



CENTRAL CATHOLIC
HIGH SCHOOL

A MARIANIST COLLEGE PREPARATORY INSTITUTION, 1852 • SAN ANTONIO, TX

Department of Leadership Instruction
Leadership, Education, & Training (LET) 2/3 Syllabus

Course:

LET 2- The Developing Leader

LET 3- Citizenship in Action, Leadership Theory & Application, and Foundations for Success

Academic Term: Fall/Spring 2023-2024

Instructor: 1SG (RET) Jose David Gonzales

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Classroom: 59

Grade Level: 10/11

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Prerequisites: A positive attitude and a willingness to learn.

Course Overview: The Junior Reserve Officer Training Corps (JROTC) Program is designed to teach high school students the value of citizenship, leadership, service to the community, personal responsibility, and a sense of accomplishment while instilling in them self-esteem, teamwork, and self-discipline. The program's focus is reflected in its mission statement, ***"To Motivate Young People to be Better Citizens"***. It prepares high school students for responsible leadership roles while making them aware of their rights, responsibilities, and privileges as American citizens. The program is a stimulus for promoting graduation from high school, and it provides instruction and rewarding opportunities that will benefit the student, community, and nation. Cadet success is the main goal of all JROTC learning experiences. The JROTC curriculum is based on the principles of performance-based, learner-centered education. As a result, cadets:

- Learn the skills they can use.
- Know the performance expectations upfront.
- Engage as active partners in the learning process.
- Document accomplishments and competence.
- Learn how to learn.



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JROTC Core Abilities: The JROTC Core abilities describe the broad, life-long skills that every cadet needs for success in all career and life roles. They are drawn from the overall goal and values that drive the JROTC program. Core abilities are not learned in one lesson or LET, but rather they are linked to lesson competencies to integrate or thread them throughout the JROTC curriculum:

1. Build your capacity for life-long learning.
2. Communicate using verbal, non-verbal, visual, and written techniques.
3. Take responsibility for your actions and choices.
4. Do your share as a good citizen in your school, community, country, and the world.
5. Treat yourself and others with respect.
6. Apply critical thinking techniques.

Course Description: This course gives the CCHS students the opportunity to examine the purpose of Junior ROTC and self-assess their motive for joining. During the course, they will gain a greater appreciation of American symbols, customs, and traditions, and history. The course introduces cadets to leadership, its definition, and the importance of knowing and applying basic leadership skills. Cadets are given the opportunity to demonstrate and be assessed on their leadership potential through practical applications. Cadets will examine the impact their decisions/actions have on themselves and others as they explore the areas of individual responsibility, self-reliance, followership, and teamwork. The course introduces the basic principles of management – including time management, how leaders use these principles to effectively manage resources, and the basic differences between leadership and management techniques. Cadets will also assess their current skill set and develop goals to achieve their maximum potential. Cadets will apply learning theory and techniques to improve study, communication, teaching, and planning skills as well as concepts of social responsibility, conflict resolution, and service-learning. Cadets will be expected to wear the uniform once a week for a grade.

Required Materials: Cadets will be required to have the following items based on the training schedule:

- JROTC Uniform
- Physical Fitness clothing
- Student Handouts
- Notebook with a black ink pen
- Cadet Portfolio (Brought to class at the end of each quarter for a quiz grade)

Textbooks

- JROTC LET 2/ 3 Student Core text.
- JROTC LET 2/3 Core Materials Student Handouts.
- JROTC Cadet Reference Manual.



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Supplementary Reading

- Army Training Circular (TC) 3-22.5; Army Principle Readiness Training (new)
- CCHS JROTC CORPS SOP

Grading: Students will receive number grades within the following percentages (see attachment points breakdown):

Quarter Grades:

<u>Grade Category</u>	<u>Percent Category</u>	
Quarterly Performance	Participation	30% of overall grade
Test (Weekly Performance)	Test	25% of overall grade
Proper Uniform wear/ Haircuts	Presentation	25% of overall grade
Portfolio, quizzes, and homework	Project	20% of overall grade

Extra Credit is made available to cadets who seek it.

Late Work:

- Work turned in 1 school day or less after the due date will reflect 10 points or 10% loss of credit.
- Work turned in 2 school days (2 class periods) after the due date will reflect 20 points or 20% loss of credit.
- Each of the next 3 school days (5 class periods) after the due date will reflect an additional 10 points or an additional 10% (out of 100%) loss of credit. (Ex. If an assignment is due on Monday and the cadet turns it in on Thursday, the maximum score received would be 70%).
- Work after the 5th school day (5th class period) will result in 0 credits or a 0% for the missed assignment.
- Except in extenuating circumstances, work will not be accepted after 5 class days.
- Work graded in class will not be accepted late, as the answers were given to cadets.
- Long-term or major assignments will not be accepted late due to the length of time cadets knew about the assignment.



