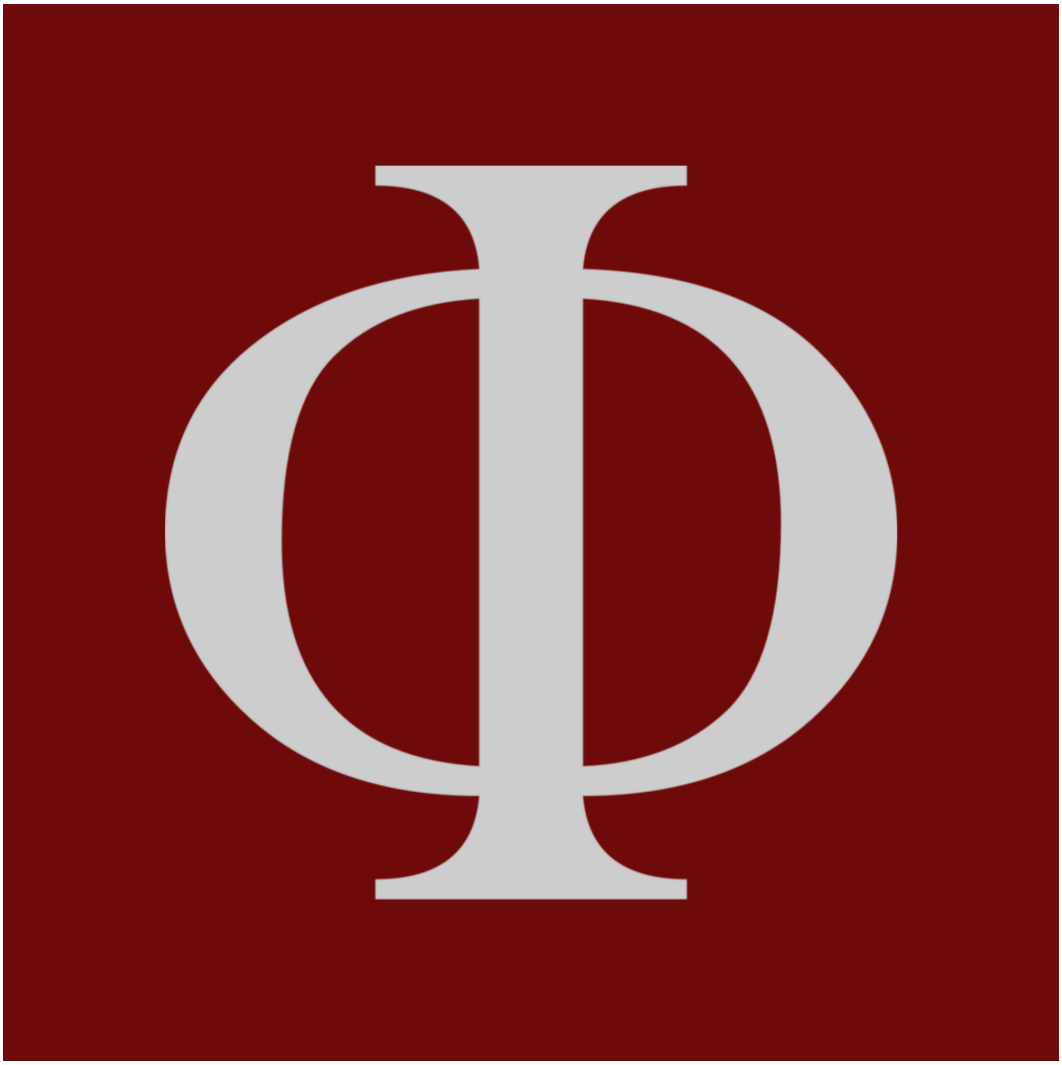
Bates College Journal of Philosophy and Social Issues Submission Guidelines



2026-27 Edition

This style guide is intended to ensure consistency, coherence, and scholarly merit in all publications of the **Bates College Journal of Philosophy and Social Issues.**

I. Content

A. Subject Matter

- Submissions should pertain to philosophy and social justice, including, but not limited to, ethics, epistemology, aesthetics, logic, metaphysics, and topics related to the establishment of a fair and just society. Students in any area of study should feel welcome to send us their work as long as it relates to social issues.

B. Word Count & Language

- Submissions should fall between 1,500 and 15,000 words.
- English should be the primary language of submitted materials, and any use of non-English vocabulary should have a clear purpose.
- Writing should reflect a scholarly, professional, and impartial tone.

C. Citation Format

- The Journal of Philosophy and Social Issues uses the **Chicago Manual of Style (notes and bibliography)**.
- A **separate bibliography** is also required.

II. Stylistic Conventions

A. Typeface

- Main text: Times New Roman, 12-point font, double-spaced (except for block quotes, which should be single-spaced and indented).
- Footnotes: Times New Roman, 10-point font, single-spaced.
- Titles: Bold, centered.
- Headings: Bold, Title Case.
- Subheadings: Italicized, Title Case.

B. General Formatting Rules

- **Margins**: One-inch margins on all sides.
- **Spacing**: Use a single space after a period, comma, or colon.
- **Abbreviations**: Define at first use and be consistent throughout.
- **Numbers**:
    - Spell out numbers from one to ninety-nine.
    - Use numerals for numbers 100 and above.
    - Use a percentage sign (%) when numerals are used (e.g., "14.5%").
- **Quotations**:
    - Quotes longer than 50 words should be formatted as block quotes.
    - Use brackets [ ] to indicate alterations.
    - Use an ellipsis (...) to indicate omissions.
- **Lists**:
    - Use serial commas (e.g., "A, B, and C").
    - Maintain parallel structure.

C. Punctuation and Capitalization

- **Quotation Marks**: Periods and commas go inside quotation marks; colons and semicolons go outside.
- **Dashes**:
    - En dashes (–) for date ranges (e.g., "2020–2025").
    - Em dashes (—) for emphasis (e.g., "The process was rapid—albeit controversial.").

For any questions regarding submissions, formatting, or eligibility, please contact Winston Singh at **wsingh@bates.edu**.

We look forward to receiving your work!