

To,

[Mention full name of the recipient]

[Mention designation of the recipient]

[Mention address of the recipient]

Subject – Letter of Permission for Blood Donation Camp

Dear [mention the full name of the recipient],

I intend to organize a blood donation camp in the [mention the name of the county] County and for that, I humbly request you to grant me permission to organize such a camp.

All the necessary documents have been mailed by me to your official email address, which you can read and revert to me if there is anything missing for getting the permission.

The camp will be properly sanitized and the health professionals at the camp will be all people who are currently professionally practicing in their respective fields and have been licensed by the respective authorities controlling the field.

Further, all the people who will visit the camp to donate their blood will be provided with adequate food to replenish the quantity of blood that they are providing.

You are invited to have a check yourself regarding the preparations that have been done for the blood donation camp, and if you find any deficiency in the arrangements and then immediate steps will be taken to correct them so that the health of the people donating

blood is given top priority, and when you have given your assurance, then only the camp will be started.

I hope that you will reply to me as soon as possible.

Thanking you,

Sincerely,

[Mention full name of the sender]