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Expectations: All Cadets are expected to have a positive attitude and a willingness to foster a successful learning environment for other Cadets. Students entering the program will be expected to wear a uniform, maintain established grooming standards, and demonstrate courtesy and self-discipline. Students are expected to comply with verbal instructions and policies established in the Brigade SOP (Standard Operating Procedures). Sexual Harassment/Assault, Bullying, or any other behavior that is not conducive to being a cadet will not be tolerated and are grounds for dismissal from the JROTC program. Students who cannot or will not comply, or who became a disruptive influence, will not be allowed to remain in the program.

Cadet Responsibility: It is your responsibility to turn in all assignments on time. It is also your responsibility to make up missed assignments, readings, and uniform inspections. Failure to wear a Uniform or wearing it incorrectly will result in a failing grade. See Paragraph below, **Uniform Day**. You are also expected to read all assigned material and take notes during class.

Mandatory Events: All cadets are required to attend all mandatory events. Excusals will be granted on a case-by-case basis with legitimate circumstances and a letter/email from a parent or guardian.

Veterans Day Brigade Review	10 Nov
Service-Learning Project	16 Dec (1st BN- A, B, C)/ 23 Mar (2nd BN-D, E, F Companies)
Military Ball (LET 3's and 4's)	24 Feb
Central Catholic High School Skills Meet (LET 3's and 4's)	6 Apr
Change of Command Brigade Review	19 Apr
Battle of the Flowers Parade	26 Apr
JROTC Awards Ceremony/Team Banquet	10 May

JROTC Special Team Members Mandatory Events: All cadets enrolled on one or more of the JROTC Special Teams are required to attend in addition to the above mandatory events, all team mandatory events. Excusals will be granted on a case-by-case basis with legitimate circumstances and a letter/email from the parent or guardian.

Central Catholic High School Skills Meet	6 Apr
Military Ball	24 Feb

NOTE: Mandatory events are listed in your school calendar. Written excuses must be turned in a week prior to the event. If you have a true emergency on the day of an event, you must turn in your excuse the next day back to school. (It is your responsibility to manage your personal calendar for attendance at these events.)



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Uniforms: All Cadets will be expected to wear their uniforms with precision and sharpness that distinguishes them and sets the example for the Corps. Cadets will wear the Class B uniform during early fall (Aug 15- Dec 01 weather dependent). Cadets will transition to Class A during the winter months (Dec 02- Mar 22 weather dependent). Cadets will transition back to the Class B uniform on Mar 23rd until the end of the school year (weather dependent).

Uniform Day: Each Thursday JROTC cadets will wear the prescribed uniform to school. The uniform will be worn correctly and with pride all day long, without exception. Uniform inspections and General Cadet Knowledge-make up 25% of your grade! Any missed uniform inspection must be made up before the following Thursday. Makeup inspections will consist of a morning (Prior to class) and an Afternoon (After 7th period) Inspection. Failure to do so will result in a grade of zero for that inspection.

Haircut Inspections: In order to keep cadets looking their best and setting the example for the Corps, every other Thursday JROTC Cadets will be graded on their hair appearance (twice a month). This inspection will be annotated in their grade book as a test grade. For grooming standards and hair length please refer to CCHS parent/student Handbook page 61.

Physical Training (PT) Day: Each Friday (unless specified otherwise) JROTC cadets will participate in physical fitness-related training, including intramural-typed sports. Cadets should wear clothes and shoes suitable for these types of activities (**Grey JROTC PT Shirt and Blue CC logoed shorts**). Each cadet must have a physical fitness authorization form (**Doctor approved Physical**) on file before they will be allowed to participate in PT. PT is a required part of the curriculum; therefore, students who do not participate in PT will receive no participation points for the grading period. All Cadets will take the Cadet Challenge Test Prior to spring break for the school year. The ultimate goal is to pass and strive to improve in all aspects of physical fitness and wellness.

Teams/Events/Meetings: Participation in teams, events, and meetings is an integral part of the JROTC experience and will allow for extra credit to be given. These events scheduled outside of regular class periods will be added to the performance grade category. Attendance is voluntary but highly encouraged.



