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Author Self-Assessment Form

This self-assessment form is intended to assist authors in ensuring that their manuscript complies with the journal's academic standards and technical requirements prior to submission. Authors are strongly encouraged to carefully review and confirm each item below.

A. Manuscript Requirements

No.	Assessment Criteria	Yes	No
1	The manuscript length is between5,000–8,000 words, excluding references.	☐	☐
2	The abstract consists of 200–300 words.	☐	☐
3	The topic of the article is relevant to Research of English For Academic Purposes in Asia.	☐	☐
4	Citations and references follow the APA Style 7th Edition.	☐	☐
5	The manuscript includes a minimum of 15 scholarly references.	☐	☐
6	The manuscript is prepared using the latest official article template of the journal.	☐	☐
7	The article title contains no more than 10 words.	☐	☐
8	The manuscript involves international authorship collaboration (at least one author from a different country).	☐	☐

B. Ethical and Technical Standards

No.	Assessment Criteria	Yes	No
9	The similarity index of the manuscript is no more than 20%, and the plagiarism report is uploaded as a supplementary file.	☐	☐
10	The manuscript is written in clear and proper academic English and has been professionally proofread (e.g., Enago or equivalent). Proof of proofreading is uploaded as a supplementary file.	☐	☐
11	A short author biography for each author (maximum 150 words) is provided and uploaded as a supplementary file.	☐	☐

C. Reviewer Willingness

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Article Title (Times New Roman 14 pt)

Title – not more than 15 words Times New Roman font size 14, bold, centred, sentence case

Author[1], **Author** [2], **Author** [3](Times New Roman 12pt, bold)

Corresponding Author: Mafaza@undira.ac.id
Phone / wa Number : 082930950387

[1]Institution /University
[2]Institution /University
[3]Institution /University

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ABSTRACT (12 pt, times new roman)

The abstract text should be fully justified as this paragraph is, and it should stand alone, meaning that no citation should be attached. Additionally, it should provide concise information to the readers regarding the purpose, methods, findings, and value of the manuscript. Furthermore, the abstract should be reasonably nontechnical, yet adequately clear for an informed reader to understand the manuscript's contribution. The abstract should only be typed in a single paragraph and single-column format and consist of 200-300 words.
(11pt, single line spacing, 1 paragraph).

Keywords: (10 pt)First keywords, Second keywords, Third keywords, Fourth keywords,

INTRODUCTION

The introduction should contain (sequentially) the general background and research question or hypothesis and research gap. The study objective should be written at the end of the introduction.

The literature review represents previous research in the research topic discussed and also the theoretical core of an article. The purpose of a literature review is to "look again" (re + view) at what other researchers have done regarding a specific topic (Beedy& Derry, 2019, p. 60). A literature review is a means to an end, namely to provide background to and serve as motivation for the objectives and hypotheses that guide one's own research (Jeemy et al., 2003,

p. 660). A good literature review should not merely provide a summary of previous relevant research; the researcher is also expected to critically evaluate, re-organize and synthesize the work of others (Leedy & Ormrod, 2005, p. 84). It must Identify knowledge gaps found by the author when conducting a literature review and build a theoretical explanation that answers the research questions and objectives.

METHODS (12pt, bold)

The research methods should elaborate on the method utilized in addressing the issues

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including the method of analysis. Research methods consist of: data topology, data collection method, data analysis, and data visualization. It should contain enough details allowing the reader to evaluate the appropriateness of methods as well as the reliability and validity of findings.

RESULTS (12pt, bold)

The author should explain the results of research (what was discovered) in detail.

DISCUSSION (12pt, bold)

The research result and discussion section contain results of the research findings and their ensuing discussions. The findings acquired from the results of the conducted research should be written with the supplementary support of adequate data. The research results and findings should be able to resolve or provide explanations to the question stated in the introduction and also contains with the author's analysis of the findings by connecting the empirical data with the theory used.

Picture and table

writing figures and tables in accordance with scientific writing rules. Images can be displayed in the form of graphs, maps, photos, etc. and are made with high resolution. Figures and tables can be made in 2 columns or 1 column. If written in 1 column, it must be centered. The title of the figure is placed at the bottom of the figure and written in Times New Roman 8pt (Figure 1. Example of figure format).



Figure 1. Example of 1 column image format (Times New Roman 10pt)

Tables only use horizontal lines on the header and cover with a line thickness of 1 pt (Table 1. Example of table format). The table title uses Times New Roman 8pt font, while the table content uses Times New Roman 8pt font. Remarks can be added at the bottom of the table with the conditions as in the example of Table 1.

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Name	Amount	Load units*	Total
Student 1	5	10	50
Student 2	3	2	6
Student 3	6	5	30
Student 4	2	4	8
			= 94

Table 1. Example of 1 column table format

REFERENCES (APA Style 7)

Minimal consist of 15 references

Book

Wells, A. (2009). *Metacognitive therapy for anxiety and depression in psychology*. Guilford Press.

Matthews, J. (1999). *The art of childhood and adolescence: The construction of meaning*. Falmer Press.

Journal Articles

Vogels, A. G. C., Crone, M. R., Hoekstra, F., & Reijneveld, S. A. (2009). Comparing three short questionnaires to detect psychosocial dysfunction among primary school children: a randomized method. *BMC Public Health*, 9, 489. https://doi.org/10.1186/1471-2458-9-489

March, E., & Springer, J. (2019). Belief in conspiracy theories: The predictive role of schizotypy, Machiavellianism, and primary psychopathy. *PLoS One*, 14(12): Article e0225964. https://doi.org/10.1371/journal.pone.0225964

Thesis and Dissertation

Neo, M. C. (2000). *The role of education as a process of human release from various problems of life* [Unpublished M.Appl.Psy. thesis]. University of Life.

Sonny, Z. (1999). *Computer education for children* (Publication No. 01230123) [Doctoral dissertation, University of Life]. ProQuest Dissertations & Theses Global.

Journal from Website

VandenBos, G., Knapp, S., & Doe, J. (2001). Role of Reference Elements in the Selection of Resources by Psychology Undergraduates [Electronic version]. *Journal of Bibliographic Research*, 5, 117-123.

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