

OPTION 1: Innovation & AI-Focused Professional Development Ask

Perfect for product, strategy, innovation, or partnerships roles

Subject: Request to Attend AcceleratorCON – Unlocking AI Strategies for [Your Company Name]

Hi [Manager's Name],

I'm reaching out to request professional development support to attend **AcceleratorCON** — the leading event where founders, accelerators, and early-stage investors gather to share real-world AI implementation strategies.

The theme this year is “*AI is the New Fire*,” and the conference is packed with sessions on how startup ecosystems are building faster, smarter companies with AI at the core. It's being held in New York City on: **November 7**.

Why it's a fit for [Company Name]

If approved, I'd use this experience to bring back actionable frameworks and tools that directly align with our goals. Here's what I'm targeting:

- **AI Use Cases:** Learn how accelerators are using AI to scout startups, automate backend processes, and improve decision-making.
- **Rapid Pilot Playbooks:** Get access to tools and workflows we can test internally to improve [insert goal – e.g. product research, GTM efficiency, data tracking].
- **New Partnerships:** Meet up to 800 founders, investors, and program leaders — building relationships we may want to leverage.

Investment Breakdown

- Ticket
- : **\$895**
- Travel & lodging estimate: **\$750**

- **Total request: \$1,645**

ROI for Us

If we implement just one strategy that boosts efficiency by even 3%, the savings could easily surpass **\$50K+ annually** based on current operating costs. That's over a **30x return** on the investment.

I'll commit to delivering:

1. A full **post-conference briefing** (deck + notes)
2. A **brown bag session** to share insights with the team
3. A proposed **30-day AI pilot** to apply what I learn

Thanks for considering this request — I believe this is a smart move to help keep us ahead of the curve on applied AI and startup innovation.

Best,

[Your Full Name]

[Your Role]

OPTION 2: Workflow Automation & Operational Efficiency Ask

Ideal for operations, finance, HR, or marketing roles

Subject: Request for Professional Development Support – AcceleratorCON 2025

Hi [Manager's Name],

I'd love to request professional development support to attend **AcceleratorCON** this November 7 in New York City. It's one of the top events focused on the future of work, startups, and tech — especially around how companies are using AI to improve internal workflows and scale operations more efficiently.

Why AcceleratorCON is valuable to [Company Name]

- Sessions cover real-world use of AI agents to reduce time spent on sourcing, customer service, budgeting, and repetitive admin.
- I'll gain exposure to the tools, systems, and vendor partners being used by startups and accelerators that are growing rapidly.
- It's a great opportunity to benchmark our internal processes and learn what high-performing teams are automating right now.

With over 800 attendees, I also see this as a way to expand our network and spark new partnership ideas.

Cost Breakdown

- Ticket: **\$895**
- Travel/lodging estimate: **\$750**
- **Total investment: \$1,645**

I'm confident I'll return with ideas that can help us save time and money. Even reclaiming just 1 hour per week across a 10-person team adds up to **over 500 hours a year** — which translates into \$20–30K+ in reclaimed productivity.

I'll prepare a post-event report, share all materials, and identify at least two opportunities for us to run an internal pilot using what I learn.

Let me know if we can move forward with this — and thank you for considering it!

Best regards,

[Your Full Name]

[Your Title]