

Troop Budget Planning Worksheet

Step 1: Estimate your income and expenses.

Estimated Income		Estimated Expenses	
Fall Sale Program <small>(troop profit per item X number of items sold)</small>	\$ _____ —	Recognition items <small>(Journey awards, pins, badges, patches)</small>	\$ _____
Cookie Sales Program - Regular Cookies <small>(troop profit per box X number of boxes sold)</small>	\$ _____ —	Troop meeting Items <small>(first aid kit, markers, scissors, etc.)</small>	\$ _____
Cookie Sales Program - Specialty Cookies <small>(troop profit per box X number of boxes sold)</small>	\$ _____ —	Craft supplies	\$ _____
Subtotal:	\$ _____ —	Service projects	\$ _____
		Program Fees <small>(entry fees, event registration, trips, etc.)</small>	\$ _____
		Contingency <small>(spur-of-the moment ideas & unexpected opportunities)</small>	\$ _____
		Other: _____	\$ _____
		Other: _____	\$ _____

Step 2: Subtract your INCOME from your total EXPENSES. Your answer is the amount that will need to be covered by troop dues. \$ _____
—

Step 3: Divide your answer in Step 2 by the number of girls in your troop. This is the total amount of dues needed per girl for the year. \$ _____
—

Step 4: Divide your answer in Step 3 by the number of meetings you'll hold this year. This is the amount of dues you'll need to collect from each girl at each troop meeting. \$ _____
—

Is the amount in Step 4 reasonable? If not, increase your Fall Sale or Cookie Program goals, or have your troop plan an additional money-earning project.*

*Your troop will need to participate in both the Fall Sale and cookie program before planning a money-earning project.

What Will You Do, See, Make, Visit?

Step 1: Brainstorm ideas about what the girls want to do. All ideas are welcome. No ideas are tossed out or turned down.

Step 2: Attach a price tag to each idea. Use ¢ for inexpensive ideas, \$ for more expensive, and \$\$ for the most expensive ideas (like big trips, huge projects, etc.).

Step 3: Organize ideas according to their cost using the boxes below.

Our Brainstorming List

<p>¢ ideas (Things we can do right now)</p>
--

<p>\$ ideas (Things we can work toward)</p>
--

<p>\$\$ ideas (Special planning and money-earning effort needed)</p>
