



**Local Literacy Plan
for**

**Elm Grove Elementary
Kimberley Meeder
Principal**

Dr. Nichole Bourgeois, Assistant Superintendent

Mitch Downey, Superintendent

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LOUISIANA'S LITERACY PILLARS



**LITERACY
GOALS**



**EXPLICIT INSTRUCTION,
INTERVENTIONS,
& EXTENSIONS**



**ONGOING
PROFESSIONAL
GROWTH**



FAMILIES

A foundation of **EQUITY** across all literacy practices ensures opportunities and access for every learner every day.

Section 1a: Literacy Vision and Mission Statement

Guiding Questions:

1. What is your school/system's focus and mindset around literacy?
2. What is your primary, overarching goal and expected or intended outcomes for your school(s) around literacy?
3. Is your vision and mission statement inclusive of all leaders, teachers, students, and families?

<i>Literacy Vision</i>	The overall vision of the Bossier Parish School System is to ensure all students acquire <u>21st-century skills</u> to be successful in a global society. Bossier Parish recognizes literacy as a fundamental right as well as a necessary life and career skill. Therefore, the literacy vision of Bossier Parish Schools is to nurture a student-focused learning environment where <i>all</i> students become proficient readers, writers, speakers, and listeners in a continuously connected capacity that fosters college and career readiness.
<i>Literacy Mission Statement</i>	The literacy mission of Bossier Parish Schools is to provide <i>all</i> students with high-quality curricula, explicit instruction, and meaningful interactions that promote equity, literacy, and student ownership.



	<p>We will achieve this in all classrooms by establishing and maintaining environments where we prioritize:</p> <ul style="list-style-type: none"> ● Providing every educator and student with access to Tier I curriculum ● Providing every educator with regular literacy-aligned professional development opportunities that lead to transparency and reflection of practice ● Incorporating the ongoing systematic, explicit instruction of Structured Literacy ● Addressing the need for transferable reading and writing skills between subject areas ● Analyzing data to inform decisions and address trends in instruction ● Nurturing a data-driven professional learning community that collaborates on a consistent basis ● Implementing evidence-based instructional practices, including purposeful planning ● Cultivating a growth mindset for all leaders, educators, and students
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Section 1b: Goals	
<p>Guiding Questions:</p> <ol style="list-style-type: none"> 1. What are your overall literacy goals? 2. Are you creating SMART goals for grade bands, subgroups, diverse learners, and teachers? <ul style="list-style-type: none"> ■ How are you measuring the performance of birth through grade 12? ■ What subgroups are most in need of literacy intervention? ■ How are you addressing the literacy and language needs of diverse learners? ■ How do you plan to measure teacher performance based on your literacy goals? 	
<p><i>Goal 1 (Student-Focused)</i></p>	<p>Kindergarten:</p> <ul style="list-style-type: none"> ● By May 2024, 75% of kindergarten students will reach benchmark (44 correct sounds) on the Phoneme Segmentation Fluency subtest of the DIBELS assessment. <p>1st Grade:</p> <ul style="list-style-type: none"> ● By May 2024, 75% of first-grade students will reach benchmark in both correct letter sounds (55) and whole words read (15) on the Nonsense Word Fluency subtest of the DIBELS assessment.



