

Clare Island Film Festival - Child Safeguarding Statement

1. **Name of service being provided:** Film-making Workshop.
- 2.
3. **Nature of service and principles to safeguard children from harm** (*brief outline of what our service is, what we do and our commitment to safeguard children*): Clare Island Film Festival is committed to ensuring an appreciation of the arts in young people. As part of this commitment we will facilitate a day-long film-making workshop for the students of St Patrick's National School on Clare Island during the 2024 festival.

DLP: Anna Gill	Deputy: Martina Keane
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4. Risk Assessment

We have carried out an assessment of any potential for harm to a child while availing of our services including the area of online safety when accessing the internet. Below is a list of the areas of risk identified and the list of procedures for managing these risks.

	Risk identified	Procedure in place to manage identified risk
1	Workshop leaders, artists and volunteers unsuitable for working with children	Implement procedures for the safe recruitment and selection of workshop leaders, artists and volunteers to work with children, including Garda vetting and adherence to child protection policies.
2	Workshop leaders, artists and volunteers ill-equipped to safeguard children from harm	Implement procedure for provision of and access to child safeguarding training and information
3	Person unsure about how or to whom to report an issue to	Ensure reporting procedures are accessible and easily available.
4	Inappropriate use or dissemination of children's images or information	Ensure all staff and volunteers obtain consent for the taking and use of images
5	Child leaving the venue or space without adult supervision.	Hold the workshop during the school day ensuring teachers and facilitators are present and do not allow a child to leave unsupervised.

5. Procedures

Our Child Safeguarding Statement has been developed in line with requirements under the Children First Act 2015, *Children First: National Guidance for the Protection and Welfare of Children* (2017), and Tusla's *Child Safeguarding: A Guide for Policy, Procedure and Practice*. In addition to the procedures listed in our risk

assessment, the following procedures support our intention to safeguard children while they are availing of our service:

- A Designated Liaison Person and Deputy have been appointed
- Designated Liaison Person has completed Designated Liaison Person training
- Child Protection and Welfare Reporting Procedures
- Confidentiality Policy
- Procedure for Managing Child Protection Records
- Recruitment Policy
- Garda Vetting Policy
- Code of Behaviour for Working with Children
- Induction Policy (which includes procedures to inform new staff about the Child Safeguarding Statement and accompanying safeguarding policies and procedures)
- All staff will complete the Tusla eLearning module – Introduction to Children First.

6. Implementation

We recognise that implementation is an on-going process. Our service is committed to the implementation of this Child Safeguarding Statement and the procedures that support our intention to keep children safe from harm while availing of our service.

Our policy declaration applies to all paid staff, volunteers, committee/ board members and students on work placement within our organisation. All committee board members, staff, volunteers and students must sign up to and abide by the policies, procedures and guidance encompassed by this policy declaration and our child safeguarding policy and accompanying procedures.

We will review our child safeguarding statement and accompanying child safeguarding policies and procedures every 2 years or sooner if necessary, due to service issues or changes in legislation or national policy.

Signed: _____ (Provider)
[Provider's name and contact details]

Child Safeguarding Statement Sample Template

Section 2: Nature of service and principles to safeguard children from harm: Describe the nature of your services and specify the principles that you will observe to keep children safe from harm while they are availing of your service.

Section 3: Risk assessment: *Children First: National Guidance for the Protection and Welfare of Children* (2017) provides additional guidance on carrying out the risk assessment component of your Child Safeguarding Statement.

Section 4: Procedures: As this is only a sample list, you will need to add to this list as appropriate, based on the outcome of your risk assessment. Please see also Tusla's *Child Safeguarding: A Guide for Policy, Procedure and Practice*.

Section 5: Implementation: At a minimum, reviews must be carried out every 24 months. The provider is the individual with overall responsibility for the organisation. This may be the chief executive officer, chairperson of a board of management, owner/operator, etc.

Relevant Person: You should include the name and contact details of the Relevant Persons, who are the first point of contact regarding your Child Safeguarding Statement.