

FORM-10

(Rule 69(2)1

Form of Memo to the member or member of the family of a deceased
Government servant where valid nomination for the grant of the
death-cum-retirement gratuity does not exists.

No-----

Government of Madhya pradesh

Department/Office-----

Dated the-----

To,

Subject:- Payment of death-cum-retirement gratuity in respect of the late
Shri/Shrimati-----

In terms of rule 5 of the M.P. Civil Services (Pension) Rules, 1976 a
death-cum-retirement gratuity is payable to the legal heirs of late
Shri/Shrimati----- (Designation), in the Office/Department
of----- legal heirs in the enclosed Form 11 as siib as passible with the *proof of
legal heirship/Succession Certificate granted by competent Court of Law/and indemnity
bond with 2 sureties in the Form 24

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Head of Office.

* May file an affidavit giving full details of family members of the Government servant
with ages relationship with the deceased Governemnt servant along with Form 24 where
paymenty is requested without production of succession certificate and amount of D.C.R.
Gratuity does not exceed Rs. 10,000.