



Dear Parents and Guardians,

Welcome to the International School of Hellerup and the Parent-Teacher Association (PTA)!

The PTA is a volunteer organisation that supports parents, teachers and students. We aim to nurture a positive relationship between home and school, to welcome and help our school community and to support initiatives that enrich school life and promote a sense of community at ISH. As a parent at ISH, you are automatically a member of the PTA, and we invite and encourage your active participation in school and PTA activities. Each family is required to pay an annual DKK 250,- PTA fee at the beginning of the school year, which is used to fund PTA initiatives and events throughout the year.

Monthly PTA Meetings

We hold PTA meetings monthly, usually on the last or second last Thursday. These meetings inform parents about PTA initiatives and events, and provide a forum to discuss school-related issues with teachers and student representatives. All parents are welcome and encouraged to attend, and class parents should attend as many meetings as possible. Information about upcoming meetings is sent via the weekly family newsletter, which is distributed through Toddle (primary and middle school) and ManageBac (high school) every Friday afternoon.

PTA Committee

In order to efficiently coordinate and carry out PTA projects, a PTA Committee is elected at the beginning of every school year. Three committee members are continuing their roles on the PTA committee during the 2025-26 school year, but we have several open positions. You can read more about the PTA committee and other volunteer opportunities in the PTA [here](#). We encourage parents to become involved in the school community through the PTA. It's a fun and rewarding way to make friends, settle into your new community and help support the school in its aims to achieve the highest quality of education for your children. Please join us at our next meeting or contact us at pta@ish.dk for more information.

Class Parents

Each class from Pre-K to DP2 should have at least one class parent. The role of the class parent is to facilitate communication within the class and to act as a link between the PTA Committee and the class they represent. Parents are encouraged to volunteer for the class parent role at the beginning of the school year by emailing pta@ish.dk or by contacting your child's homeroom teacher (in PYP) or advisor (MYP and DP). You can read more about the class parent role [here](#).



Parent Communication Within the Class

To help parents connect with each other within their child's class, each class will have a class parent who coordinates communication among families. The class parent will set up a communication method (such as a WhatsApp group, Facebook group, or email list) for parents who wish to participate and share contact information with other families in the class.

Participation in the class communication groups is entirely voluntary. The groups are mainly used to:

- Ask questions and share information with other families
- Send invitations to birthday parties and playdates
- Stay connected with your child's classmates' families
- Coordinate class activities and events

The PTA Committee will provide guidance on setting up these communication groups at the first class parent meeting at the beginning of the school year. If you're interested in joining your class communication group, please reach out to your class parent. If you're interested in becoming a class parent yourself, please contact us at pta@ish.dk or speak with your child's homeroom teacher (in PYP) or advisor (MYP and DP).

PTA Communication Channels

To stay updated and connected, we provide various channels of communication:

- Our official email for all things PTA is PTA@ish.dk.
- Dates for all PTA meetings and events are published in the school calendar on the ISH website (<https://ib.ish.dk/community/calendar>) and on Toddle/ManageBac.
- Announcements about upcoming PTA meetings and invitations are shared in the weekly school newsletter (sent to all parents via email on Fridays).
- We have a dedicated PTA section on the ISH website, which can be found at <https://www.ish.dk/community/pta>.

If you have any questions, please do not hesitate to contact us at pta@ish.dk. We are here to assist you and help you find the answers you seek. We are confident that you will have a wonderful experience at ISH, and we look forward to meeting you.

Kind regards,



International School
of Hellerup



ISH PTA Committee

pta@ish.dk