	<p>2nd Grade:</p> <ul style="list-style-type: none"> By May 2024, 75% of second-grade students will reach benchmark (94 words correct) on the Oral Reading Fluency subtest of the DIBELS assessment. <p>3rd Grade:</p> <ul style="list-style-type: none"> By May 2024, 75% of 3rd-grade students will score at benchmark on the MAZE DIBELS assessment (15.5). <p>K-5th Students With Disabilities Subgroup:</p> <ul style="list-style-type: none"> 75% of students in grades K-2 will meet their individual education plan goal related to literacy for the 2023-2024 academic year. 75% of SWD in grades 3-5 will meet their 2023-2024 Growth to Mastery goal on the Spring 2024 LEAP2025.
Goal 2 (Teacher-Focused)	<p>Science of Reading Training and K-3 Teachers:</p> <ul style="list-style-type: none"> By the end of the Spring 2024 semester, 100% of the Elm Grove Elementary K-3 teachers will complete state mandated Science of Reading professional development on combining high-quality core instruction with explicit interventions and extensions that improve literacy skills based on individual student needs (AIM Pathways: Pathways to Proficient Reading). By the end of the Spring 2024 semester, 100% of the Elm Grove Elementary Grade 4-5 teachers will complete Science of Reading professional development on combining high-quality core instruction with explicit interventions and extensions that improve literacy skills based on individual student needs (<i>DEVELOPING STRONG LITERACY SKILLS IN 4TH – 8TH GRADE from the Louisiana Department of Education and PCG</i>).
Goal 3 (Program-Focused)	<p>Goal 3A: Tier 1 Curricula and PreK-5 General District Data</p> <ul style="list-style-type: none"> DISTRICT ALIGNED GOAL - To demonstrate effective implementation of high-quality Tier 1 curricula in PreK-Grade 5 (Creative Curriculum for PreK, Amplify CKLA ELA for K-2, Guidebooks for Grades 3-10), student scores will increase by 3% or more on grade-level readiness or standardized literacy assessments by the end of the 2024 Spring semester. <p style="text-align: center;">EGE Goal for PreK Teaching Strategies GOLD Spring 2024</p> <p style="text-align: center;">(based on Fall 2022-2023 Literacy Report)</p> <p style="text-align: center;">80% of students will achieve level 4 in “identifies and names letters” and “identifies letter sound correspondence”</p> <p style="text-align: center;">and “Identifies letter-sound knowledge correspondence”</p> <p style="text-align: center;">EGE Goal for K-2 DIBELS Spring 2024</p>



Kindergarten: 75% Benchmark or Above

1st Grade: 75% Benchmark or Above

2nd Grade: 75% Benchmark or Above

EGE Goals for LEAP 2025 ELA Spring 2024

(based on EGE's 2021-2022 school year scores +3%)

3rd Grade: 58% Basic/Mastery/Advanced

4th Grade: 65% Basic/Mastery/Advanced

5th Grade: 72 % Basic/Mastery/Advanced

Section 1c: Literacy Team

Guiding Questions:

1. Who will serve on the school/system literacy team?
2. What is the role of each member?
3. What is your plan for conducting regular meetings, including location, time, availability, and topics?
4. How are you monitoring the effectiveness of the plan?

<i>Member</i>	<i>Role</i>
<i>Kimberley Meeder</i>	Principal
<i>Rich Richardson</i>	Assistant Principal
<i>Instructional Coach TBD</i>	Instructional Coach
<i>Melissa Beiger</i>	Kindergarten Team Leader
<i>Melissa Gay</i>	First Grade ELA teacher
<i>Lisa Johnson</i>	Second Grade ELA teacher
<i>Ashley Baswell</i>	Third Grade ELA teacher
<i>Lee Sojourner</i>	Fourth Grade ELA teacher



<i>Tim Mallien</i>	Fifth Grade ELA teacher
<i>Jessica Taylor</i>	SPED team leader
<i>Sandra Lamas</i>	ELL teacher
<i>Jennifer Garcia</i>	PreK teacher

Meeting Schedules

<i>Date & Type of Meeting (Plan Review, Data Analysis, etc.)</i>	<i>Frequency of Meetings (Weekly, Monthly, etc.)</i>	<i>Topic(s)</i>
August 29, 2023 Literacy Action Team	Monthly	Progress Monitoring Data Analysis, Walkthrough Observation Trends
September 26, 2023 Literacy Action Team	Monthly	Progress Monitoring Data Analysis, Walkthrough Observation Trends
October 24, 2023 Literacy Action Team	Monthly	Progress Monitoring Data Analysis, Walkthrough Observation Trends
November 28, 2023 Literacy Action Team	Monthly	Progress Monitoring Data Analysis, Walkthrough Observation Trends
December 14, 2023 Literacy Action Team	Monthly	Progress Monitoring Data Analysis, Walkthrough Observation Trends
January 30, 2024 Literacy Action Team	Monthly	Progress Monitoring Data Analysis, Walkthrough Observation Trends
February 27, 2024 Literacy Action Team	Monthly	Progress Monitoring Data Analysis, Walkthrough Observation Trends
March 26, 2024 Literacy Action Team	Monthly	Progress Monitoring Data Analysis, Walkthrough Observation Trends
April 30, 2024 Literacy Action Team	Monthly	Progress Monitoring Data Analysis, Walkthrough Observation Trends



Section 2: Explicit Instruction, Interventions, and Extensions

Guiding Questions:

1. For each specific plan and activity around literacy, what is/are your:
 - action steps?
 - timeline?
 - person(s) responsible?
 - resources?
 - alignment to literacy goal(s)?
 - evidence of success?
2. When implementing literacy curriculum and assessments, how are you ensuring:
 - alignment to current research on foundations of reading and language and literacy?
 - cultural responsiveness?
 - connections across content areas?
3. When utilizing literacy screeners, what are your plans for:
 - deciding which components will be measured in each grade band or subgroup?
 - how often screeners are administered?
 - progress monitoring?
 - screening and supporting students in upper grades effectively?
4. When planning for and providing literacy interventions for struggling readers and writers, are you including specifications for:
 - students with dyslexia?
 - the EL population?
 - special education students?
 - cultural and dialectical sensitivity?

