

American Industries Group 8

Curriculum:  Business Beginners 2p Summary

Recurrent link: <https://meet.google.com/nng-jqyu-wo>

Date: / Consultant: OCTOBER 13 KARELLE

Lesson number/week: 26/7

Topic: ASKING FOR ASSISTANCE

LISTENING AND SPEAKING SESSION

1. What do you usually do when you have a problem at work?
2. Do you prefer to solve problems alone or ask for help?
3. What kind of problems usually require help from another person?
4. What makes it difficult to ask someone for assistance?

Read the conversation.

Manager: Hi, Daniel. You look a little worried. Is everything okay?

Daniel: Not really. I'm having a problem with the new system.

Manager: What happened?

Daniel: I tried to upload the information this morning, but the system stopped working.

Manager: Would you like me to take a look?

Daniel: Yes, please. Would you help me check the information?

Manager: Of course. Would you like me to contact IT if we can't solve it?

Daniel: Yes, that would be very helpful. I need to send the report today.

Answer:

1. What problem is Daniel having?
2. When did the problem start? THE SYSTEM ISN'T WORKING

3. What did Daniel try to do? TALK TO HIS MANAGER
4. Who offers to help?
5. What does Daniel need to send?
6. What does Daniel ask his manager to do?

OFFERING HELP

Would you like me to + verb...?

Would you like me to **take** a look?

Would you like me to **contact** IT?

WOULD YOU LIKE ME TO REPEAT THE TOPIC AGAIN?

WOULD YOU LIKE ME TO FINISH THE REPORT?

WOULD YOU LIKE ME TO FIXING THE COMPUTER?

B. ASKING FOR HELP

Would you + verb...?

Would you **help** me check the information?

WOULD YOU SEND ME THE REPORT?

WOULD YOU TELL ME ABOUT THE CLASS?

C. ASKING FOR SOMETHING

Would you + verb + something + for me?

Would you **check the information** for me?

WOULD YOU FINISH THE REPORT FOR ME?

WOULD YOU UPDATE the STATUS FOR ME?

WOULD YOU WASH THE DISHES FOR ME?

D. ASKING SOMEONE TO DO SOMETHING

Would you + verb + something + for me?

WOULD YOU HELP TAKING THE KIDS FOR ME

Complete the sentences.

1. Would you like me **to** / **for** call the client?
2. Would you check this document **to** / **for** me?
3. Would you help me **to** / **—** organize the information?
4. Would you like me **to** / **for** explain the problem?
5. Would you send this email **to** / **for** me?
6. Would you help me **to** / **for** contact the supplier?

Complete with the correct past form.

1. Yesterday, I ___sent___ (send) the wrong document.
2. The client ___called___ (call) me this morning.
3. We ___had___ (have) a problem with the system.
4. I ___tried___ (try) to fix it, but I couldn't.
5. My colleague ___didn't understand___ (not understand) the instructions.
6. The supplier ___didn't deliver___ (not deliver) the materials on time.

Situation A

You sent an incorrect file to a client yesterday. You have the correct file, but you are not sure which version you should send.

Ask your colleague for help.

WOULD YOU HELP ME TO CHECK THIS FILE AFTER I SEND IT TO THE CLIENT?

Situation B

Your computer stopped working this morning. You tried restarting it, but it didn't work.

Ask IT for assistance.

WOULD YOU HELP ME TO FIX MY COMPUTER?

Situation C

You have an important meeting tomorrow, but you haven't finished the presentation.

Ask a colleague to review it.

WOULD YOU HELP ME TO FINISH THIS PRESENTATION?

① Explain what happened → ② Describe the problem → ③ Ask for assistance → ④ Respond to the other person's offer/question.

1. THE WRONG FILE

Yesterday, you sent the wrong file to an important client. You discovered the mistake this morning.

Ask your colleague to help you check the correct document before you send it.

2. THE MISSING INFORMATION

You are preparing a report, but an important department hasn't sent you some information.

Ask your manager what you should do and request assistance contacting the department.

3. THE DIFFICULT CLIENT

A client called yesterday and complained about a problem. You tried to solve it, but the client is still unhappy.

Ask your manager to help you decide what to offer the client.

4. THE DEADLINE

You have to finish an important task today, but another urgent task appeared this morning.
Explain the situation to your colleague and ask if they can help you with one of the tasks.

5. THE SYSTEM PROBLEM

You tried to upload an important document, but the system stopped working.

You already tried restarting your computer.

Ask IT for assistance and explain what you already tried.

6. THE MEETING TOMORROW

You have an important presentation tomorrow. You prepared most of it, but you aren't sure if the information is clear enough.

Ask your colleague to review the presentation.

Extra challenge: Your colleague offers to help, but says they only have 15 minutes. Decide what you want them to check first.

Errors/Opportunity for growth/Pronunciation/Feedback:	Vocabulary/Phrases:

SEND AN AUDIO

You have an important problem at work. You tried to solve it yourself, but you need another person's assistance.

Speak for **1–2 minutes**.

You must include:

- What happened
- What you tried to do
- Why the problem is important
- What you need

- **2 requests using WOULD**
- **1 offer using WOULD**
- At least **2 adjectives** to describe the situation

Date: / Consultant: OCTOBER 7 KARELLE

Lesson number/week: 25/7

Topic: OFF CURRICULUM WRITING CLASS

Now write a paragraph about the situation.

Your paragraph **MUST** include:

- What happened
- Why it was difficult
- A problem
- How you reacted
- The result
- What you learned

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Vanessa Gallardo

7:38 AM Jul 15

like sofa

[Friends: Someone Ate Ross' Sandwich \(Season 5 Clip\) | TBS](#)

Someone from work eats Ross' Thanksgiving leftover sandwich which doesn't go over well. #TBS #Friends #DavidSchwimmer SUBSCRIBE: <http://bit.ly/TBSSub> Download the TBS App: <http://bit.ly/1qBbkMW> About Friends: Pull up a couch and relax at Central Perk, where six Friends gather to talk about life and love. Friends tells the story of siblings Ross (David Schwimmer) and Monica (Courteney Cox) Geller, and their friends, Chandler Bing (Matthew Perry), Phoebe Buffay (Lisa Kudrow), Joey Tribbiani (Matt LeBlanc), and Rachel Green (Jennifer Aniston). Full episodes: <https://www.tbs.com/shows/friends> Get Social With Friends: Facebook: <https://www.facebook.com/friends.tv/> Twitter: <https://twitter.com/FriendsTV> Instagram: <https://www.instagram.com/friends/?hl=en> About TBS: The home of Friends, AEW, American Dad, Young Sheldon, Friday Night Vibes, The Last O.G., Rat in the Kitchen, Go Big Show, The Cube, Miracle Workers, Chad, and Wipeout. Get more TBS: Full Episodes: <http://www.TBS.com/shows/> YouTube:

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Friends: Someone Ate Ross' Sandwich (Season 5 Clip) | TBS

Customer Service (Ep. 2) | Awkward Puppets

WHAT SHOULD REALLY THE GUY DO?
WHAT WAS THE BEST WAY TO ANSWER?

Disappointed Customers - Problem Solving

WHAT SHOULD THEY DO?
HAVE YOU EVER FACED A SIMILAR SITUATION?

Friends: Someone Ate Ross' Sandwich (Season 5 Clip) | TBS

WHAT IS THE MAIN PROBLEM?
WHAT YOU SHOULD DO?
IF IT WERE YOU, WHAT WOULD YOU DO?

Annoyed
told me
you are not ready

Errors/Opportunity for growth/Pronunciation/Feedback:

Vocabulary/Phrases:

Date: / Consultant: OCTOBER 7 KARELLE

Lesson number/week: 25/7

Topic: OFF CURRICULUM WRITING CLASS

Complete the sentences with the correct word.

Use:

because – but – so – and – although – first – then – finally

1. I usually arrive at work at 8:00 **AND** I check my emails first.
2. I had an important meeting yesterday, **FIRST/ THEN/SO** I prepared my presentation carefully.
3. **FINALLY**, I checked the information before sending the report.
4. I was very busy, **ALTHOUGH** I finished all my important tasks.
5. I wanted to leave early, **BECAUSE** I had to finish an urgent report.
6. **FINALLY**, I sent the report to my manager.
7. I was tired **BECAUSE** I had worked on several projects.
8. **THEN/SO/ ALTHOUGH** the meeting was difficult, we reached an agreement.

These ideas are disconnected:

Our team had a difficult week.

We had an important deadline.(FECHA LÍMITE)

One employee was absent. (AUSENTE)

We had to redistribute the work.

We finished the project on time.

The experience taught (ENSEÑO) us something.

Connect them using:

although – because – however – as a result – while – therefore

Step 1: Combine the ideas

1. Our team had a difficult week **because** _one employee was absent./We had an important deadline
2. **Although** ____ We finished the project on time, We had to redistribute the work_.
3. ____ We had an important deadline_____ **while** ____one employee was absent_____.
4. We had to redistribute the work. **As a result**, ____we finished the project on time_____.
5. We finished the project on time. **However**, ____one employee was absent_____.AF

6. **Therefore**, ____the experience taught us something____.

7. Our team had a difficult week **because** One employee was absent.

8. **Although** We had to redistribute the work.

9. Our team had a difficult week.**while** .We finished the project on time.

10. We had to redistribute the work. **As a result**, We finished the project on time..

11. We finished the project on time. **However**, _We had an important deadline..

12. **Therefore**, The experience taught (ENSEÑO) us something. .

Each sentence contains ONE mistake related to grammar, connectors, or organization.

1. The deadline was very short, although we finished the project on time.
2. We had several problems because the instructions weren't clear, although we continued working.
3. My manager was reviewing the report while I prepared the presentation.
4. The client changed the requirements. As a result, so we had to modify the proposal.
5. I was responsible for preparing/ to prepare the final document.
6. We finished the project on time because everyone worked very hardly.hard
7. The meeting was useful. However, we ALSO discussed several problems that need to be solved.
8. After that,FINALLY we sent the report to the client.

Now improve the paragraph

Rewrite the corrected sentences as **one coherent paragraph**.

- My manager was reviewing the report after I prepared the presentation.
- The client changed the requirements. As a result, we had to modify the proposal.
- I was responsible for preparing the final document.

- My manager was reviewing the report while I prepared the presentation. correct
- The client changed the requirements. As a resuso, we had to modify the proposal.
- I was responsible otopreparing the final document.

