



Nigeria Youth Futures Fund (NYFF)  
Young Leaders Development Funds  
Guideline for Submission

Applicants for NYFF Subgrant should submit their proposal, not more than 2,000 words, using the following guidelines:

<b>Organization/Individual Name</b>	
<b>Email</b>	
<b>Phone Number</b>	

**Organization or Individual background:** Background of the organization or individual applying for the grants. Brief description of the individual/ organization's purpose, relevant experience, and previous grant. (Max: 300 words)

**Initiative/idea to be implemented:** Detailed proposed initiative and ideas in line with the thematic focus(s) of the specific grants of interest. The narrative should include the following (Max 600 words)

<p>Problem Analysis</p>	
<p>Project goal and objectives</p>	
<p>Key activities/milestones</p>	
<p>Intended beneficiaries</p>	
<p>Risks and Mitigation actions</p>	
<p>Sustainability plan</p>	
<p>Public awareness &amp; dissemination</p>	
<p>Gender and Social Inclusion</p>	



**Scope and Duration:** The applicant must provide a detailed scope and delimitation of their proposal. Likewise, the proposed duration of implementation which should fall within one year from the time of grant disbursement (Max: 200 words)



**Budget Plan:** The applicant needs to submit a simplified budget in line with the category of grant applied for, the small grant would be disbursed once (100%) and the other categories of grant would be disbursed in two tranches conditioned on milestone achievements (First tranche 50% and Last tranche 50%). The budget is advised to be structured as indicated below:

NYFF Subgranting Budget Template				
Category	Activity	Unit Cost	Quantity	Total Cost
Operation and Logistic (15% of the budget)				
<i>Subtotal (Operation &amp; Logistic)</i>				
Concept Implementation (80% of the Budget)				
<i>Subtotal (Concept Implementation)</i>				
Monitoring and Evaluation (5% of the budget)				
<i>Subtotal (Monitoring &amp; Evaluation)</i>				
General Total				