The action plan table on the next page can be used to plan out specific action steps related to literacy goals.



Action Plan

Goal	Timeline	Action Steps	Person(s) Responsible	Resources	Evidence of Success
1	June 1 - June 30	Review prior year data to establish school system goals.	Data manager and Academics team	Literacy screeners; LEAP scores	Students and subgroups demonstrate growth in year-to-year data.
1,2,3	July 2023	Create master schedule to align with priorities based on literacy data	ILT	Data & previous master schedule	Students and subgroups demonstrate grade and program appropriate expected growth in year-to-year data.-
1,2,3	Ongoing	ILT meetings to discuss strategic priorities based on data	ILT	ILT Action Plan	ILT Plan criteria and walk throughs
1, 3	August 2023 - May 2024	Students in grades PreK-5 begin instruction in Lexia Core 5 Tier 1 Intervention Programs	Teachers ,Instructional Coach, SPED teachers, and Administration	Lexia Core5 Diagnostic Placement Tests	Students and subgroups demonstrate grade and program appropriate expected growth in year-to-year data.



1 - 3	August 2023	Review prior year data to compare to school system goal success criteria	Grade-Level PLC teams, Site-Instructional Coach, Site-Counselor, Site-Administration	Literacy screeners; LEAP 2025 scores for (2022-2023)	Students and subgroups demonstrate growth in year-to-year data.
1	August 2023-May 2024	Phonemic Awareness Activities in Heggerty and Lexia Core5	Pk-1st Teacher of Record and RTI Support Staff	Heggerty LexiaCore5 Chromebooks RTI Activities	Students and subgroups demonstrate growth in monthly and yearly data.
2	September 2023 - May 2024	K -3 ELA teachers complete Science of Reading Training with AIM Pathways: Pathways to Proficient Reading 4-5 teachers complete DEVELOPING STRONG LITERACY SKILLS IN 4TH – 8TH GRADE from the Louisiana Department of Education and PCG	Grade Level Supervisors, Host-Principal, Coordinators of Professional Development & Grants	Spreadsheet of candidates AIM Pathways/PCG course enrollment for each candidate Bossier Parish Curriculum Department secure contract, login credentials, and funding for all	Candidate earns the "High Proficiency" (80% or higher) endorsement on certificate of completion



				enrollment/registration fees	
1,3	August-October 2023	Ensure students are aware of Growth to Mastery Goal; Data tracking by all students K-5 for LEAP and/or DIBELS	Teacher of Record and administrators	LEAP Growth to Mastery DIBELS Individual Benchmark BOY	Students receive a sticker for every assessment; Data Trackers created schoolwide w/ILT
1, 3	August 2023	K-12 Accelerate After-School Tutoring Fall 2023 Program Training	Assistant Superintendent of Curriculum & Instruction, Grade-level Supervisors, Curriculum Coordinators, Curriculum Facilitators, Coordinator of PD & Grants	Literacy/Diagnostic screener data; Grades 3-10 LEAP 2025 data (2022-2023)	Required documentation submitted by Host-instructional coaches/administrators and tutors demonstrate understanding of program initiative Progress Monitoring documentation checkpoints demonstrate effective implementation of program initiative
1, 3	August 2023 - December 2023	Fall 2023 K-12 Accelerate After-School Tutoring Program	Host-Instructional Coach/Administrator, Coordinator of PD & Grants, Curriculum	Grades 3-10 LEAP 2025 data (2022-2023) Learning Platform in the Accelerate Section	Students and subgroups demonstrate growth from BOY to MOY data



