

**MCKINLEY
SCHOOL
PETALUMA**



PTA

MCKINLEY PTA GENERAL MEETING

Wednesday, December 15th, 2021

[Zoom](#)

Meeting ID: 895 7898 0966

Passcode: 951084

1. The PTA General Meeting was called to order by Emily Oh at 6:36pm. The board members in attendance were Emily Oh, Staci Stern, Carrie Harrison, Joe Stern, Ani Larson, Enelia Faithful, Larissa Laska-Ruebusch, Rene McArdle and Trisha Young.

1. November

- a. [November Minutes English](#) The November General Meeting Minutes were reviewed in English and Spanish by Emily. Emily asked for questions or comments and their were none.

Emily made a motion to approve and Mike Webb made a 2nd motion to approve. It was voted on and approved by all.

1. [November Financial Report](#) The November Financial Report was reviewed by Joe. It was reviewed that there are three bank accounts. One for reimbursements, one for the money market which doesn't fluctuate much and one for the online for things like Amazon smile, Jog a Thon, etc. There were no significant expenses to report. We went over budget to run the Jog a Thon but we also exceeded our expectations on incoming contributions. We are thinking of having a second tier budget in the event that we exceed the expectation of contributions to side step special meetings. All bank reconciliations have been completed. Joe stated that we really need to be thoughtful about our budget and be intentional about how we spend our money when it comes in.

Joe made a motion to approve the November Financial report and Staci made a 2nd motion to approve. It was voted on and approved by all.

1. Jog a Thon.

T-shirts and incentives went over budget. Total budget was \$4,500.00 and the total expenses were \$6,089.00 so we need to vote to approve the \$1,589.00 of overages.

Emily made the motion to approve and Lori Englehardt made a 2nd motion to approve. It was voted on and approved by all.

a. Review of Reimbursement Process

This process was reviewed in the board meeting and decided that we need to figure out a process before we bring it to the group.

1. Committees Update

a. Teacher Feedback

Mr Berry stated that the teachers said they could possibly improve communication with PTA information to families and would like to figure out how they can get better communication distributed but he will have more for us once he gets to the bottom of things. Teachers stated that the PTA has been doing an amazing job and they were grateful for that. Teachers also said they were grateful for the teacher budget they have. Enelia said that all of the communications are sent out through the newsletter each Sunday, then through Parent Square, then through Facebook Groups, there is also a PTA newsletter that families can subscribe to as well as the PTA website. Ani stated that there are additional special communications, such as the information that went out today on the Lion King theater production, that are sent out in addition to everything else. Ani is trying to streamline Parent Square so more can be filtered through her and more streamlined in general.

- b. Volunteer Opportunities On Campus. Lori Engelhardt reported that the Family Engagement Committee is trying to make some shifts in having families volunteer to make the biggest impact on campus. One of the things discovered was that teachers are having to be on campus during lunch and recess so parents are being asked to be on campus to assist during these times. Ani reported that there are many children on campus so having more supervision is very helpful and safer for all.

Mr. Berry stated it is preventative for unnecessary things happening when children are accountable and know someone else is watching.

c. Performing Arts

Cate Bruce Low reported that the Lion King has been selected as the title for this year's theater performance. Auditions will be Jan 4th and 5th there is an audition form and a signup genius link where volunteers can sign up to help. Everything is in English and Spanish. Grades 1-8 are included however if kindergartners want to be included, they can if they have their own supervision after they get out of school and before the rehearsals start. The fee for the show is \$75 for each actor and \$60 for each sibling thereafter, and if a scholarship is needed please contact Ani for scholarship availability. Cate expects that she will have 60 or 70 participants between the cast and crew. Cate has applied for the rights to perform the Lion King and has already paid \$1,092.49 for those rights. Staci wants to make sure that everyone can be included and no one is turned away due to lack of funds. Joe asked if he and Cate could sit down and sidebar expected budgets for the show for all of us to review further. Staci asked if Cate could send her an expected budget so that they can present that in the January General Meeting. Mr. Berry also said that the classroom teachers can do a good job promoting this as well so that there are no cultural hurdles to get over and all students are included. Cate also mentioned that no previous experience is necessary and she would like all children to come out and try it, even if they don't have any previous experience, all are welcome.

d. School of Excellence Committee

Staci shared that the National PTA has ways to help local PTAs for the School of Excellence Program. National PTA Center for Family Engagement are revising their work right now working with the roadmap to excellence and a National standards for school assessment guide put together by top leaders in the industry that we can use to assess our school to make sure we are thriving in all of the areas we can and improve where we need improvement. Anyone who would like to join the School of Excellence Committee is welcome so we

have a nice diverse group of people. Staci also requested teachers to identify any families who they feel would be a good representation of their parent community. If anyone has ideas of how to increase diversity please bring this to Staci's attention. Staci is also considering having a 6th, 7th or 8th grader join this group to represent their voices as well. Staci stated that her goal is sharing power to promote a culture of listening to each other.

e. Principal Update

Mrs. Larson said that she is excited to have fun with the kids tomorrow celebrating the funds that were raised at the Jog a Thon, she is also excited for the sustainability committee trying to earn a bench through the Trex program. It was nice to have a teacher appreciation lunch today. She would like to point out that McKinley has been the leader in many studies in the district. Another group will visit to make sure the text book and facilities are functioning correctly for everyone. We have the national association for education who are coming to test the 4th graders, healthy kids survey and we will have tons of information to use to build robust standards to work off of and see where we need to be in the future and she feels that we are in a really good place right now.

f. Spring Fundraiser

Renee said she is excited to move on from the fall fundraiser to the Spring fundraiser which is the Auction which will be on Saturday April 16, 2022. Classroom art projects will need to start fairly soon which will be headed by Channon Cederna. Mr. Berry feels like this will be generally supported by the classrooms as long as it is completely taken away from the teachers responsibility.

g. Giving Tree Opportunities Until Friday.

Giving tree opportunities are still available if you are interested in supporting our classrooms.

1. Upcoming Events

PTA Calendar

- a. December 20-31 Winter Break- NO SCHOOL
 - b. Dine and Donate Mary's Pizza January 11th, 2022
 - c. Next PTA Meeting School of Excellence Review January 19th, 2022
 - d. Intercultural Café January 28th, 2022
 - e. Ongoing Plastic Bag Drive
1. The PTA General Meeting was adjourned at 8:00 pm by Emily.