

Service-Learning Community Partnership Agreement

(Updated 2024)

This Community Partnership Agreement (Agreement) is made and entered into on the date of final signature below by and between Boise State University (hereinafter “University” or “Boise State”) and the Community Partner.

Purpose

This Agreement describes the partnership's two-way responsibilities and expectations.

Mutual Obligations and Responsibilities

The University and Community Partner:

- Assume responsibility for compliance with all applicable federal, state, and local laws.
- Agree not to illegally discriminate based on race, color, national origin, religion, sex, age, disability, or military service in the programs and activities described by this Agreement.
- Will comply with the Family Educational Rights and Privacy Act by keeping confidential all records concerning Students' service experience.
- Agree to designate supervisor(s) who will serve as liaisons between stakeholders.
- Agree to understand and execute their roles as co-educators and will work with Student(s) to help them understand the Community Partner's mission and to educate and coordinate Student(s) to serve and learn.
- Will be responsible for damages caused by the negligence of their directors, officers, agents, employees, and volunteers in performing the activities described by this Agreement.

University Responsibilities

The University and/or Instructor:

- Agrees to be available to respond to issues arising from student involvement in the service-learning project.
- Will help make connections between the learning and the Student's experience throughout the service-learning experience.
- Recommends that students maintain sufficient health insurance for the duration of the course, including insurance for accidents, disability, and hospitalization

University's Expectations of Students

The Student:

- Will abide by the Community Partner's rules and regulations.
- Will use his or her best efforts to perform all tasks assigned by the Community Partner.
- Will conform his or her conduct to Boise State University's Student Code of Conduct.

- Will provide Boise State University and the Community Partner with a written request for reasonable auxiliary aids or services that may be necessary to accommodate a disability. The Student must notify the Service-Learning Program as soon as possible.

Community Partner Responsibilities

The Community Partner:

- Agrees to provide the Boise State instructor and students with the contacts who will monitor and supervise the student throughout the service-learning project.
- Agrees to maintain a reasonably safe environment by observing all applicable safety regulations under the Occupational Safety and Health Act.
- Agrees to orient the Student(s) to the Community Partner rules, policies, procedures, methods, and operations, community issues, and population served, including driving automobiles and operating machines/tools.
- Agrees that no Student will displace an employed worker at the Community Partner organization.
- Agrees to pay for background checks unless an alternative option is agreed upon, if applicable.