			Coordinators, Grade-level Supervisors	Grade-level Pretest/Diagnostic published for tutor use	
1, 3	January 2024	K-12 Accelerate After-School Tutoring SPRING 2024 Program Training	Assistant Superintendent of Curriculum & Instruction, Grade-Level Supervisors, Curriculum Coordinators, Curriculum Facilitators, Coordinator of PD & Grants	Literacy/Diagnostic screener data; Grades 3-10 LEAP 2025 data 2022-2023; SBLC recommendation; Course grades	Required documentation submitted by Host-instructional coaches/administrators and tutors demonstrate understanding of program initiative Progress Monitoring documentation checkpoints demonstrate effective implementation of program initiative
1, 3	January 2024 - May 2024	SPRING 2024 K-12 Accelerate After-School Tutoring Program	Host-Instructional Coach/Administrat or, Coordinator of PD & Grants, Curriculum Coordinators, Grade-Level Supervisors	MOY data; Grades 3-10 LEAP 2025 data 2022-2023; SBLC recommendation; Course grades Learning Platform in the Accelerate Section	Students and subgroups demonstrate growth from MOY to EOY data



				Grade-level Pretest/Diagnostic published for tutor use	
1,3	August 2023-May 2024	Implement Tier 1 Curriculum: CKLA Phonemic Awareness Curriculum: Heggerty Tier I Intervention: Lexia ELA Block: 120 minutes 60 minutes - Foundational Skills 30 minutes - Knowledge 30 minutes - Small Group Instruction +10 minutes - Phonemic Awareness	Teacher of Record and administrators	CKLA Amplify Curriculum	Students and subgroups demonstrate growth in monthly and yearly data.



		RTI: 30 minutes daily outside of core curriculum instructional minutes			
1,3	May 2024 - June 2024	Summer GAP Program "Gaines & Advancement in Performance" Program	Summer GAP Administrators & Teachers; BPSB Curriculum Coordinators, Facilitators, & Supervisors	Creative Curriculum; CKLA; Accelerate	Required documentation submitted by Host-instructional coaches/administrators and tutors demonstrate understanding of program initiative Progress Monitoring documentation checkpoints demonstrate effective implementation of program initiative



Section 3: Ongoing Professional Growth

Guiding Questions:

1. On what are you basing your professional development needs? Are you considering:
 - teacher performance data
 - student performance data
 - observation cycles
 - teacher background knowledge and experience levels
2. When planning opportunities for [ongoing professional growth](#) for leaders and teachers, are you including plans for:
 - ongoing training and support?
 - coaching?
 - various types of PD offerings?
 - by whom, when, and how PD will be provided?
 - PD specific to foundations of reading and language and literacy?
 - PD on high-quality interactions (such as CLASS® for birth-grade 2)?
 - monitoring the implementation and effectiveness of professional development?
 - tailoring opportunities to individual needs of teachers?

Potential PD Planning

Month/Date <i>(When can PD be scheduled throughout the school year?)</i>	Topics <i>(What topics are most needed and should be covered and/or prioritized?)</i>	Attendees <i>(Who would benefit most from this PD? Consider also who can redeliver to other teachers/faculty.)</i>
Summer 2023	Bayou Bridges	4th and 5th grade social studies teachers
Summer 2023	Amplify CKLA ELA	K-2 ELA teachers
May 2, 2023	Heggerty	PreK-2 teachers
Summer 2023	New Social Studies standards and frameworks	K-5 social studies teachers
2023-2024 school year	Advancing Thinking through Writing- Writing Revolution	K-2 teachers



2023-2024	Science of Reading training for upper grades	Grades 4-5 ELA teachers
August 2023	Lexia Core 5 training	PreK-5 teachers
August 2023	FLOW reading software training	2-5 ELA teachers
August 2023	DIBELS Next/Literacy screener training	K-5 teachers
January 2024	Data Review/Analysis	PreK-5 teachers
May 2024	Data Review/Analysis	PreK-5 teachers
	additional PD will be added as plans for next year are finalized	

Section 4: Family Engagement Around Literacy

Guiding Questions:

- To improve [family engagement around literacy](#), how are you:
 - including families in focus groups and other discussions with teachers, students, and leaders around:
 - specific programs to address the school's mission?
 - families' concerns about literacy achievement?
 - students' attitudes toward reading and writing?
 - teachers' beliefs about student literacy and learning?
 - providing ongoing support and communication to families?
 - considering diverse families and their specific needs or challenges in regards to communication, technology, transportation, etc.?
 - using communication methods that accommodate all families?
- How are you working directly with community partners to:
 - engage families and the community?
 - invest in the literacy of our youth?
 - improve access to resources?
- What resources and tools are you sharing with families and community partners to enhance literacy?