- We finished the project on time because everyone worked very hard.
- The meeting was useful. However, we also discussed several problems that need to be solved.
- Finally, we sent the report to the client.
-

- We finished the project on time because everyone worked very hard
- The meeting was useful. However, we discussed also several problems that need to be solved.
- Finally, after that, we sent the report to the client.
-

Imagine that **your team had an important project with a very short deadline.**

Answer in short phrases first.

1. What was the project?

We had to DO THE STARTING PROCESS FOR A NEW CLIENT.

2. Why was it difficult?

It was difficult because THEY ARE CHINESE .

3. What problem did your team have?

One problem was that THE CHINESE DON'T KNOW MEXICAN LAWS .

4. What did you do?

To solve the problem, we EXPLAIN WHAT ARE THE MEXICAN LAWS AND RESTRICTIONS TO IMPORT TO MEXICO.

5. Did everyone agree?

Although WE ACCORD TO POLITICS TO FOLLOW THE LAW ,.

6. What happened as a result?

As a result, THEY ARE UNHAPPY BECAUSE IN THEIR COUNTRY THEY DONT RESPECT THE LAW.

7. What did you learn?

The experience taught me that PEOPLE FROM OTHER COUNTRIES HAVE DIFFERENT CULTURE AND WAY TO DO THINGS, AND ITS NECESSARY TO EXPLAIN THE MEXICAN LAW .

We have a new client and this client are chinese, one difficulty the chinese don't know mexican laws therefore we explain what are the Mexican laws and restrictions to import to mexico although We accord to politics to follow the law finally the are unhappy because in their country they don't respect the law, however people from other countries have different culture and way to do things, and it's necessary to explain the Mexican laws

Your paragraph needs more than basic information.

Add:

ONE reason

because THEY TRY TO MAKE ALL THEIR WAY, THEY NEED A POWER

ONE contrast

although / however...

ONE consequence

therefore / as a result...

ONE example

for example...

ONE personal opinion

I believe that THEY DONT UNDERSTAND HOW DOES IT FUNCTION THE LAWS IN OTHER COUNTRIES AND THEY THINK THE WORLD IS CHINA

Now write a paragraph about the situation.

Your paragraph MUST include:

- What happened
- Why it was difficult

- A problem
- How you reacted
- The result
- What you learned

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Errors/Opportunity for growth/Pronunciation/Feedback:

Vocabulary/Phrases:

Date: / Consultant: OCTOBER 5 KARELLE

Lesson number/week: 25/7

Topic: complaint

- What usually causes problems at work?
- What is something that **isn't working well** at your workplace?
- What was a problem you had recently?
- Did you complain about it? Why or why not?

Happy —UN—— UNHAPPY

ORGANIZAR —DES——DESORGANIZAR

Explain that **UN-** often creates the opposite meaning:

- happy → **unhappy**
- comfortable → **uncomfortable**
- available → **unavailable**
- organized → **unorganized**
- professional → **unprofessional**
- clear → **unclear DISCLEAR**
- reliable → **unreliable**
- **known—— unknown**

- friendly — unfriendly
- finished — unfinished
- like — unlike
- LIKE THAT. TIME WE WENT.....
- UNLIKE THE OTHER TIME.....

DIS

LIKE — DISLIKE

HONEST — DISHONEST

AGREE — DISAGREE. UNAGREE

APPEAR — DISAPPEAR

VACCINE

CAKE VANILLA — VANILLA CAKE

ROSE WHITE — WHITE ROSE

HONEST PEOPLE

DANCE GIRL

FROZEN MARGARITAS

ICECREAM CHOCOLATE — CHOCOLATE ICECREAM,

Jorge I like the soccer game I dislike the politic speech she is a positive person the sofa is uncomfortable	
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Change the meaning.

1. The instructions are clear. → The instructions are _____.
2. The service is reliable. → The service is UNRELIABLE .
3. The employee was professional. → The employee was _____.
4. The schedule is comfortable. → The schedule is _____.
5. The information is organized. → The information is _____.

Scenario 1 — The Missing Email

You were expecting an important email yesterday, but you never received it.

Explain:

- What happened?
- Why was it a problem?
- What do you need now?

Use **was/were + did/didn't + because/because of**.

hi, yesterday, I didn't received the mail for the information, in this moment IT is late because the budget SHOULD BE to directors right now,

Scenario 2 — The Unprofessional Service

You contacted a supplier last week. The person was unprofessional and didn't answer your questions.

Now you need to contact them again.

Explain the problem and make a complaint.

I CANT DELIVER

TOO MUCH WORK

BUT KARLA YOU SAID LAST WEEKEND THAT TODAY WAS MY COMPUTER, DONT YOU?

Scenario 3 — The Uncomfortable Office

Your office was extremely uncomfortable yesterday because the air conditioning wasn't working.

Today, the problem still hasn't been solved.

Explain:

- What happened yesterday?
- What is happening now?
- What do you want them to do?

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Scenario 4 — The Unclear Instructions

Your manager gave you unclear instructions for a project. You completed part of the task incorrectly because you didn't understand the requirements.

Explain the situation without simply blaming your manager.

5. Final Task —

You ordered something important for work. It arrived late, some information was incorrect, and the supplier didn't answer your previous message. You need the problem solved today.

They need to include:

1. What happened.
2. What the problem was.
3. Why it happened.
4. What happened when they tried to solve it.
5. What they need now.

Errors/Opportunity for growth/Pronunciation/Feedback:

Vocabulary/Phrases:

WHAT THINGS YOU MUST DO OR HAVE TO BEFORE GOING TO WORK? SEND AN AUDIO

Date: / Consultant: 24 September

Lesson number/week: 24/7

Topic: setting appointment

<https://wordwall.net/es/resource/98756316/question-tags>

- Are you busy next week?
- What day are you usually available?
- Do you prefer morning or afternoon meetings?
- How do you usually ask someone for a meeting?

Positive statement → Negative tag

You are available on Monday, aren't you?

- She is free, **isn't she?**
- You can join the meeting, **can't you?**
- He works here, **doesn't he?**

2. Negative statement → Positive tag

You aren't busy at 3:00, are you?

- She isn't available, **is she?**
- You don't have another meeting, **do you?**
- He can't attend, **can he?**
- **she wont go to the museum, will she?**

The basic rule

Statement (+) → Tag (-)

Statement (-) → Tag (+)

same tense

use the same verb

Is she Sergio's sister, isn't she?

You. Are going to the party, aren't you?

you are going to the job, aren't you?

you don't go to party, do you?

You're free on Tuesday, **aren't you?**

The meeting is at 10:00, **isn't it?**

You can meet on Thursday, **can't you?**

You don't have another appointment, **do you?**

Quick formula:

Positive + negative tag / Negative + positive tag.

could, will, is, are, do

you could do the laundry, couldn't you?

they will play the soccer on Sunday, won't they?

Jorge You could go to the movies on Sunday, couldn't you? You are free time for a meeting, aren't you? I will go to dance on the weekend, won't I? The dog is a good friend, isn't it? you do wash the dishes, don't you?	Eben You could help me, couldn't you? You will try, won't you? She is tired, isn't she? You are Mexican, aren't you? She likes coffee, doesn't she?
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https://www.englisch-hilfen.de/en/exercises/questions/question_tags3.htm

You are planning a meeting with a colleague for next week. Your colleague has sent you the following information. **Complete the 6 tag questions** to confirm the details.

Your colleague is available on **Tuesday morning**, but she has another meeting in the afternoon. She can meet you at **10:00 a.m.** The meeting will be about the new project, and it should take about one hour. You both need to bring the updated documents. She doesn't need a presentation because the meeting is only for reviewing the project.

Complete the conversation:

1. You're available on Tuesday morning, aren't you?
2. You have another meeting in the afternoon, haven't you ?
3. You can meet at 10:00 a.m., can't you?
4. The meeting will be about the new project, won't it?
5. We need to bring the updated documents, aren't we ?
6. You don't need a presentation, do you?

 The history of Coca-cola

Errors/Opportunity for growth/Pronunciation/Feedback:

Vocabulary/Phrases:

WHAT THINGS YOU MUST DO OR HAVE TO BEFORE GOING TO WORK? SEND AN AUDIO

Date: / Consultant: 23 September

Lesson number/week: 23/7

Topic: PRIORITIES

WRITE 3 QUESTIONS ABOUT THIS TOPIC, YOU CAN NOT USE FAVORITE

TRAVEL, FOOD, MUSIC

	KARY Which trip did you like the most? Why? On Christmas what do you usually eat? what do you think about the new music, young people are listening to like reggaeton?	Jorge Do you have plan for your vacation trip? What is better, Mexican food or than Italian? What music do you listen to relax?		
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You have 5 things to do before the end of the day:

- Answer an important email.
- Finish a report.
- Have lunch.
- Call a client.
- Organize your desk.

Ask:

- **What do you have to do first?**
- **What is the second most important task?**
- **What can wait? Why?**

MUST an internal obligation I MUST BRUST MY TEETH EVERY DAY I MUST TAKE MY COFFEE EVERY MORNING I MUST TAKE A SHOWER EVERYDAY	HAVE TO AN EXTERNAL OBLIGATION I HAVE TO TAKE ATTENDANCE OF EVERY GROUP I HAVE TO GRADE STUDENTS EVERY WEEK
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I MUST TAKE MY BREAKFAST BEFORE 11 AM

I MUST CLEAN THE BATHROOM EVERY DAY

I HAVE TO SEND THE BUDGET FOR THE PAYROLL EVERY WEDNESDAY.

I HAVE TO RECRUIT PEOPLE.

I HAVE TO WASH THE DISHES AT MY MOM HOUSE.

You have 7 tasks, but you cannot do everything at the same time. Put them in order from FIRST to SEVENTH."

Tasks:

1. Call a client who has been waiting for an answer.
2. Reply to a normal email.
3. Finish a report due today.
4. Prepare for tomorrow's meeting.
5. Order office supplies.
6. Take a lunch break.
7. Organize your inbox.

jorge

2

1

6

3

7

4

5

1

3

2

6

4

5

7

Read each situation and decide if you should use **MUST** or **HAVE TO**. Then explain **why**.

1. You have a meeting with an important client in 20 minutes.
→ I HAVE TO prepare my documents.
2. Your company requires employees to wear an ID badge.
→ I HAVE TO wear my ID badge at work.
3. A client is waiting for an answer, and the problem is urgent.
→ I HAVE TO call the client immediately.

4. You have to submit a report because your manager asked you to.
→ I HAVE TO finish the report today.
5. You are feeling tired after a busy morning.
→ I MUST take a short break.
6. Your flight is at 7:00 AM tomorrow.
→ I MUST arrive at the airport early.

