



BOARD MEETING MINUTES

Severna Park High School Band and Orchestra Boosters

Minutes of the Executive Board Meeting

July 29th, 2024

7:00pm

Location of the Meeting: Severna Park High School, 60 Robinson Road, Severna Park, MD 21146

Present at Meeting: Michael Nunn, Sarah Thompson, Heather Barnstead, Karen Donovan, Kate Cooney, Alena Davis, Julia Triplett, Jen Lavy, Travis Darcy, Stacey Ferrence

1. Call to Order

The regular meeting of the Executive Board of the Severna Park High School Band and Orchestra Boosters was called to order at 7:03pm on July 29th, 2024, at Severna Park High School by Michael Nunn.

2. Review of Previous Minutes

The minutes of the previous meeting held on July 1st, 2025, were reviewed and approved.

3. Reports

Treasurer: No Report.

Secretary: No Report.

VP: No Report.

President: No Report.

Mr. Kilby: No Report.

Student Leadership: No Report.

4. Old Business

Band Camp: Sarah and Michael will be present the 1st morning to help with checking the kids in and at the end of each day to collect payments. Tara and Karen will be at dinners to help. We will need tablecloths for each meal. Heather will chaperone lunches on Monday, Tuesday, and Friday. The BOB needs to purchase T-shirts and paint for the Band Olympics shirts. Alena will send out a call for pop up tents. The first aid kit needs to be replenished.

Membership Toolkit: The FairShare Fee agreement has been created.

Fundraising: Upcoming fundraisers include restaurant nights, advertising banners, Program Ads, Concessions, and DoubleGood in mid-September.

Communications: Reminder to send all newsletter contributions to Alena by Friday to make it into the Accent on Sunday.

Operations: No Report

Uniforms: The Order form for Polos, Band Jackets, Section Shirts, etc. Will be sent out next week to get a headstart prior to uniform fittings. Polos and Show Shirts are on order via Victory and in production. There will be 2 fitting days and 1 makeup day for MB uniforms. We are still looking for volunteers for a photographer.

Spirit Wear: A flyer for the online store is being created to circulate during Band Camp.

Hospitality: There are still a few slots open on the Signup Genius for the Pool Party/Band Olympics. An advertisement will go out in the next Accent.

5. Date and Time of the next Board Meeting

The next Executive Board meeting is scheduled for August 26th at 6pm, in the SPHS Band Room.

6. Adjourn

The meeting was adjourned at 7:45pm.

Submission and Approval of Minutes:

Minutes Submitted by: Julie Triplett Date: 8/26/2024

Minutes Approved by: _____ Date: _____

Attachments: