

Big Cottonwood Lower Canal
Annual Member Meeting Minutes
March 27, 2025, 7pm
Granite Library - Granite Meeting Room

56 members in attendance!

Sign in table with volunteer sheets (general asks), after meeting split into district.

A. Welcome - introductions - Tracy

B. Recap of 2024 - Tracy

a. Projects completed - list

- i. Vac Truck
- ii. Bonita project
- iii. Roots in District 5
- iv. 11th E 3745 S ish
- v. Debris/trash cleanup
- vi. 13th E 39th 7-11 Millcreek project - pictures
- vii. Communications with Members and Developers
- viii. Digitizing contracts

b. Mid-Season Meet-up

C. Financial Report 2024 - Tracy/Phyllis

2024 Expenses		2024 Actuals	
Materials/Labor	\$8,573.55	Assessments	\$35,217.66
Insurance	\$4,350.00	Donations	\$5,100.00
Professional Services	\$500.00	-	
Bank Fees	\$171.16	Expenses	\$15,261.43
Office/Communications	\$1,666.72	Operating Reserve (Transfer)	\$10,000.00

Total	\$15,261.43	Carry-Over	\$15,056.23
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D. Board Member Elections - Tracy

- a. **District 3 Mike Lyons Tracy moves, Tara 2nd, unanimous**
- b. **District 4 Daryl Bouck Tara moves, Kristi 2nd, unanimous**
- c. **District 5 Tara Wion Tracy moves, Carol 2nd, unanimous**

E. 2025 Board Leadership - Neil

- a. President - Neil Cator
- b. Vice President - Kristy Cottrell
- c. Secretary- Carol Flowers
- d. Treasurer - Phyllis Hall

F. Looking Forward - Neil / Kristy

- a. 2025 Budget

2025 Projected Budget

Current Bank Balance =		\$24,951.09	
2025 Expenses		2025 Expected Revenue	
Materials/Labor	\$25,000.00	Assessments	\$25,500.00
Insurance	\$4,500.00	Donations	
Professional Services	\$2,000.00	-	
Bank Fees	\$200.00	Expenses	\$33,200.00
Office/Communications	\$1,500.00	Operating Reserve (Transfer)	\$10,000.00
Total	\$33,200.00	Carry-Over	\$7,251.09

b. 2025 Projects/Goals

- i. Continue to improve communications with members - **Fran Y**

requests more contact, Carol will see that she is put on District 6 text list.

- ii. Proactively identify potential needs and repairs in each district - We depend on you being involved and help us monitor. **Leslie P. has strong concerns about not having a watermaster. Put on agenda for next board meeting to address or assign someone to look into it.**
- iii. Gate C4 Replacement
- iv. 33rd & 900 E 7-11 - clean up/enclose with pipe?
- v. Erosion behind Nichols Photo Lab @ Brickyard
- vi. District 2 repairs - unknown costs
- c. **Dave Maiorano Canal Manager for SLC presents info about the canal. Dave requests contact names, numbers and gate names and addresses in an email to him ASAP. Can membership help Carol get this info together? Water will be turned on Mid- April, a few days to flush canal, then a few more days to flush the districts.**
- d. Subcommittees
 - i. Developer (Tracy)
 - ii. Membership
 - iii. Volunteers [volunteer application](#)

G. Community-Wide Events (QR code to website page)

- a. May Meet-up (7:00pm at Grant Stake Park) and line-walking (6:00pm)
 - i. Help you to understand where the water comes from and how it can get caught up. Help clear debris and remind neighbors that lines need to be cleared in their own systems (their own responsibility, but we can help if needed)
- b. Mid-Season Meet-up - July or August

H. 2025 Needs - [volunteer application](#)

- a. Board Members - finance shadow, interested new board members for 2026
- b. Volunteer Organizer
- c. Government Relations (Millcreek, Holladay, Salt Lake City)
- d. Construction/Engineering/Landscaping
- e. Real Estate Developer Relations
- f. Membership Data and Communications Team