Write a short paragraph about a busy day at work. Explain **5 important tasks** you need to complete and organize them from the most important to the least important.

Use:

- **MUST** at least 2 times
- **HAVE TO** at least 2 times
- **First, second, then, after that, finally**
- Give **one reason** for your most important task.

I MUST WAKE UP EARLY AND I MUST DO EXERCISE BECAUSE THAT RELAX ME FOR MY DAY AFTER THAT I HAVE TO GIVE CLASSES, AND MAKE SOME REPORTS, THEN I HAVE TO SEND THE REPORTS TO MY BOSS SO HE CAN CHECK THEN. NEXT I MUST EAT SOMETHING OTHERWISE I GOT MAD BECAUSE IM HUNGRY FINALLY I HAVE TO TAKE ATTENDANCE OF EVERY GROUP AND PASS THE REPORT BEFORE THE DAY ENDS.hhh

Jorge I must take my breakfast early and I must to make the backpack for de tha gym, when I arrive to my job, the first I have to read to mail because for mail send me	Eben.- I must wake up early and i must take a shower because my hair is a rebel I have to go to the office and first i have to check my emails, second i have to check with my coworkers their pendings tasks, after that I have meetings with the staff to check our tasks and give the updates. Finally, I must have my breakfast and after that I check more pendings tasks, how to recruit for the people or check the pre payroll and the most important for the company is the meetings because we need to review our tasks and the updates with the managers.
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<u>Errors/Opportunity for growth/Pronunciation/Feedback:</u>	<u>Vocabulary/Phrases:</u>
WHAT THINGS YOU MUST DO OR HAVE TO BEFORE GOING TO WORK? SEND AN AUDIO	

Date: / Consultant: 15/09 Karelle 🌵🌮🇲🇽 22 sEPTEMBER
Lesson number/week: 22/7
Topic: Comparing agendas

CONTEST

SAUCES

I DON'T GO

DAY OF THE DEATH

WE DO THE ALTAR

A

E

I

O

U

LONG VOWELS



long a



cake acorn day rain

/ˈkeɪk/ /ˈeɪ,kɒɹn/ /ˈdeɪ/ /ˈreɪn/



long e



see eagle she meat

/ˈsiː/ /ˈiːgəl/ /ˈʃiː/ /ˈmiːt/



long i



bike ice five night

/ˈbaɪk/ /ˈaɪs/ /ˈfaɪv/ /ˈnaɪt/



long o



bone boat nose go grow

/ˈboʊn/ /ˈboʊt/ /ˈnoʊz/ /ˈgoʊ/ /ˈgroʊ/



long u



cube moon use blue

/ˈkjuːb/ /ˈmuːn/ /ˈjuːz/ /ˈbluː/



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TABLE

TRAIN

SPRAY

EMU

PEACH

PUPPY

TIGER

KNIGHT. NIGHT

FLY

WINDOW

GOLD

MULE

MUSIC

Spelling Patterns for Long Vowels

Long A	Long E	Long I	Long O	Long U
a at the end of a syllable  table	e at the end of a syllable  emu	i at the end of a syllable  tiger	o at the end of a syllable  pony	u at the end of a syllable  music
a_e cake 	ea peach 	i_e bike 	o_e nose 	u_e mule 
ai train 	ee sheep 	igh knight 	oa goat 	Other Patterns eu - feud ew - few ue - argue
ay spray 	ey monkey 	i followed by two consonants child 	ow window 	
eigh eight 	y puppy 	y fly 	o followed by two consonants gold 	
Other Patterns	Other Patterns	Other Patterns	Other Patterns	
ea - steak ei - vein ey - they	e_e - these ei - ceiling ie - shield i - radio	ie - pie	oe - toe oo - door ou - soul ough - though	

Common Ways to Spell Short Vowels

Short A

a in a closed syllable

apple



Short E

e in a closed syllable

egg



Short I

i in a closed syllable

igloo



Short U

u in a closed syllable

up



o

oven

ou

ouch

schwa

alloon



ea

ead



Short O

o in a closed syllable

ox



a

ater



y in a closed syllable

ym



schwa

arrot



ALL ABOUT
Learning Press

<https://youtu.be/RZmGzSb-6OM?si=G0Day-Kl1TtQH35P>

<https://youtu.be/TKeffk6iyAI?si=FBaGz8HvZltVHnPu>

Long and Short Vowels Sound Review

Say the name of the picture at the beginning of each row and **listen for the vowel sound**.
Then circle the word in each row that has the **same vowel sound** as its picture.

1. 	neat	pet	can	bird
2. 	lip	lone	car	rub
3. 	seat	fall	left	pot
4. 	two	tuck	loot	fat
5. 	cat	set	role	not
6. 	file	still	late	boat
7. 	hall	brace	real	cold
8. 	lace	top	sap	pen

Betty bought a bit of butter.

But the butter Betty bought was bitter,

so Betty bought a better butter,

and it was better than the bitter butter.

BEAR BEER BEEERD

ROUB POT

Tomorrow is Independence Day. What are you doing?

- **What time are you getting up?**
- **Where are you going?**
- **Who are you going with?**
- **What are you doing in the evening?**
- **Are you working tomorrow?**

ARE YOU FREE?
COULD WE MEET AT?
CAN YOU SEND THE MEETING FOR ALL THE PEOPLE?
COULD YOU HAVE A TIME IN THE MORNING FOR THE MEETING?
DO YOU HAVE A SPACE (TIME) FOR MEETING TOMORROW?
CAN WE ARRANGE A MEETING?
CAN WE SCHEDULE A MEETING?

From the list choose 5 activities and organize your day
 Remember you have to leave two free hours

1. 🍳 Decide what food you are going to make.
2. 🧹 Clean the house because your family is coming.
3. 🛒 Go to the supermarket and buy “just a few things.”
4. 🍳 Start preparing the food... and realize you forgot something.
5. 🚗 Leave the house and immediately find traffic because everyone is going to the same event
6. 📱 Send a message: “¿Ya llegaron?”
7. 👨👩👧👦 Visit your family.
8. 🍴 Have a **HUGE** Mexican meal.
9. 🍷 Say “I’m full” and then eat dessert anyway.
10. 🇲🇽 Put on something green, white, or red
11. 🎵 Put on Mexican music.
12. Dance Payaso de rodeo
13. Drink tequila with your aunt or cousins
14. Paint a Flag on your face
15. 📺 Watch the Independence Day celebration on TV.

Example:

	KARY	JORGE	Jesuis		
--	------	-------	--------	--	--

8	decide what food you are going to make.	I make the jarritos WE HIRE	I “Put” a tequila but... like drink		
9	Start preparing the food... and realize you forgot something.	We buy taquitos and eat	i like tacos but----- more the mole is new for my estamago stomajaj? STOMACK		
10		we drink some “jarritos”	COULD YOU CONFIRM ME PLEASE		
11	Dance Payaso de rodeo	We sing with the mariachi	i dont like a danc. but — sining		
12	Say “I’m full” and then eat dessert anyway.	I talk with friends	i dont eat— but the food in these party is must good?? IT WAS VERY GOOD		
13					
14	Put on something green, white, or red		i DO not have nothing buy i buy a flag		
15					

Everyone has created their own Mexican Independence Day schedule. Now, you have one mission: find 11 HOURS when everyone is free.”

Errors/Opportunity for growth/Pronunciation/Feedback:

Vocabulary/Phrases:

Date: / Consultant:10/09 Karelle

Lesson number/week: 21/7

Topic: off curriculum

KAHOOT

<https://wordwall.net/es/resource/54915659/modal-verbs>

should SUGGESTION You should go to bed early

I should read more books

SHOULDNT you SHOULD eat less hamburger

you SHOULDNT drink alcohol

HAVE TO NEED

I HAVE TO GIVE CLASSES EVERYDAY

I HAVE TO CLEAN MY BEDROOM

I HAVE TO EAT EARLIER

EARLY

HAVE NOT I DONT HAVE TO DO LAUNDRY EVERYDAY

I DONT HAVE TO DRINK COFFEE EVERYDAY

MUST OBLIGATION

YOU MUST GO TO WORK EVERYDAY

YOU MUST 1 LT DRINK WATER

THE BOYS MUST GO TO THE SCHOOL

YOU MUST PRACTICE

MUST NOT (PROHIBITED)

YOU MUST NOT ROBBED A BANK

YOU MUST NOT WATCH YOUR CELLPHONE WHILE YOU DRIVE

YOU MUST NOT DRINK WHEN YOU DRIVE

ADJECTIVES	COMPARATIVES	SUPERLATIVES
SHORT	ER SHORTER THAN	EST THE SHORTEST
LONG	MORE. THEN	THE MOST.

 [B1] What Do You Do on Weekends? | English Listening & Speaking Practice

LISA WEEKEND

SHE GRAB A CUP OF COFFEE

SHE TAKE A WALK

GO WITH HER FRIENDS,

GOES SHOPPING

SHE SPENDS TIME WITH HER FAMILY

SHE COOKS PIZZA OR PASTA

ITS A RELAXING WEEKEND

I PREFER A MORE RELAXING WEEKEND

My name is Daniel, and I usually have a busy week because I work in an administrative department. On weekends, I like to **sleep in**, have a relaxed breakfast, and take some time for myself. I don't like waking up early on Saturdays.

On Saturday, I usually **run errands**, buy groceries, and **meet up with friends**. Sometimes we **grab lunch**, go to a restaurant, or **hang out** at a coffee shop. If the weather is nice, we go for a walk or spend time in a park.

In the afternoon, I enjoy **watching movies, listening to music, reading, and playing video games**. Sometimes I **work out** or go out for dinner. I don't usually go to crowded places because I prefer quiet and relaxing activities.

On Sundays, I normally **stay home**, watch TV, prepare my things for the week, and spend time with my family. Weekends help me **relax and recharge** before Monday.

WRITING

Instructions: Write a short text comparing the weekend in the video with Daniel's weekend in the reading.

Explain **how their weekends are different**, which weekend you **prefer and why**, and describe **your own typical weekend**.

- **Present tense** to describe routines.
- At least **2 comparatives** (more relaxing, busier, more exciting, etc.).
- At least **1 reason with "because."**
- Vocabulary from the reading.

