Nigeria Youth Futures Fund (NYFF)
Young Leaders Development Funds
Guideline for Submission

Applicants for NYFF Subgrant should submit their proposal, not more than 2,000 words, using the following guidelines:

Organization/Individual Name	
Email	
Phone Number	

Organization or Individual background: Background of the organization or individual applying for the grants. Brief description of the individual/ organization's purpose, relevant experience, and previous grant. (Max: 300 words)

Initiative/idea to be implemented: Detailed proposed initiative and ideas in line with the thematic focus(s) of the specific grants of interest. The narrative should include the following (Max 600 words)	
Problem Analysis	
Project goal and objectives	
Key activities/milestones	
Intended beneficiaries	
Risks and Mitigation actions	
Sustainability plan	
Public awareness & dissemination	
Gender and Social Inclusion	

Scope and Duration: The applicant must provide a detailed scope and delimitation of their proposal. Likewise, the proposed duration of implementation which should fall within one year from the time of grant disbursement (Max: 200 words)

Budget Plan: The applicant needs to submit a simplified budget in line with the category of grant applied for, the small grant would be disbursed once (100%) and the other categories of grant would be disbursed in two tranches conditioned on milestone achievements (First tranche 50% and Last tranche 50%). The budget is advised to be structured as indicated below:

NYFF Subgrating Budget Template				
Category	**Activity**	**Unit Cost**	**Quantity**	**Total Cost**
Operation and Logistic (15% of the budget)				
Subtotal (Operation & Logistic)				
Concept Implementation (80% of the Budget)				
Subtotal (Concept Implementation)				
Monitoring and Evaluation (5% of the budget)				
Subtotal (Monitoring & Evaluation)				
General Total				

Monitoring and Evaluation Plan: This will consist of information on the indicators to measure based on your concept

Monitoring and Evaluation Plan				
Logic Framework				
Project Objective 1:				
Expected Outcomes	**Indicator**	**Mean of verification**	**Frequency of Data collection**	**Person Responsible**
Project Objective 2:				
Expected Outcomes	**Indicator**	**Mean of verification**	**Frequency of Data collection**	**Person Responsible**
Project Objective 3:				
Expected Outcomes	**Indicator**	**Mean of verification**	**Frequency of Data collection**	**Person Responsible**