

**CPS SC Meeting Notes
August 2, 2022**

SC Agenda found here -

<https://chelmsfordschools.org/wp-content/uploads/2022/08/SC-Meeting-Packet-August-2-2022.pdf>

Recording of meeting found here: <https://www.youtube.com/watch?v=IROIUDtXn1w>

CALL TO ORDER

PLEDGE OF ALLEGIANCE

CHAIR OPENING STATEMENT

CONSENT AGENDA: APPROVED 4-0-1

1. Approval of the minutes of the regular school committee meeting of July 19, 2022

CHS STUDENT REPRESENTATIVE

ANNOUNCEMENTS

GOOD NEWS

- Donna: John Morris' wildlife web cameras, obtained by granted at Parker and McCarthy and Harrington

PUBLIC COMMENTS: The School Committee will hear from members of the public on items listed under New Business on the posted agenda. Speakers are asked to limit comments to 3 - 5 minutes to allow others an opportunity to speak. The School Committee will not respond directly to public comments, however will try to address comments when the item is reached on the agenda. **NONE**

NEW BUSINESS

1. Ratification of MOA: Chelmsford Schools' Food Service Association:

APPROVED 5-0

- Three year deal - financial increases for each year
 - Year 1 - \$1.50
 - Year 2 - \$.75
 - Year 3 - \$.75
 - Approved \$100 for SICK LEAVE incentive
- John and Jeff were committee members, viewed negotiations as agreeable
- Marie - Where are employees on steps? Jay - 19 total employees
- Donna: part of AFT? Jay - no, local group with no affiliation

2. FY2022 End of Year Budget Report – Final

- 1 final transfer to zero out budget - \$2,002 from food services to SpEd Transportation

3. FY2022 Recommended Budget Transfers

- See above - Approved 5-0
- Grant money remaining
 - Jeff: when do ESSR funds need to be used by?
 - ESSR 1 FY21 - Joanna - expend by June 30, 2022 use for **PD for literacy**
 - ESSR 2 FY 22 - expend September 20, 2023
 - ESSR 3 - expend September 30, 2024

4. 2021/22 End-of-Year Academic Update

- IREADY data
 - Math
 - 39% increase over course of year meeting or exceeding grade level expectation
 - Reading
 - 27% increase over course of year meeting or exceeding grade level expectation

5. 2021/22 Superintendent's Performance Evaluation

- Donna: not everyone will agree but best of intentions were used
- Evaluation NOT included in packet
- 4 standards with a summative score
- Overall received **Exemplary** in 4 categories of evaluation
 1. Instructional Leadership:
 - Strength: Guided thru another yr of Covid. Resources provided to implement tools to address student SEL needs and academic delays
 - SC would like to see gaps in Gen Ed and SpEd addressed, differences in MS education, and spotlights address both academic and SEL next year
 2. Management & Operations
 - Strength: All audits show fiscally responsible, and implementation of safety and upkeep of buildings and application for MSBA
 - SC would like to see school safety practices addressed: signing students out, and access within bldgs
 3. Family & Community Engagement

- Strength: Provided DEI, translation services for families, strategic planning with cross community input
- SC would like to see Community Forums brought back

4. Professional Culture

- High standards for programming and hiring. Always prepared and always open for discussions of rationale for decisions.
- Maria asks if people want to work at CPS - this is what this standard relates to? Further, it speaks highly that 3 contracts are completed prior to the start of school work with SC and Staff
- SC would like to see DEI training and resolutions established, **imperative meeting with Union EBoard continue - who have first hand knowledge of needs of district,**
- **Jay comments:** reflection of the team who support him.

6. Vote on Middle School Grade Level Reconfiguration

- 10 year Capital Plan Dore & Whittier and MSBA project found priority to shift for a new MS building
- DMGroup strategic planning process identified priority areas
 - equitable student experience and students townwide meeting each other prior to high school,
 - districtwide equitable class sizes and distribution of students,
 - a more developmentally-appropriate age level distribution of students,
 - consistent elementary school feeder patterns,
 - better scheduling of staff to support special education and ELL students,
 - more consistent student schedules to maximize learning time, and easier access to/close staff contact to better schedule meeting times,
 - professional development and share resources.
- Realignment of MS will meet these needs
 - Parker grades 5 & 6
 - McCarthy grades 7 & 8
- Questions/Concerns:
 - Donna: SpEd inclusive programs? Jay programs would be replicated but input from SpEd, staff and families is required. SpEd regulations need to be followed.
 - Dennis: this split will cost district money as programming will need to be replicated. Jay - doing this for a age appropriate education
 - Maria: doing in conjunction with strategic planning. Point to development of educational programming equity. PTO's need to be involved
 - Jeff: important to develop the mentality of being part of school within 2 years - programming and needs.

- Maria points out the benefit of knowing your “graduating class” for 8 years instead of 4 years.
- Donna: interesting to see how the academic performance and attendance of future 9th graders play out with the this change - playing field is now leveled out for HS

- **Approved 5-0 effective with 2023-24 school year. Look for opportunities to become involved in the progression of this change**

7. Care Solace Mental Health and Substance Abuse Support Service Update

- **Town will NOT renew Interface referral service with William James**
- Care Solace will continue for 2022-23 year for students & STAFF

8. Approval of 2022/23 Student Handbook & Addendum Updates

- Approved 5-0

9. Approval of 2022/23 Employee Handbook Updates - Slide 216

- Procedures and points of contact updated
- I saw no major changes but please review slides for yourself.
 - Pronoun changes
 - Exit interviews can be set up by the exiting employee with Diane Carey
 - Hyperlinks added or updated
 - Title and offices updated
 - Smoking: Commented [1]: I am unaware of any requirement in the law or regulations that requires that smoking be banned within 20 feet of a school building.

10. Bullying Prevention and Intervention Plan Updates - Slide 251

- Vote to acknowledge there is a plan on file Approved 5-0
- Prevention thru SEL
- Intervention/Consequences - any report of bullying sets off chain of actions

11. Approval of Field Trip and Travel Requests **ALL APPROVED**

- 1.) Chelmsford High School World Language Department Spanish Student Exchange Program Malaga, Spain February School Vacation, 2023
- 2.) Chelmsford High School World Language Department French Student Exchange Program Paris & Rouen, France April School Vacation, 2023
- 3.) Chelmsford High School Fine Arts Department Amsterdam, Brussels & France April School Vacation, 2023

REPORTS

1. Liaison Reports

- Jeff - Boosters golf tournament on August 15 at 4 Oaks Country Club with foursomes still open. Sign up on Booster website

ACTION/NEW ITEMS

1. Request for Reports & Updates

Donna - folder in dropbox for documents to be easily accessed, Executive session on Tuesday at 4 - meet afterwards to meet for strategic plan and goals for next year.

PUBLIC COMMENTS: The School Committee will hear from members of the public on general matters of education interest. Speakers are asked to limit comments to 3 - 5 minutes to allow others an opportunity to speak. The School Committee will not respond directly to public comments, however will try to address comments at future meetings.

NONE

ADJOURNMENT

Next CPS SC meeting is August 16, 2022 at 6pm

Not part of SC meeting, open positions according to School Spring

<https://docs.google.com/spreadsheets/d/171qLbzdER4nyVp6qiRvIbewlyxYqrII0uwAIPMzvq-g/edit#gid=0>