Jorge The weekend for the girl is more busier than the boy, the weekend's girls is funniest than the boy, because she make more activities to the boy	Eben: Lisa wake up at 8 or 9 am. she goes for a walk in the park and meets with her friends Daniel sleep late and meet up with his friends and watch movies. buy groceries, play videogames. Daniel is weekend is more funny than Lisa Daniel weekends is more relaxing than lisa Lisa is a more family oriented than Daniel Lisa weekend is more active than Daniel I preferred the weekend Daniel because is more relaxing and he likes watching movies and listening to music, and play video games. My weekends are the same to the Daniels,
---	---

	because I like relaxing activities, i usually sleep in, have my breakfast and watch movies and series. On sundays i stay in my home, and spend time with my family, i take my time for the rest to continue a new week.
--	---

Errors/Opportunity for growth/Pronunciation/Feedback:	Vocabulary/Phrases:

Date: / Consultant:09/09 Karelle

Lesson number/week: 21/7

Topic: RESTAURANTS

 17 Conversation about Food English Conversation Very Funny English Speaking

Choose one option and explain your answer.

it's more easy easier than

flavour

1. A quiet restaurant / A busy restaurant
2. A large menu / A small menu
3. Spicy food / Mild food
4. Sweet / Savory
5. Cheap / Expensive
6. Fast service / Excellent service
7. Try something new / Order your favorite dish



✂

LUNA'S BISTRO

△ DAILY MENU ☎ ☎ ☎

APPETIZERS

- **Artisanal Tomato Bruschetta (\$12)**
Sun-ripened, hand-cut tomatoes with aromatic fresh basil, infused extra-virgin olive oil, on toasted rustic sourdough bread. (Crispy, Distinctly Fresh, Light, Vibrant)
- **Velvety Wild Mushroom Soup (\$13)**
A delicate blend of roasted wild mushrooms, truffle oil, fresh herbs, and cultured cream. (Richly Creamy, Sumptuous, Deeply Delicious)
- **Zesty Citrus Glazed Chicken Wings (\$15)**
Golden-fried wings with a tangy house-made glaze and organic celery sticks. (Slightly Spicy, Piquant, Appetizing)

MAIN COURSES

- **Pan-Seared Arctic Salmon (\$32)**
Sustainably sourced salmon, perfectly pan-seared with market greens, charred lemon, and sea-salt roasted potatoes. (Exquisitely Grilled, Nutritious, Fresh, Elegant)
- **Premium Wagyu Bacon Burger (\$28)**
Gourmet Wagyu beef patty, aged cheddar, smoked bacon, caramelized onions, house sauce, on a brioche bun with hand-cut fries. (Savory-Salty, Decadent, Substantial, Delicious)
- **Heritage Aged Ribeye Steak (\$55)**
Dry-aged heritage ribeye, char-grilled with a shallot butter confit and seasonal baby vegetables. (Premium, Perfectly Grilled, Succulent, Exquisite)

DESSERTS

- **Warm Belgian Chocolate Lava Cake (\$14)**
A molten-center cake made with Venezuelan dark chocolate, served with house-made vanilla bean gelato. (Indulgently Sweet, Rich, Decadent)
- **Exquisite Mixed Berry Parfait (\$11)**
A layered dessert of vibrant market-fresh berries and light vanilla yogurt, topped with a crunchy nut brittle. (Affordable, Light, Fresh, Healthy)

www.lunaasbistro.com

Can I...? → basic request

Can I have the chicken, please?

Could I...? → more polite

Could I have some water, please?

Could you...? → asking someone to do something

Could you bring me another fork?

OFFERS

Would you like...?

Would you like some dessert?

Can I get you...?

Can I get you something to drink?

Scenario 1 — Healthy Lunch

You have a busy afternoon at work. You want a **light and healthy meal**, but you also want something delicious.

You need to order:

- 1 starter
- 1 main course
- 1 drink
- **Instead do you have another healthy option INSTEAD of the salmon?**

Ask the waiter: Which dish would they recommend?

Scenario 2 — Lunch on a Budget

You are having lunch with a coworker, but you only have **\$60**.

You want a complete meal without spending more than your budget.

You need to order:

- 1 starter
- 1 main course
- 1 drink
- Dessert is optional

Challenge: Ask **how much** everything costs before ordering.

Scenario 3 — Special Request

You are hungry, but you **don't like spicy food**. You also want to try something new.

You need to order:

- 1 main course
- 1 drink
- 1 dessert

Ask the waiter:

- Which dishes aren't spicy?
- What does your main course come with?
- What dessert would they recommend?

Scenario 4 — Dinner With Friends

You are having dinner with **three friends**. Everyone wants to try different things, so you decide to **share the food**.

You want:

- 2 starters to share
- 2 main courses to share
- 1 dessert to share
- Drinks for everyone

 [B1] Ordering Fast Food at a Drive-Thru | English Conversation Practice

Errors/Opportunity for growth/Pronunciation/Feedback:

Vocabulary/Phrases:

SEND AN AUDIO
IF YOU GO TO THIS RESTAURANT WHAT WOULD YOU ORDER



Date: / Consultant:03/09 Karelle DNH

Lesson number/week: 20/7

Topic: FREE TIME

<https://meet.google.com/nng-jqyu-woc>

📺 [A2] What do you do in your free time? English Listening & Speaking Practice

MENTION 3 THINGS SHE DOES ON HER FREE TIME
WHICH ACTIVITIES DO YOU ALSO DO?

WHAT DO YOU DO ON YOUR FREE TIME?

KARY: on my free time i like to read, romance books but sometimes i also like a good adventure book, i love to dance like salsa or cumbia but i dont do it so often although when its a party i NEVER sit down, recently i like to go to the gym and TWICE a week to pilates	Jorge: on my free time i like to go the gym when i finish my work, one time at week i play solf ball, in the weekend is common I go to eat out wint my family, when we finish go to movie, i prefer action movie w when
Eben On my free time i like to watch movies i prefer the horror movies and sometimes i like romance comedies because they are fun. and another thing i like playing on my PS the mystery and adventure games specially games to resolve problems or puzzles i dont like sports, I prefer music or reading books, right now im reading the secret of the secrets by dan brown is the same who writes the code of da vinci. and the last i like going out with my girlfriend to eat and the cinema and occasionally we go to party. and i go to the gym for my health but i still like it but i still dont like it writes	

📺 English Conversation with WH Questions about Subject | Vacation

WRITE 3 QUESTIONS YOU CATCH FROM THE VIDEO?

DESCRIBE THE VACATION SHE HAD

THINK ABOUT 2 QUESTIONS FOR STARTING A CONVERSATION ABOUT FREE TIME
WITH YOUR CLASSMATE

ASK THE 2 QUESTIONS AND MAKE 3 FOLLOW UP QUESTIONS

REPORT WHAT YOUR CLASSMATE SAID

Errors/Opportunity for growth/Pronunciation/Feedback:

Vocabulary/Phrases:

Date: / Consultant:02/09 Karelle

Lesson number/week: 19/7

Topic: GOING OUT

GIMKIT

1. Movie theater or streaming at home?
2. Concert or restaurant?
3. Weekend afternoon or evening?
4. Going out with friends or family?
5. Live music or a movie? Horror movies
6. Big events or small gatherings?
7. Cheap plans or expensive plans? Why?
8. Indoor or outdoor activities?

WHAT

what are you doing tomorrow?

what time is it?

What color is your color?

WHERE

where are you?

where are the keys?

WHO

who is this person?

who is this men?

WHY

Why do you stand up early?

why do you make this task?

WHEN

when is the meeting? The wedding?

when do you go to the gym?

HOW

how are you?

how to say this?

HOW MUCH

How much water do you drink at class?

how much time have you study?

how much this cost?

HOW MANY countable

how many candies do you eat?

How many people will be?

how many BALLS need to play?

How many meetings do you have?

Create the correct question.

1. I usually go out on Friday nights. When do you go out?
2. I go with my coworkers. Who are you going with?
3. We usually go to a movie theater. What do you do USUALLY do on Friday?
4. Because I love live music.why do you love the MUSIC?
5. The ticket costs \$20.how much does the ticket cost?
6. About six people are going. How many people are going?
7. We usually go by car.
8. The bottle is PINK what color is the bottle
9. how are you feeling today

Think about your classmate, ask 6 different questions about his trip (future or past)

introduce your classmate

Errors/Opportunity for growth/Pronunciation/Feedback:	Vocabulary/Phrases:

Date: / Consultant:01/09 Karelle

Lesson number/week: FEEDBACK INFORMAL EVAL

Topic:

Instructions: Read the text. Find and correct **10 mistakes**. Then rewrite the text correctly.

Hi, my name is Ana and I work in the administrative department. I usually arrive at 8:00 and check my emails before I start **TO** work. Yesterday, I **have** a very busy morning because my manager **needED** some documents. I organized the files and **senT** them before lunch. I like working with documents, but I don't like **making** many phone calls. Monday is usually busier **thaN** Friday, but Friday is the **easIEST** day for me. Last week, I also had a meeting and it was **longER** than usual.

LONG LONGER

Add **2 sentences** about your own work routine

I had a very busy morning

organized the files and sent them before lunch

I don't like makes many phone calls

needs some

Monday is usually busier than Friday, but Friday is the more easier day for me

I also had a meeting and it was longer than usual.

I have a very busy morning HAD
need some NEEDED

send them before lunch SENT
but I don't like make many phone calls MAKING
Monday is usually busier than Friday THAN
but Friday is the more easy day for me EASIEST
and it was more long than usual. LONGER

Instructions: Complete the text with your own ideas.

A Busy Day at Work

My name is _____ and I work as a _____. Usually, my workday starts with _____. During the week, I normally _____, but yesterday _____.

I enjoy _____ because _____, but I don't really like _____. Compared with _____, _____ is _____. For me, the busiest/most important day is _____ because _____.

. A Busy Day at Work

My name is Jorge and I work as a payroll supervisor . Usually, my workday starts with my coworker having a meeting. During the week, I normally have a busy day, but yesterday it was a relaxing day.

I enjoy taking them to meet with coworkers because we are making a plan for the week , but I don't really like it when urgent pending tasks . Compared with _____,

_____ is _____. For me, the busiest/most important day is _____ because _____.

My name is Eben and I work as a shelter coordinator. Usually, my workday starts with coffee at 8.00 am, and I arrive at the company. During the week, I normally check the emails and send the reports to the client, but yesterday we had a visit from the corporate at the company.

I enjoy working in HR, because it is a nice job , but I don't really like to dismiss employees. Compared with Tuesday, Monday is busier. For me, the busiest/most important day is Monday because on Monday I have more reports to send, more emails and more things to check with my coworkers, pre payroll and the hirings.

Read the text.

