



LCTA PTA General Membership Meeting

- **Date:** 09/09/2025
- **Time:** 7:00 – 7:50 PM
- **Location:** Zoom

Meeting Minutes

Board/Committee	Topic	Time	Presenter	Notes
President	● President's Welcome	5 min	Paige Guthrie	Paige Guthrie, President, welcomed attendees to the first general meeting of the school year and introduced the executive board members. She highlighted a new volunteer tab on the LCTA PTA website and encouraged members to join the PTA through Give Backs for a \$10 membership fee, which helps drive membership numbers and keeps members informed via weekly email updates. Paige emphasized the importance of volunteer involvement and PTA membership for supporting the school community. Action Items: ● Sign up to join the PTA - https://lyles-crouch.givebacks.com/shop ● Sign up for volunteer opportunities - https://www.lctapta.org/volunteer
Treasurer	● 2025-2026 PTA Budget Presentation	15 min	Mike Detomo	Mike Detomo, Treasurer, presented the PTA's annual budget, explaining that the \$35,000 in fundraising goals, including \$23,000 from the main fundraiser and \$12,000 from other sources, would cover all expenses for student enrichment, teacher appreciation, and community programs. He detailed various revenue streams including membership givebacks, passive fundraising, and endowment interest, while explaining that expenses would be spread across student programs, staff appreciation, and school events throughout the year. The budget was presented as balanced, with a \$20,000 starting balance that would carry forward to the next year. Members present approved of the budget for the 2025-2026.

				Action Items: N/A
Fundraising	PTA “Just Because” Fundraiser	10 min	Elle Sawyer	Elle Sawyer, VP of Fundraising, presented details about the new “Just Because” fundraiser, which will run from Friday through October 10th, aiming to raise \$35,000. Students will receive envelopes with donation forms and QR codes, with incentives including pizza parties for the top three participating classes and extra recess for other participating classes. Action Items: Look out of the “Just Because” fundraising flyer in Friday folders
Principal	Principal’s Report	15 min	Laura Burkart	Laura Burkart, Principal, reported a smooth start to the school year and expressed gratitude for the board's focus on family and community needs. She highlighted three guiding priorities: academic excellence, character education, and belonging. The school improvement goals for the year include closing achievement gaps in math and reading for targeted groups, implementing cooperative learning structures, and embedding social-emotional learning into instruction. Additionally, efforts will be made to increase student voice and decision-making, as well as to enhance culturally responsive teaching practices to improve school climate and belonging. Principal Burkart provided updates on contact information for various school needs, emphasizing the use of the main office email for absences and dismissal changes. She announced the return of parent coffees, starting September 22nd, with a session on interpreting MAP and VALLSS reports, followed by other topics in October and November. Action Items: N/A
President	Meeting Wrap Up	5 min	Paige Guthrie	Paige mentioned upcoming volunteer opportunities for the Book Fair and highlighted the school's recent PTA awards, including the Impact Award of Virginia and the School of Excellence Award. The next PTA General Membership meeting was confirmed for October 14th.

				Action Items: Join the next PTA General Membership meeting at 7 PM on October 14th
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Upcoming Events

Date	Start Time	Event
September 15-19		Book Fair
Tuesday, September 16	5:00 - 8:00 PM	Book Fair Family Night
Tuesday, September 23		Rosh Hashana NO SCHOOL
October		Bullying Prevention Month
October		National Indigenous Peoples Day
Thursday, October 2		Yom Kippur NO SCHOOL
Tuesday, October 7	7:00 - 8:00 PM	PTA Executive Board Meeting
Monday, October 13		Indigenous Peoples Day/ School Conferences NO SCHOOL
Tuesday, October 14	7:00 - 8:00 PM	PTA General Membership Meeting