Month/Date	Activity	Accessibility Opportunities	Community Partners
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Annually	Annual Survey	Digital	Parents
Ongoing	Grades K-2 At-Home Student Support Parent Help Guide for Reading, Mathematics, Social Studies, and Science	Bossier Parish Schools Website	Parents, students, and District Leaders
Ongoing	Parent Involvement Tips, Teaching Reading, Reading Tips for Preschoolers, Helpful Website	Bossier Parish Parent Education Center Webpage	Parents, students, and School/District Leaders
Ongoing	LDOE Family Support Toolbox	Bossier Parish Schools Website	Parents and Students
Ongoing	At-home Literacy Workshop Program	Individual Academic Improvement Plan Digital/Virtual	Parents and School/District Leaders
September 2023	Family Literacy Night	Face to Face	Parents, Teachers, Admin & Students
October 2023	Parent Conferences	Face to Face	Parents and Teachers
January 2024	Family Literacy Night	Face to Face	Parents, Teachers, Admin & Students
May 2024	Literacy Celebrations	Face to Face	Parents, Teachers & Admin

Section 5: Alignment to other Initiatives

Guiding Questions:

- To successfully implement, communicate, and monitor this literacy plan, what are some other district or school initiatives and plans to which you should be sure to connect? Consider:
 - School Improvement Plan
 - Early childhood programs
 - Cross-curricular connections



- Community programs
- Alignment across schools within the system

Initiative Alignment

<i>Other Programs/Initiatives</i>	<i>Connecting to Literacy</i>	<i>Plan to Monitor/Evidence of Success</i>
Strong School System Initiative	Effective Implementation & Family Engagement	Assistant Superintendent of Curriculum and Academic Affairs and Grade Level Supervisors/ATTUNED Progress Monitoring Plan
Accelerate Tutoring Strategies	Address and Prevent Unfinished Learning	RtI Interventions/LEAP 2025 Student Performance, IRLA growth (up to 2022-23), Lexia PowerUp Literacy data, and Language! Live Benchmarks
Accelerate Summer Learning Program	Accelerate ELA Summer 2021, Summer 2022, TS Gold, ARC Core +IRLA, and Guidebooks	Host Principal-Administrator and Grade Level Supervisors/TS Gold, IRLA (up to 2022-23), and Language! Live
K-2 Literacy & ELA Content Leader	Effective Educator Workforce	District and School Leadership/Endorsement and COMPASS rating
Science of Reading (Act 108)	Effective Educator Workforce	District and School Leadership/Endorsement and COMPASS rating
Academic Recovery & Acceleration Plan	Evidence-Based Literacy Activities	Assistant Superintendent of Curriculum and Academic Affairs/LA Comeback/Federal Reporting/Act 294
K - 12 Grade Recovery Program	Targeted reteaching and reassessment to ensure Mastery of curriculum content	Assistant Superintendent of Curriculum and Academic Affairs/Host Principal-Administrator and Grade Level Supervisors/Host Instructional Coach



Section 6: Communicating the Plan

Guiding Questions:

1. What are the implementation expectations for schools?
 - Will schools have school-based literacy teams?
2. How will district-level personnel support schools in meeting those expectations?
3. How will you communicate the plan to families and community members?
4. How will you communicate the progress being made throughout the school year?
5. How will you ensure ongoing monitoring and implementation of this plan at the school-level?
 - Will you hold quarterly meetings?
 - Will you report on progress monitoring of the plan components and goals?

Communication Plan

<i>Stakeholder Group</i>	<i>Plan for Communicating</i>	<i>Timeline</i>
School/District Leaders	Principals' Meeting	September 2023
School Board Members	School Board Meeting	October 2023
Teachers & School Staff	"LEAP 2025 SPS and Subgroup" Faculty Meeting	August 2023 at School Site Faculty/Leadership Meetings
Family Members	"LEAP 2025 Student Report Performance"	November 2023 through the website and open forums
Community Members/Leaders	www.bossierschools.org	November 2023
Military Community	www.bossierschools.org	November 2023
Students	"LEAP 2025 Student Report Performance"	November 2023
Families/Community Members	https://www.bossierschools.org/elmgrovee	May 18, 2023

Review the [School System Literacy Roadmap](#) for recommended timelines for action steps to promote literacy.



For additional guidance and resources, visit the [Louisiana Literacy's webpage](#), [Literacy Library](#), or email louisianaliteracy@la.gov.

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