Daniela works in the administrative department of an international company. She normally starts work at 8:30 and spends the first hour checking emails and organizing her schedule. On Mondays, she usually has more work because she needs to prepare documents and follow up on several requests from different departments.

Last week, however, Wednesday was the busiest day. Daniela had an unexpected meeting with her manager, and she also had to prepare a report before the end of the day. She finished later than usual, but she was happy because everything was ready on time.

Daniela likes organizing information and helping her coworkers, but she doesn't enjoy answering phone calls all day. She thinks Monday is more stressful than Friday, while Friday is the most relaxing day of her week.

Answer:

1. What does Daniela normally do at the beginning of her workday?
2. Why are Mondays usually busy?
3. What happened last Wednesday?
4. Did Daniela finish work at her usual time?
5. What does she enjoy doing?
6. What doesn't she enjoy?
7. Which day is more stressful?
8. Which day is the most relaxing?

What do you think?

Would you like to have Daniela's job? Why or why not?

1. Can you introduce yourself and explain what you do at work?
2. What do you normally do during a typical workday?
3. What do you usually do on Mondays? Is it a busy day?
4. What did you do at work last week?
5. What do you like doing at work? What don't you like doing?
6. Which is easier: answering emails or organizing documents? Why?
7. Which day of your week is the busiest? Why?
8. What is the most important activity you do during the week?
9. Imagine I am visiting your workplace. How can I get from the entrance to your office?
Give me directions.
10. What is different about your work routine now compared with the past?

Errors/Opportunity for growth/Pronunciation/Feedback:

Vocabulary/Phrases:

Date: / Consultant: 27/08 Karelle

Lesson number/week: INFORMAL EVAL

Topic:

1. Can you introduce yourself? What do you do and where do you work?
2. What do you usually do at work during the week?
3. What time do you start and finish work? What do you do before and after work?
4. What do you like doing in your free time? What don't you like doing? Why?
5. What did you do last weekend? Did you do anything interesting?
6. How is your work today different from your work in the past?
7. Which is easier: working in the morning or working in the afternoon? Why?
8. EASY **EASIER**
9. What is the best day of your workweek? Why?
10. What is the most difficult activity you do at work? Why? HOW YOU DO YOU DEAL WITH A DIFFICULT CLIENT?
11. Imagine I am new at the company. How can I get to your office from the entrance? Give me simple directions.
12. What do you usually do on Monday, Tuesday, and Friday? Is one day busier than another?
13. What is your favorite activity at work? What is the most important thing you do during the week? Why?

Write a short text about your typical week at work. Describe what you usually do, what you did last week, and compare two days of your week. Mention which day is the busiest or easiest and explain why.

ON A REGULAR WEEK I USUALLY GIVE CLASSES AT THE MORNING, THEN I RUN TO THE HOSPITAL AND WORK THERE TILL THE AFTERNOON, AND AT THE END I GIVE MORE CLASSES, THE DIFFICULTEST DAYS ARE MONDAY AND TUESDAY BECASUE I HAVE ALOT OF WORK, FOR EXAMPLE MONDAY I TEACH UP TO 7 CLASSES A DAY AND ON FRIDAY I DONT HAVE CLASSES TO TEACH

Eben.-

On my week at work is a very bussy, because i have a meetings with the client, and with a grupo american.

In my job i represent a HR manager.

I hiring the salary employees and check the services for the personal also prepare reports to the client and grupo american, reports to absenteeism and turn over, time to fill for the hirings and horas labor.

all days are difficulties days because the employees and the services the are 24/7 and the days easiest is at the friday because the people they are more relax for the weekend.

the monday is a busier than the friday because i check with my coworkers their jobs, at the pre payroll, the hirings and i hate the mondays same the cats with bots

Jorge On the monday star to work to read the mail, for me the more important activities is send the deposit for the employes, this activity is in the wednesday, next day check the food coupon and send report, in friday have a meeting whin me team for important thing of the week, all the week attend request for the plants or some difficult for the payroll.	
Errors/Opportunity for growth/Pronunciation/Feedback:	Vocabulary/Phrases:

Date: / Consultant:27/08 Karelle Lesson number/week: EVAL PREP Topic:
Isten to the audio make a summary report 3 things she does [A2] My Morning Routine English Listening & Speaking Practice • Make a small presentation about yourself (2) • Jesús carrilo he is • Chuy need coffee for your life / Chuy needs coffee for his life • He needs more caffeine • and don't support drink • and HIS life its a disaster • NAHUM'S LIFE IS A DISASTER / THE LIFE OF NAHUM VANESSA: VANESSA IS VERY FRIENDLY AND RESPONSIBLE VANESSA NEEDS MATCHA IN HER LIFE, VANESSA HAS PROBLEM WITH CAFFEINE • Make a small presentation about your coworker from the things you know (3) • WHAT DO YOU LIKE TO DO ON YOUR FREE TIME? • LIKE, LOVE, ENJOY, HATE, DISLIKE +TO + VERB INFINITIVE • I LIKE TO PLAY

- I LIKE TO COOK
- WHAT DO YOU HATE TO DO?
- I HATE TO WORK BUT I NEED TO WORK
- I HATE TO WASH THE DISHES
- I HATE TO IRON THE CLOTHES
- I HATE TO WAKE UP EARLY
- I HATE TO TAKE TO WASH MY CAR

ADJECTIVES	COMPARATIVES	SUPERLATIVES
SHORT -2 SMALL PRETTY OLD YOUNG FUN SALTY FRIENDLY	ER THAN SMALLER THAN PRETTIER THAN OLDER THAN YOUNGER THAN FUNNIER SALTIER THAN FRIENDLIER THAN	THE EST THE SMALLEST THE PRETTIEST THE OLDEST THE YOUNGEST THE FUNNIEST THE SALTIEST THE FRIENDLIEST
LONG +2 INTERESTING BEAUTIFUL ENTERTAIN COMFORTABLE	MORE THAN MORE INTERESTING THAN MORE BEAUTIFUL THAN MORE ENTERTAIN THAN MORE COMFORTABLE THAN	THE MOST THE MOST INTERESTING THE MOST BEAUTIFUL THE MOST ENTERTAIN THE MOST COMFORTABLE

- SOCCER VS GYM
-

The soccer is better than gym, because is more cardio The soccer is funnier than gym The soccer is more friendly than gym	the gym is healthier than playing soccer the gym is more interesting than soccer the gym is more entertain than socceer
---	---

- DANCE VS SING WHICH ONE IS BETTER AND WHY?
- SEAFOOD VS CARNITA ASADA

Nahum:	The Carnita asada is Better than seafood beacuase Seafood is the most saltiesties
--------	---

Dancing is better than singing, because when you dance you do exercise

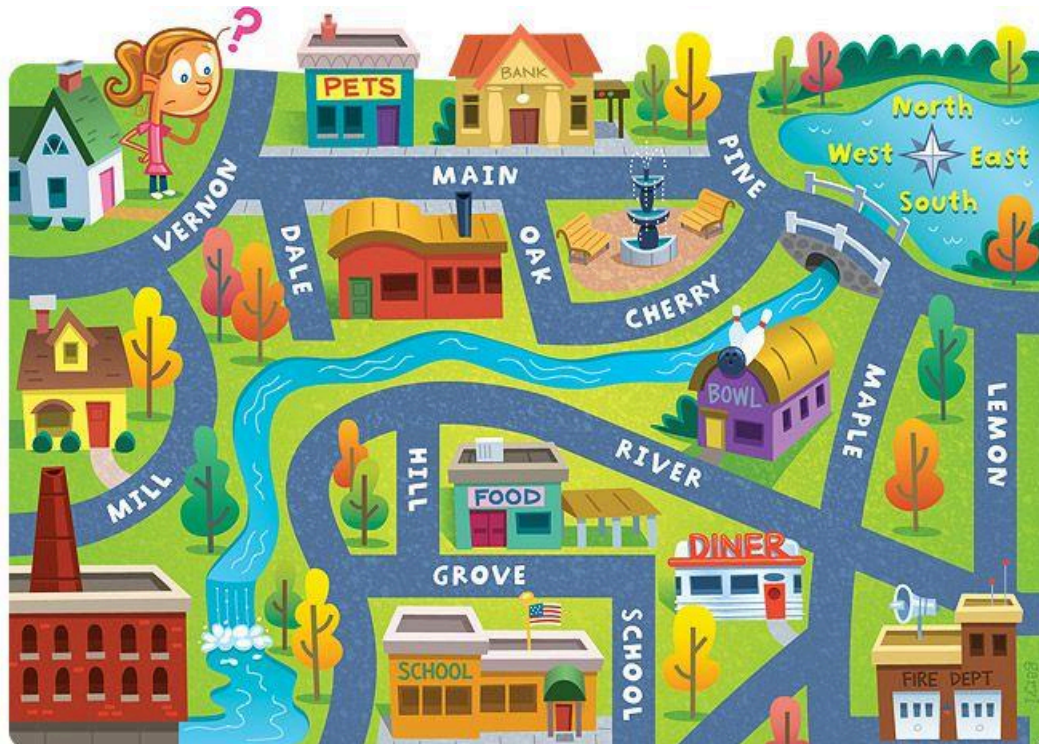
Dancing is funnier than singing

Dancing is the best exercise

The sea food is the most delicious food in the word, is easier to prepare than carnita asada, Is healthier than carnita asada

the word

- WHAT ITS SOMETHING REALLY IMPORTANT AT YOUR CITY
- IF YOU WERE A TOURIST GUIDE WHAT WOULD YOU SUGGEST
- you should visit casa azul it's a museum that its in Coyoacán
- you should eat tacos de suaperro
- you should try the churros and coffee for the jarocho
- you should go to the historic Center
- you should visit the X monument
- You should take the Chepe and make the tour sierra.
- you should visit the pancho villas museum
- MAKE A SMALL EXPLANATION ABOUT YOUR CITY
- DESCRIBE ME YOUR WAY HOME FROM WORK?
- on my way from my home to work
- i passed the municipality



- school to the pets store
- dinner to the bank
- fire department to the fountain

Jorge

1. if you go the school to the pets store, you take street school to turn left in grove street, one block you turn right, in this you can see the foot store, next turn right in river street next to bowl turn left in maple street go to lake and turn left in pine street and finally turn left in main street and the pets store is right.
2. if you go the dinner to bank, you take

Nahum: Toj get from the school to the pet store, you have to walk one block to hill street to river street and turn riht on the Rlver Street and walk straight until you reeach Maple Street, then you cross the bridge and you keep going to the street Pine, turn left at the next corner and then continue straight along the Main Srteet and de Pet Store is next to the Bank

To get from the Dinner to The Bank you most walk strength along Maple Street until you reach the bridge, then you cross the bridge and the Bank will be on your right

If you want get from the fire station to the fountain, you most walk string Lemon Strigt and you trun left

Eben

to get from the school to the pet store you go to the street school and turn the left on grovee street and in the food store turn the right in the river street in your left see the bowl and takes the street apple to the left and take the bridge and in the pine street you turn to the left in the main street you pass the bank and arrive.

to get from the dinner to bank you need take the mapple street and when you see the bridge turn to the left in the main street turn the right and arrive.

to get from the fire department to the fountain you have go to the lemon street and turn the left and cross the bridge in a cherry street you see the fountain

- WHERE ARE THE BEST TACOS? HOW DO YOU ARRIVE FROM YOUR WORK?
- REPORT WHAT YOUR CLASSMATE SAID

Errors/Opportunity for growth/Pronunciation/Feedback:

Vocabulary/Phrases:

Homework:

Read the paragraph. Find and correct the mistakes. Then give your opinion.

