&PageID=39602>

ARTICLE I – NAME

The name of this organization shall be HOSA–Future Health Professionals – Franklin High School Chapter.

ARTICLE II – PURPOSE

The purposes of this organization are:

1. To unite in a common bond without regard to race, creed or national origin.
2. To develop leadership that is competent and self-reliant.
3. To improve scholarship and develop skills that will enable young men and women to participate effectively in health science education.
4. To create more interest and understanding in the intelligent choice of health careers.
5. To engage in individual and group projects.
6. To recognize outstanding leadership.
7. To create school loyalty and help preserve the principles of democracy.
8. To develop leadership.

Club Outline:

HOSA is a competition-based organization that builds leadership skills in students that want to pursue a career in the healthcare field.

We would participate in the state and national conferences, and have members compete in different events. Throughout the year, we hope to invite healthcare workers that can speak about their career, participate in community service activities, and hold virtual workshops, and in person workshops if possible, on various skills.

ARTICLE III – ORGANIZATION

Section 1. This chapter is open to all students who plan to pursue a health career at Franklin High School.

Section 2. Membership is unified on the state and national level. Membership is established by the payment of local, state, and national membership dues.

ARTICLE IV – MEMBERSHIP

Any student enrolled in the health science program or is interested in pursuing a career in the health field is entitled to become an active member of the organization.

ARTICLE V – OFFICERS

Section 1. Officers of the Franklin High School Chapter shall consist of the following: Co-Presidents, Vice President, Secretary, and Treasurer. They shall constitute the chapter's executive board. Other officers may be designated as desirable.

Section 2. One of the instructor(s) associated with the Science Department shall be Advisor(s) to the chapter.

Section 3. Officers of the chapter shall be nominated through an application and shall go through an interview process with the Advisor(s). Candidates shall be elected through a meeting of the Advisor(s) and the Senior members of the executive board, at the end of the year prior to the term. Prospective officers are expected to meet the following requirements:

- A. Attend at least 80% of all general meetings.
- B. Attend all State Leadership Conferences which take place during their time as a member.
- C. Obtain at least 2 volunteering or shadowing hours. This requirement can be changed as desirable by the executive board.
- D. Display a higher level of dedication to the organization and local chapter.

Section 4. The executive board will split responsibilities amongst themselves based on their own strengths and weakness, but are individually responsible for the following duties:

- A. Co-Presidents:
 - a. Lead the local chapter
 - b. Preside over and conduct general and e-board meetings
 - c. Appoint committee chairs and members, and serve as an ex-officio member to each
 - d. Coordinate chapter activities by keeping in close touch with other officers, committees, and advisors

- e. Call special meetings as needed
- B. Vice President:
 - a. Assist the President
 - b. Have charge of setting up and carrying out the Chapter Program of Work
 - c. Preside in the absence of the President
 - d. Lead general meetings
 - e. Oversee all committees and management of assignments
- C. Secretary:
 - a. Prepare the minutes of the general and e-board meetings
 - b. Prepare an agenda for each meeting, with the guidance of the president
 - c. Send emails periodically to members, and handle all forms of communication
 - d. Work with the treasurer to keep an accurate membership roll
 - e. Take attendance at meetings
 - f. Count and record votes when taken
 - g. Create reports of chapter activities
- D. Treasurer:
 - a. Act as custodian of, and work with the president and advisor in receiving the Chapter funds
 - b. Keep an accurate financial record of the Chapter
 - c. Devise appropriate ways and means of financing Chapter activities
 - d. Cooperate with the Secretary in keeping an accurate membership roll
 - e. Encourage and advise on efficient money management
 - f. Assist in preparation of annual statement of receipts/expenditures

ARTICLE VI – MEETINGS

- Section 1. Two general meetings shall be held biweekly every month during the school year. One general meeting per month is the minimum.
- Section 2. Additional meetings shall be called when necessary.
- Section 3. The local chapter executive board meetings will be held in between the general meetings, at time specified by the chapter co-presidents and the local advisor.

ARTICLE VII – HOURS

- Section 1. Only paid members will receive any volunteering or shadowing hours from events or activities during meetings.

Section 2. In the instance where a guest speaker is present, the following must be done in order to earn shadowing hours:

- A. Submit a question in the Google Classroom assignment provided beforehand
- B. Have their camera on throughout the meeting
- C. Interact with the guest speaker by asking the question

Section 3. To receive general volunteering hours, members must participate actively in the meeting and complete the activity correctly.

ARTICLE VIII – DISCIPLINARY ACTION

On a case by case basis, any member displaying unethical or immoral behavior will be subject to disciplinary action by the advisor.

ARTICLE IX – GOVERNING AUTHORITY

The HOSA Chapter Advisor, with school administration, has the authority to make decisions on behalf of the chapter.

ARTICLE X – RATIFICATION AND AMENDMENTS

Section 1. These Bylaws must be signed and upheld by every member of this chapter.

Section 2. These Bylaws may be amended by a two-thirds majority at any general meeting. Amendments may also be passed by a simple majority at any executive board meeting, under the counsel of the Advisor. Proposed amendments must be submitted 14 days prior to voting.