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Classroom Rules:

1. Participate – I will engage with you; you need to return the effort. We **will** learn and have FUN!
2. Follow all instructions, school rules, and JROTC regulations.
3. Don't be tardy; be prepared for class. (See "Required Materials" above)
4. Treat others with dignity and respect – follow the Golden Rule.
5. ***Absolutely NO unauthorized cell phone use during class periods (unless authorized by the AI's/ during class learning activities). All phones will be collected and placed in the phone holders at the beginning of class and returned 1 minute prior to the end of the period.***
6. ***No food, gum, drinks, or candy will be allowed in the classrooms or any of the JROTC offices during class time or classroom instruction periods.***

Valuable Resource:

- Web Site: <https://www.usarmyjrotc.com/>

Absences:

As per school policy, if you are only absent on the day of a test, the day you return to class, you must make arrangements to take the test. Failure to make arrangements will result in a zero.

NOTE: If you are absent for an official school-sponsored activity, you must turn in any work that is due that day prior to leaving campus. If you leave too early to hand the work to me, slip it under the classroom door or ask your coach/moderator to place the work in my mailbox.

Expected 4-Yr Program Outcomes:

1. Maximize potential for success through learning and self-management.
2. Develop leadership skills.
3. Incorporate principles of mental and physical wellness into behaviors and decisions.
4. Build effective relationships with peers, co-workers, and the community.
5. Correlate the rights and responsibilities of citizenship to the process of the U.S. government.
6. Relate events in U.S. history to choices and responsibilities Americans have today.
7. Characterize the role of the military and other national service organizations in building a democracy and maintaining peace in a democratic society.



LET- 2 COURSE OUTLINE (1st Year)**FALL SEMESTER:****Chapter 1 - Leadership**

Lesson 1: Elements of Leadership
Lesson 2: Leadership Attributes
Lesson 3: Leadership Competencies
Lesson 4: Leadership Styles

Chapter 2 - Personal Growth and Behaviors

Lesson 1: Becoming A better Communicator
Lesson 2: Becoming A Better Writer
Lesson 3: Delivering Your Speech
Lesson 4: Career Considerations
Lesson 5: Ethical Concepts and You

Chapter 3- Team Building

Lesson 1: Team Member Qualities
Lesson 2: Drill Leader and Responsibilities
Lesson 3: Taking Charge: Responsibilities

Chapter 4- First Aid

Lesson 1: First Aid Emergencies
Lesson 2: First Aid for Common Injuries
Lesson 3: Severe Emergencies

Spring SEMESTER:**Chapter 5- Decision Making**

Lesson 1: Bullying
Lesson 2: Preventing Violence

Chapter 6- Health and Fitness

Lesson 1: Elements of Health
Lesson 2: Benefits of Physical Activity
Lesson 3: Nutrition
Lesson 4: Body Image

Chapter 7- Service Learning

Lesson 1: Evaluating A Service-Learning Project

Chapter 8- Citizenship and Government

Lesson 1: Our American Government
Lesson 2: Rights of Citizens

LET- 3 COURSE OUTLINE (2nd Year)**FALL SEMESTER:****Chapter 1 - Leadership**

Lesson 1: Command and Staff Roles
Lesson 2: Leading Meetings
Lesson 3: Planning Projects
Lesson 4: Continuous Improvement
Lesson 5: Management Skills
Lesson 6: Ethics in Leadership
Lesson 7: Supervising

Chapter 2 - Personal Growth and Behaviors

Lesson 1: Post-Secondary Action Plan
Lesson 2: Personal Planning and Management
Lesson 3: Portfolios and Interviews

Chapter 3- Team Building

Lesson 1: The Responsibilities of Platoon Leadership
Lesson 2: Executing Platoon Drills

Spring SEMESTER:**Chapter 4- Decision Making**

Lesson 1: Prejudice
Lesson 2: Negotiating

Chapter 5 - Health and Fitness

Lesson 1: The Effects of Substance Abuse
Lesson 2: Drugs
Lesson 3: Alcohol and Tobacco
Lesson 4: Decisions about Substance Abuse

Chapter 6 - Service Learning

Lesson 1: Planning for Service Learning

Chapter 7 - Citizenship and Government

Lesson 1: Civic Duties and Responsibilities



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By signing, students and parents indicate that they have read and understood the course syllabus. Parents understand that it is their responsibility to check Blackbaud (Central Catholic) and PLUSPORTAL (Providence) regularly to keep themselves updated on their son's/daughter's progress. Once per week is strongly recommended.

(Print) Students Name

Student's Signature

Parents Signature



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