My team usually is having a meeting every Monday, but this week we have a very important project. At the moment, everyone work on different tasks. Carlos is prepare a report, and Ana usually is checking the information. Our manager say that we need to finish everything today. I think the team is working very hard, but I believe we need more time.

1. Find and correct the mistakes.
2. Do you agree with the writer? Why?
3. Write 3–4 sentences with your opinion.

Date: / Consultant: 18 /08 Karelle :) half class/ 19/08 Karelle

Lesson number/week: REPORTING TO SOMEONE

Topic: CLIENT IS ABLE TO TALK ABOUT SOMEONES AGENDA

PRESENT
HAPPENING NOW BUT IT SOMETHING
USUAL
WE TAKE ENGLISH CLASSES
I GO TO WORK
I TAKE MY BREAKFAST EVERY DAY
HE TURNS OFF THE CAMERA
WE/THEY
WE WORK EVERYDAY

PRESENT CONTINUOUS
THINGS HAPPENING AT THE MOMENT
UNUSUAL OR HAPPENING JUST FOR
THIS TIME
I AM STUDYING
SUBJECT+ VERB TO BE+ VERB ING
WE ARE HAVING OUR INFORMAL
EVALUATION
I AM STUDYING ENGLISH FOR THIS
MONTH
HE IS DRIVING TO WORK
THEY AREN'T PLAYING SOCCER

Laura works in the administration department. She usually checks emails in the morning and prepares reports for her team. She also has a meeting with her manager every Monday.

Today, Laura is working on an important report. Her manager is asking for some information about a current project. Laura says that the project is going well and explains that the team is finishing the report this week. She also mentions that Carlos is preparing a presentation for Friday.

Before the end of the day, Laura needs to send the report and update her manager.

Questions

1. What does Laura usually do in the morning?
2. What is she working on today?
3. Who is preparing a presentation?
4. What does Laura need to do before the end of the day?
5. Find one example of Present Simple.
6. Find one example of Present Continuous.
7. Find two reporting verbs in the text.
8. **Your normal tasks / this week**

swell,bruise, sandals, Wedges.

PRESENT AND PRESENT CONTINUOUS

PRESENT COMMON THING USUALLY DO I WORK FROM MONDAY TO FRIDAY I GO TO DANCE 3 TIMES PER WEEK	PRESENT CONTINUOUS RARELY,NOW MY FOOT IS HURT I AM TAKING ENGLISH CLASSES HE IS DRINKING COFFEE YOU ARE HAVING YOUR EVALUATION
--	---

Your normal tasks

**I usually TEACH CLASSES, HAVE ENGLISH/ WAKE UP AT 6 AM
This week, I'm PREPARING AN EVALUATION/ I AM WALKING TO MY WORK**

Your normal schedule / today

**I normally DO EXERCISE 3 TIMES PER WEEK .
Today, I'm PACKING MY SUITCASE (MALETA)**

Your team's normal work / right now

**My team usually START TO WORK AT 9 .
Right now, my team is STAYING IN THEIR HOME .**

Your normal meetings / today

**I usually GO TO THE MEETINGS .
Today, I'm NOT GOING TO ANY MEETING.**

Your normal projects / current project

**I normally DONT HAVE ANY PROJECT.
At the moment, I'm WORKING AT THE REQUEST**

I USUALLY WORK IN CLASSES

I AM NOT WORKING IN EVALUATIONS

I USUALLY DRIVE TO MY WORK

TODAY IM NOT HAVING THE CAR

VERBS TO REPORT • Say DIJO (MESSAGE) • tell (PERSON) • mention • confirm • explain	SHE SAYS THAT SHE IS BUYING A CAR HE TELL NAHUM THAT HE IS NOT COMING TO WORK SHE MENTION SHE IS GIVING. A CLASS SHE CONFIRMS SHE IS GOING TO THE PARTY SHE IS EXPLAIN WHY SHE GOT DIVORCE
---	---

Write a small paragraph

Include:

- 3 sentences about what you **usually do**
- 3 sentences about what you are **doing this week**
- 2 sentences about a coworker's agenda

Use: Present Simple + Present Continuous + **2 reporting verbs**.

LINGUISTIC RANGE

COHERENCE

FULFILLMENT TASK

ACCURACY

PRONUNCIATION

FLUENCY

Connectors In English

Addition

Furthermore
In addition
Moreover
Also
Besides
Similarly
Likewise

Contrast

However
Although
Yet
Nevertheless
Despite
Whereas
But
On the other hand

Cause And Effect

Because
As a result
Since
Therefore
Consequently
Thus
So

Time

After
Before
During
While
Until
Next
Then
Finally

Sequence

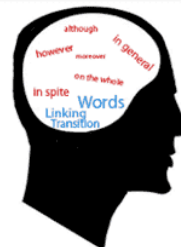
First
second
Third
Then
Next
Finally
Subsequently
Afterward

Example

For instance
For example
Such as
Namely
In particular

Emphasis

Indeed
Clearly
In fact
Undoubtedly
Without a doubt
Absolutely
Frankly



Vanessa:

In my daily routine I usually take my breakfast 1 hour before **go to work**. I normally read my emails when I arrive. Also I usually take my lunch with my friends and we usually go for some candy later.

Nahum:

This is my routine: I wake up at 6 am and take a shower, I prepare my breakfast and I drive to my work.

I WAKE UP AT 8 AM THEN I TAKE A SHOWER , AFTER

TAKE
DRINK
A CUP OF TEA
TWICE A WEEK
I AM TAKING A
CAPACITATION
ONCE A WEEK
TO MY WORK

This week I'm working on an important project. Now I'm trying to reconcile taxes and I'm sharing my results with my boss. Today Nahum is working on a special tax report because he needs to finish it for Friday. In addition he told me this week he has a festival at his child school.	THAT I PREPARE MY BREAKFAST, FINALLY DRIVE TO WORK This week I am working on a special tax report and I am preparing a presentation for a capacitation and this week I am going to Cd Jrz This week, Vanessa is preparing the response of the Tax request, she tell me she hurt her foot, but she is fine	
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Listen to the audio make a summary report 3 things she does

 [A2] My Morning Routine | English Listening & Speaking Practice

Errors/Opportunity for growth/Pronunciation/Feedback:	Vocabulary/Phrases:

Homework:

Read the paragraph. Find and correct the mistakes. Then give your opinion.

My team usually is having a meeting every Monday, but this week we have a very important project. At the moment, everyone work on different tasks. Carlos is prepare a report, and Ana usually is checking the information. Our manager say that we need to finish everything today. I think the team is working very hard, but I believe we need more time.

1. Find and correct the mistakes.
2. Do you agree with the writer? Why?
3. Write 3–4 sentences with your opinion.

Date: / Consultant: 12 /08 Karelle :)

Lesson number/week: REVIEW

Topic: REVIEW

IN in a year, in a decade in the SUMMER (PLACE) IN I AM IN THE MEETING ROOM I WAS BORN IN 1996 IN AUGUST 2023 I WAS IN A CENOTE	MONTHS, LOOOOONG PERIOD OF TIME, YEARS, centuries IN THE MORNING I DRINK COFFEE IN 2020 THERE WAS THE PANDEMIA IN DECEMBER IN THE SUMMER
ON ON MY BIRTHDAY ON TUESDAY ON (SOBRE) MY PHONE IS ON THE TABLE I USUALLY WATCH TV ON SUNDAYS ON WEEKENDS I PUT MY LAPTOP ON MY DESK	SPECIFIC DATES OR HOLIDAYS ON CHRISTMAS DAY ON MY ANNIVERSARY ON CHRISTMAS ON MONDAY ON TUESDAY ON MY BIRTHDAY I EAT CAKE ON WEEKENDS ON MONDAY 16 I PRESENT ON WEDNESDAY WE WERE PINK I HAVE A MEETING ON FRIDAY
AT AT 9: 00 AM AT NIGHT AT THE RESTAURANT I HAVE DANCE CLASSES AT 7 PM I HAVE MEETING AT THE COFFEE SHOP	EXACT TIME HOURS AT 8 PM AT. NIGHT AT. AM I HAVE A MEETING AT NIGHT GO TO THE CINEMA THE MATCH GAME AT 7 O CLOCK AT THIS MOMENT I CHECK MOMENT
ABOUT (SOBRE/ ACERCA DE) TOPIC,IMPORTANT TALK PRESENT GOSSIP COMMUNICATE JOKE ABOUT ME, ABOUT YOU, ABOUT US I TALKED ABOUT MY WORK EXPERIENCE HE IS LISTENING A NOTICE ABOUT THE EARTHQUEAKE IN COLOMBIA	WE TALKED ABOUT THE MOVIE, IN THE LAST MEETING TALKED ABOUT THE PROBLEM ABOUT ME CAN I TALK ABOUT THE EMAIL FROM THE MORNING WE HAVE TO TALK ABOUT US WE JOKE ABOUT JESÚS
TO (HACIA / A) DIRECTION OR DESTINATION VERBS FEELING I LIKE TO DO	I GO TO WORK THE PLANE FLIES TO CHIHUAHUA I GO TO APPLICATE I GO TO THE HOUSE WITH MY FRIENDS

