



Shaping local leaders and global learners

Policies and Procedures

Section Eight - Students

820.00 - Admission of Students

Policy 820.1 - Admission of Students

The Head of School is responsible to create the Admission Procedures for VIS. The procedures will be clearly stated in the Application Package and will be in compliance with the following policy statements.

Policy 820.1a

Students are admitted to VIS regardless of race, gender, nationality, or religion provided they meet all the admission requirements as outlined in this policy. Applications for admission are accepted throughout the year, and VIS seeks to accept qualified students who meet our admission requirements, provided seats are available. Admissions assessment tests are conducted according to the timeline set out by the Ministry of Education and Higher Education.

Note: The receipt and completion of the VIS application form do NOT secure a student's acceptance into VIS. Admission is subject to the candidate meeting all admission requirements and seats being available. Applications are only dated as received when all of the supporting documentation has been provided.

Policy 820.1b

As per the MoEHE requirements, only students with a Residency Permit may be permitted to be enrolled at the school. Applicants without an RP will be rejected.

Policy 820.1c

Siblings of VIS students who meet all the entrance requirements will have priority over other applicants. An admission period for VIS students' siblings is scheduled before admission is open to other students. Once the initial sibling registration period is over, all students will be given equal opportunity for admission.

Policy 820.1d

All students applying to The English Modern School will be subject to a screening and assessment process that can involve developmental or academic assessments.

Policy 820.1e

The initial assessment of a student is tentative and the school reserves the right to re-assess the student's placement if necessary. In such instances, parents will be notified that a reassessment will need to take place. VIS will conduct a thorough review that may include class observations and additional testing to determine the best course of action – one that will be best suited to the student's abilities and developmental/maturational, cognitive, academic, and intellectual levels, and that will foster better progress and success for the student overall.

For students wanting to start at the beginning of a new school year, re-testing (depending on the availability of seats) will only be conducted in August, or at the discretion of the Admissions team.

For students who are denied a place at VIS following the initial assessment, in certain circumstances, the Admissions Team will consider scheduling a reassessment at a later date, if a child is committed to tutoring between the first assessment and reassessment date. In these cases, formal evidence of tutoring will be required before offering a reassessment. Tutoring and reassessment do not guarantee acceptance. This option is at the discretion of the Admissions Team and is not guaranteed.

Policy 820.1f

Placement of new students into all classes will be done by an Admission committee and will be in compliance with the MoEHE regulations for "Age of Admission", their academic and behavioral reports for the previous two years, and their performance on the assessment test.

Policy 820.1g

Submitting an admission application does not guarantee a seat at VIS, applicants may be placed on a waiting list until seats become available.

Policy 820.1h

Where fraudulent, deliberately misleading, incorrect, or incomplete information has been supplied and that information has led to a seat being offered that would not otherwise have been offered, the School reserves the right to immediately withdraw/cancel the enrollment.

Approval Date: November 9, 2022