



## REAL ESTATE INFORMATION FORM (OWNER FINANCE)

*(This section is for information about the homeowner)*

### Owner Information

Date: \_\_\_\_\_

1. Property Owner's Full Legal Name: \_\_\_\_\_  
Owner is:  
Married \_\_\_\_\_  
Unmarried \_\_\_\_\_  
If Owner is married, what is the Spouse's Full Legal Name: \_\_\_\_\_
2. Contact Person: \_\_\_\_\_
3. Mailing Address: \_\_\_\_\_
4. Telephone No: \_\_\_\_\_  
Email Address: \_\_\_\_\_
5. Does owner hold free and clear title to the Premises?  
Yes \_\_\_\_ No \_\_\_\_  
If no, describe below (e.g., a tax or mortgage lien):  
\_\_\_\_\_  
\_\_\_\_\_

*(This section is for information about the property)*

### Property Information

1. Address of Premises: \_\_\_\_\_

*(This section is for information about the terms of your new deal with the homeowner)*

### Terms of Sale

1. Purchase Price: \$\_\_\_\_\_
2. Down payment (reduces purchase price): \$\_\_\_\_\_
3. Interest Rate: \_\_\_\_\_% per annum



4. Amortized over \_\_\_\_ years
5. Seller Term of Repayment (Balloon): \_\_\_\_ Years \_\_\_\_ Months
6. Date of the 1st Payment: Date: \_\_\_\_\_
7. Maturity Date of the Loan: Date: \_\_\_\_\_
8. Payment due on the: \_\_\_\_ of the month
9. Payment late on the: \_\_\_\_ of the month
10. Late Fee: \$\_\_\_\_\_
11. Is Purchaser responsible for payment of taxes? Yes \_\_ No \_\_ how much monthly? \$\_\_\_\_\_
12. Is Buyer responsible for payment of insurance? Yes \_\_ No \_\_ how much monthly? \$\_\_\_\_\_
13. Is Buyer responsible for maintenance on the Premises?  
Yes \_\_\_\_ No \_\_\_\_
14. Is either party using a real estate broker?  
Yes \_\_\_\_ No \_\_\_\_

*(This section is for information about the "Investor" or "End Buyer" if you are assigning this deal)*

**End Buyer Information (You if you are keeping the property, or your assignee if you are assigning it)**

1. Buyer's Name: \_\_\_\_\_  
Buyer is:  
Married \_\_\_\_\_  
Unmarried \_\_\_\_\_  
If Buyer is married, what is the Spouse's Full Legal Name: \_\_\_\_\_
2. Co-Buyer's Name: \_\_\_\_\_  
Co-Buyer is:  
Married \_\_\_\_\_  
Unmarried \_\_\_\_\_  
If Co-Buyer is married, what is the Spouse's Full Legal Name: \_\_\_\_\_

*(Please collect a copy of any or all of the following if possible)*

**Documents Needed**

1. Do you have a copy of the vesting (your) deed?  
Yes \_\_\_\_ No \_\_\_\_  
If yes, please attach a copy. If no, please attach the full legal description of the Premises.
2. Do you have title work?  
Yes \_\_\_\_ No \_\_\_\_



If yes, please attach a copy. If no, please order the same (usual cost is < \$250.00).

### Additional Information

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