I HATE TO WORK I LOVE TO CREATE I GO TO THE PARK EVERY NIGHT I WANT TO SEE THE MOVIE I GO TO WORK EVERY DAY I WALK TO THE PARK I RUN I ENJOY TO COOK	
WITH (CON) I WORK WITH NAHUM WHO ARE YOU GOING WITH? I AM GOING WITH VANESSA	I GO TO THE CINEMA WITH MY DAUGHTER TODAY I GO TO THE PIJAMA PARTY WITH MY FAMILY I PLAY VIDEOGAMES WITH MY BROTHER I TALKED WITH MY FRIENDS ABOUT LIFE
FOR (PARA) BENEFIT, PURPOSE, DURATION OR REASON THIS GIFT IS FOR VANESSA I AM WORKING FOR MY NEW TRIP I HAVE WORKED FOR THIS SOOO LONG MY DAD BOUGHT FOR MY BROTHER I WALK FOR HOURS.	I BUT THIS DOLL FOR MY SISTER I WAIT FOR THE BUS THIS PRESENT IS FOR MY WIFE I AM STUDYING FOR THE EXAM MY SISTER BUY A CAR FOR MY SON
FROM DESDE DE ORIGIN TIME DISTANCE OR SEPARATION THE GIFT IS FROM VANESSA I AM FROM MÉXICO CITY I WORK FROM 7 AM TO 9 PM I DO 10 MINUTES FROM MY WORK TO MY HOUSE I MAKE 20 MINUTES TO MY HOME FROM THE MALL I MAKE 20 MINUTES FROM THE MALL TO MY HOME	I'M FROM CHIHUAHUA THIS CAR IS FROM CHINA I WANT TO TAKE DISTANCE FROM MY BOYFRIEND IF YOU COME FROM CHIHUHUA AND GO TO JUAREZ YOU MUST ATE BURRITO IN VILLA AHUMEDA THE STORE IS OPEN FROM 8 AM SHE IS FROM FRANCE
OF (DE) BELONGING (POSSESSIVE) THE KEYS OF MY SISTER THE DOG OF MY MOM VANESSA IS THE COWORKER OF NAHUM MY MOM'S KEYS THE CAR OF PETUNIA. PETUNIA 'S CAR	GET OF MY LIFE THE COLOR OF THE CAR IS RED THE CELLPHONE IS OF MY SISTER THE BIRTHDAY IS OF CECI DÍAZ JORGE IS A FRIEND OF JESÚS

THE BACKPACK OF NAHUM THE SPEAKER OF ÁFRICA MEETING ROOM	
--	--

Prepositions: for • to • about • with • from • of • at • in • on

1. She is responsible for organizing the meeting.
2. Our manager is satisfied with the team's performance.
3. I'm interested in learning new languages.
4. He is good for solving problems.
5. We are proud of our latest achievement.
6. The client was happy with the final proposal.
7. I'm worried about the project deadline.
8. They were surprised for the results.
9. This report is different from the previous one.
10. She is famous for her presentations.
11. Our team is focused about improving customer service.
12. He was excited for the opportunity to lead the project.
13. I'm familiar with this software.
14. The presentation was useful to new employees.
15. She was disappointed with the final decision.
16. The team was successful in completing the project.
17. We were amazed about how quickly the problem was solved.
18. He is polite with everyone in the office.
19. The client was angry about the delay.
20. Our department is involved in several international projects.

Instructions: Write a short paragraph about your work and daily routine.

Include information about:

- What you do in the morning.
- What you do at work.
- Who you work with.
- What you talk about.
- What you are responsible for.
- What you are interested in.
- What you are proud of.
- What you use for your work.

Lightning Round –

Instructions: Answer each question quickly. Give a complete sentence and use the correct preposition.

1. What are you responsible for at work?
2. What do you usually talk about with your coworkers?
3. What are you currently working on?
4. What are you interested in learning?
5. Who do you usually work with?
6. What are you most proud of?
7. What kind of situations are you good at handling?
8. What do you usually learn from your coworkers?
9. What do you need to prepare for at work?
10. What are you worried about these days?
11. What is something you are satisfied with at work?
12. What are you looking for when you choose a new job or project?
13. What is one thing you are different from other people in?
14. What are you excited about this week?
15. What is something you cannot work without?

Errors/Opportunity for growth/Pronunciation/Feedback:

Vocabulary/Phrases:

Homework:

Ene an audio explicando your favorite thing to do at weekend use preposiciones

Date: / Consultant: August 11th, karelle :)

Lesson number/week: 15/5

Topic: introduction Aim: review

GRAMMAR

VOCABULARY

PRONUNCIATION

TUESDAY WRITING AND READING	WEDNESDAY SPEAKING LISTENING	THURSDAY FULL MIX
REVIEW EVERY TWO WEEKS		

Choose ONE question and answer:

1. What is something you do every morning? EVERY MORNING I MAKE MY BREAKFAST
2. What is something you are working on this week? EVERY WEEK I MAKE A PAYROLL
3. What do you usually do after work? USUALLY AFTER WORK I GO TO THE GYM
4. What is something you really enjoy doing? I REALLY ENJOY TO RELAX, I WATCH SPORTS MATCHES, GAMES
5. What is one thing you are good at? IM GOOD AT BEING A GOOD FRIEND

WRITE

MAKE A SMALL PRESENTATION

- WHO ARE YOU?
- WHERE DO YOU WORK?
- WHAT DO YOU DO ON WEEKENDS?
- WHAT IS THE MOST DISGUSTING FOOD YOU HAVE EVER TRY?
- WHAT IS THE BEST MOVIE AND WHY?
- WHAT DO YOU LIKE ABOUT THE CITY? TELL ME SOMETHING I SHOULD VISIT
- QUESADILLAS WITH OR WITHOUT CHEESE? WHY?

I am jorge Mandujano

I am work in AI

In the weekend my family AND ME went to the movie/ ARE GOING TO THE MOVIES, GO TO THE MOVIES

the most disguSTING food, for me is/ ARE oysters

the best movie for me is the "el silencio de los inocentes"

in Chihuahua you can visit the waterfall "basaseachi"

A BUSY MONDAY

A Busy Monday

It's Monday morning and Carlos is starting another busy week.

He usually arrives at work at 8:00 a.m. First, he checks his emails and talks to his team. He normally has two or three meetings during the day. He also works with different departments and helps with several projects.

This week is a little different. Carlos is working on a new project with his team. They are preparing a proposal for an important client, so they are having more meetings than usual.

Carlos usually goes home at 6:00 p.m. After work, he likes going for a walk or watching TV. On weekends, he spends time with his family and sometimes goes out with friends.

He has a busy schedule, but he enjoys his job because every week is different.

1. What is Carlos's normal routine? CARLOS GOES TO THE JOB EVERY WEEK
2. JESÚS VIAJA SEGUIDO JESÚS TRAVELS FREQUENTLY
3. What's different this week? CARLOS ~~HER~~ AND HIS TEAM HAVE A NEW PROJECT
4. What does Carlos usually do after work? HE LIKES TO GO FOR WALK AND WATCHING TV
5. LIKES, LOVE, ENJOY, HATE TO HE LIKES TO
6. What does he do on weekends? HE SPENDS TIME WITH HIS FAMILY

USUALLY → NOW ADVERBS OF FREQUENCY

Find examples from the text.

ALWAYS	SIEMPRE
OFTEN	SEGUIDO
USUALLY	USUALMENTE
FREQUENTLY	FRECUEMENTEMENTE
OCCASIONALLY	OCASIONALMENTE
RARELY	RARAMENTE
NEVER	NUNCA

WORKING, EXERCISE, DANCING, PAINTING , COOKING, PILATES I AM ALWAYS WORKINH

I ALWAYS WORK

JESÚS I usually eat in the work I rarely exercise on sundays Frequently i work on sunday I never cook in the work	EBEN I always work in the morning I often exercise in the I occasionally dance on weekends I rarely paint I frequently cooking for my family. I never go to pilates	JORGE I always working I frequently do exercise I rarely dancing I never painting I usually cooking I never do pilates
--	--	---

Always – Usually – Often – Sometimes – Rarely – Never

1. How often do you check your emails before work?
 2. How often do you arrive early at work?
 3. How often do you have meetings?
 4. How often do you work from home?
 5. How often do you eat lunch at your desk? I NEVER EAT
 6. How often do you work with other departments?
 7. How often do you stay late at work?
 8. How often do you exercise after work?
 9. How often do you watch TV or movies? I WATCH USUALLY TV/ I USUALLY WATCH TV
 10. How often do you go out with friends?
-

4. WRITING – MY REAL WEEK

Complete the ideas with information about your life.

My job: _____

I usually start work at: _____

I normally: 3 things

I usually get to work by: _____

It takes me: _____

This week, I'm: _____

At the moment, my team is: _____

After work, I usually: _____

On weekends, I like: _____

KARY I AM AN ENGLISH CONSULTANT I USUALLY STAT WORK AT 6 AM, AND NORMALLY I MAKE CLASSES, GRADE AND PLAN SOME NEW TOPICS, I WORK FROM HOME, THIS WEEK I AM WORKING ON A PROJECT FOR ALCANZA, AT THE MOMENT IM WORKING IVÁN AND BERNARDO, AFTER WORK I USUALLY GO TO PILATES, ON WEEKENDS I LIKE TO REST, AND GO FOR A WALK WITH MY DOG.	Jesus My job is foreign trade,I usually star work at 8 am , normally i make check email, review a pending and take a coffee is the most important, i make a 20 min, to arrive at my work?, at the moment my team is, Ana Laura, Marianana and Marissa, after the work frequently i watch tv whit my family, on weekends often my family goe to the movie??	pending the most imp
Eben I am a shelter coordinator. I usually start work at 8.00 am and normally work, check emails and prepare reports. It takes me 20 minutes to arrive to my job. this week i am working and studying english. At the moment my team is Karen and Paulina. after work i usually go to home with my family. On weekends i go to cinepolis or a restaurant	Jorge I am payroll supervisor, I usually start work at 8:00 am I always arrive early, I usually make reports, reply to emails and I usually take 15 minutes from my house to my work, in this week I work in report for SAT, at this moments, my team is working in the payroll, after work i go to gym,	

FINAL TASK –MY 60-SECOND UPDATE

Imagine I don't know anything about you. Give me a 60-second update about your life.

FEEDBACK

How was today's English?

Choose one word:

Easy
Difficult
Interesting
Challenging
Fun
Comfortable
Rusty
Good

Why?

