

Award Ribbons to Bundle - Instructions

Supplies

- ☐ Small Binder Clips (lots)
- ☐ Sharpies
- ☐ Stapler & staples
- ☐ Blue tape
- ☐ Sandwich bags (2-3)

Instructions

1. Pull out matching sets.
 - a. Neatly stack and clip together with binder clips, one near the top and one near the bottom.
 - b. Price according to the table below, stick a piece of blue tape to the binder clip and write on it.
 - i. Do not count the ribbons, just estimate how many there are.
2. Misfit ribbons:
 - a. Create bundles of similar themes & type.
 - b. Neatly stack and clip together with binder clips, one near the top and one near the bottom.
 - c. Price according to the table below, stick a piece of blue tape to the binder clip and write on it.
 - i. Do not count the ribbons, just estimate how many there are.

Returning the Project

When you return the completed project to processing, you should have the following in your bin:

- Clipped and priced ribbons, loose in the bottom of the bin.
- Bag of "Misc, not award ribbon" (if needed).

Price List

Item	Description	Count/Weight	Price
Ribbons	Matching set	Per ~10	25 ¢
Ribbons	Mismatching set	Per ~20	25 ¢
Medals	Matching set	Per each	25 ¢
Medals	Mismatching set	Per 2	25 ¢