Errors/Opportunity for growth/Pronunciation/Feedback:

Vocabulary/Phrases:

Date: / Consultant: August 6th, Ivan

Lesson number/week: 14/5

Topic: Current projects

Aim: Client explains their current engagements and projects

Catch up/Homework review:

WORKSPACE: <https://meet.google.com/nng-ijyu-woc>

- Are you working on a special project at work right now?
 - Jorge - I am not working in a special project right now
 - Eben - I am working on the start of as new factory
 - What is one new hobby or activity you are trying this month?
 - Eben - I want to go back to the gym at night
 - Jorge - I am start to read a book - I am starting
 - Are you learning anything new these days (for example: English, cooking, driving)?
 - Jorge: I am learning English
 - Eben: I am learning English
-

Here are key action phrases to talk about your work tasks and personal projects.

Work Tasks	Hobbies & Leisure Projects
• Organizing a meeting: Preparing a time and place for colleagues to talk. • Writing a report: Typing a document with work details. • Designing a website / product: Creating something new for your job. • Learning new software: Practicing a new computer program. • Training a colleague: Helping a new coworker learn their job.	• Practicing a language: Studying and speaking English, Spanish, etc. • Planning a trip: Researching hotels and flights for a holiday. • Learning a sport / instrument: Practicing tennis, yoga, guitar, or piano. • Cooking new recipes: Trying new food dishes at home. • Reading a good book: Enjoying a book during your free time.

Choose **one work task** and **one hobby** from above. Tell your partner what you are doing this week!

- Example: "This week, I am **writing a report** at work."
- Example: "These days, I am **planning a trip** to the beach."
- I am training my coworkers about the new laws of the working hours
- I am writing a report
- I am practicing soccer and softball
- I am reading a good book

Use the **Present Continuous** to talk about actions happening right now, or temporary projects happening around this time ("these days", "this month").

Structure Formula

- I + **am** + *verb-ing*
- He / She / It + **is** + *verb-ing*
- You / We / They + **are** + *verb-ing*

Positive Sentences:	Negative Sentences:	Questions:
"I am organizing a big event this week."	"I am not working on Friday."	"What are you doing these days?"
"She is learning how to cook Italian food."	"He is not taking any classes this month."	" Is she working on a new project?"
"We are building a new		Wh / Auxiliary + Subject

website."	is not - isn't are not - aren't	+ Verb -ing + Complement + ?
-----------	--	---------------------------------

Key Time Words

- Right now
- These days
- This week / This month
- Currently

You and your partner are catching up after a busy month! You want to share what work projects and personal activities are filling up your time.

Tell your partner about **2 work tasks** and **1 personal project** you are currently doing.

Sentence Helpers:

- "At work, I **am training** a new coworker this week."
- "Currently, I **am reading** a very interesting book."
- "In my free time, I **am practicing** yoga twice a week."
- "What about you? What projects are you working on?"

Jorge Didn't use the present continuous Make / Do exercise	Eben I am watching
--	-----------------------

Your group of 4 is participating in a "Project Fair." Everyone will present their biggest current project to the group, and everyone will ask questions to learn more.

Present 1 main project you are currently working on (work, study, or hobby) to all 3 classmates. Answer their questions!

1. Spend 1 minute choosing 1 main project you are doing right now.
2. Present your project to the group in 2-3 sentences ("Hello everyone! Currently, I am...").
3. Your 3 classmates must each ask you **1 question** using the Present Continuous.

Conversation Prompts to Use:

- **Presenter:** "This month, I am designing a new website for my company."
- **Classmate 1:** "Are you **working** alone or with a team?"
- **Classmate 2:** "Is your boss **helping** you?"

- **Classmate 3: "Are you using a new computer program for it?"**

I am working in project for automation I am making a report for activities I am taking dance class I am working in a project about automation I am making a report for the activities I am taking a dance class	i am currently working in a summer event for the employees i creating a hawaian backdrop for the pictures and the games for the employees inside the plant because the weather dont help I am currently working in a summer event for the employees. I am creating a Hawaiian backdrop for the pictures and the games for the employees inside the plant because the weather doesn't help
---	---

Errors/Opportunity for growth/Pronunciation/Feedback:

Vocabulary/Phrases:

Homework:

Record a 1-minute audio message on WhatsApp describing what you are doing this week.

- **Include at least three sentences using the Present Continuous (2 about work/school, 1 about a hobby).**
- **Use time expressions like *these days*, *this week*, or *currently*.**

Date: / Consultant: August 5th, Ivan

Lesson number/week: 13/5

Topic: My schedule /skeyule/

Aim: Client discusses their personal and professional agenda /eim/

Catch up/Homework review:

I have lived in Chihuahua for 26 years

WORKSPACE: <https://meet.google.com/nng-jqyu-woc>

- What time do you start work every day?
 - Jorge: I start work everyday at 8 o'clock - I start work at 8 am everyday
 - Jesus I start work at 8 am everyday
- Are you usually very busy during the week?
 - Jorge: Regularly, the week is very busy (my)
 - Jesus: Normally, the whole week I'm busy
- What is one thing you do every morning and one thing you do every evening?
 - Jorge: Every evening, I go to the gym. Every morning, I go to work.
 - Jesus: Every morning, I prepare breakfast to my son. (for my) Every evening, I watch a movie.
 - Eben: Every morning, I prepare my coffee. And to the night, I see tiktoks on the phone. (at night) (watch) (on my phone)

Daily Verbs & Actions	Time Expressions
• To start / To begin: "I start work at 8:00 AM." • To finish / To end: "I finish my work day at 5:00 PM." • To attend a meeting: To go to or join a meeting with colleagues. • To take a break: To stop working for a short time to rest or eat. • To check emails: To read and answer your electronic messages. • To need (to): Something required or important. ("I need to finish this report.")	• In the morning / afternoon / evening • At night / At noon • On weekdays (Monday to Friday) • On weekends (Saturday and Sunday)

Choose **two verbs** and **one time expression** from above. Tell your partner two sentences about your week!

- Example: "I **attend meetings** in the afternoon."
- Example: "I **need to take a break** at noon."

Eben I attend a meeting after checking emails in the morning I take a break, to have breakfast in the morning	Jesus I check emails in the morning everyday This Friday, I attended a meeting On Fridays, I attend meetings
---	---

	Today, I attend a meeting at 6 pm
Jorge On my weekdays, my team needs to finish the payroll I attended I attend a soccer game in Friday's evening	

We will use two grammar tools to talk about rules, daily advice, and exact times.

A. Obligations vs. Suggestions: *MUST* vs. *SHOULD*

- **MUST (Obligation / 100% Necessary):** Use *must* when something is a strong duty or rule.
 - "I **must finish** my project today." (It is mandatory)
 - "You **must not be** late for the meeting." (It is prohibited/forbidden)
- **SHOULD (Advice / Good Idea):** Use *should* to give helpful suggestions or personal ideas.
 - "You **should take** a break at lunch." (It is a good idea)
 - "I **should sleep** earlier tonight." (Recommended, but not a strict rule)

Quick Formula: Subject + **must / should** + *base verb* (no "to").

- Correct: "I must *work*."
- Incorrect: "I must *to work*."

B. Prepositions of Time (*AT*, *IN*, *ON*)

Use these words to explain when activities happen.

- **AT:** Use for exact times and specific moments.
 - **at** 9:00 AM
 - **at** noon / **at** night
 - at dusk
- **IN:** Use for parts of the day, months, or years.
 - **in** the morning / **in** the afternoon / **in** the evening
 - **in** July / **in** 2026
- **ON:** Use for days of the week and dates.
 - **on** Monday / **on** Friday
 - **on** weekdays / **on** the weekend

You and your partner want to compare your daily agendas and see who has the busiest schedule!

Describe your typical daily agenda step-by-step using prepositions of time and *must*.

1. Tell your partners things you **must do** on a normal weekday and the exact times (*at*, *in*, *on*).
2. Tell your partners 1 thing you **should do** to make your day better.

3. Ask your partner questions about their agenda!

Ivan I must teach at 7:00 am, every Tuesday I should starting drinking coffee	Eben I must attended a meeting in the morning at 9.00 am with the staff. I must to go to sleep early I should check my emails for the reunion.
Jesus I must start my class of english at 7 am (english class) I must take a coffee every day at 8 am I should start my day at 5 am	Jorge I must send the budget, every wednesday in the morning I must attend a meeting today at 4:00 pm I should study english in the afternoons

Errors/Opportunity for growth/Pronunciation/Feedback:

Vocabulary/Phrases:

Homework:

Record a 1-minute audio message on WhatsApp describing your schedule for tomorrow.

- **Include at least two uses of *must*, one use of *should*, and three prepositions of time (*at*, *in*, *on*).**
- **Example: "Tomorrow I must wake up at 7:00 AM. In the morning, I must go to work..."**

Date: / Consultant: August 4th, Ivan

Lesson number/week: 12/4

Topic: Your work route /raut/

Aim: Client is able to exchange opinions and give suggestions on places of interest and events

Catch up/Homework review:

WORKSPACE: <https://meet.google.com/nng-jqyu-woc>

- How do you go to work, or your favorite place? (by bus, by car, by train, on foot)
 - Jorge: My car
 - Eben: My car
 - Gris - gray
- What places do you see on your route every day?
 - Jorge: I see the Distrito One, Star Medical Hospital, two Oxxos
 - Eben: I see traffic lights, and factories
 - Jesus: I see an Oxxo, Burritos, cafe
- Is your route long or short? Do you like it?
 - Jorge: My route is medium, like 8km. When school starts, I don't like it.
 - Eben: My route is very short, it takes me 12 min. I like it because I can go fast
 - Jesus: My route is very short, and I like this

Here are simple words to help you describe places along your route and events in your city.

Places in the City	Local Events
• Cafe: A small place to drink coffee, tea, and eat snacks. • Park: A green outdoor area with trees and benches to relax. • Bus stop / Station: A place where you catch a bus or train. • Supermarket: A large store where you buy food and groceries. • Museum: A place with art, history, or science exhibits. • Cinema: A place where you watch movies.	• Concert: A live music performance. • Street market: An open-air market selling food, fruits, or gifts. • Food festival: An event with many food stands and dishes. • Soccer game: A sports match you can watch with friends.
Pick one place and one event. Tell your partner: • "I see a [place] on my daily route." • "I want to go to a [event] this weekend!"	

We will use three easy grammar tools to talk about our route and give advice.

Present Simple Review

Use the Present Simple for daily habits and route routines.

- **I walk** to work every day.
- **I see** a big park near my house.
- **The bus arrives** at 8:00 AM.

Prepositions of Place

Use these short words to say where places are.

- **Next to:** The cafe is **next to** the bus stop.
- **In front of:** The park is **in front of** my office.
- **Behind:** The bank is **behind** the supermarket.
- **Near:** There is a cinema **near** my house.
- **Between... and...:** The shop is **between** the park **and** the station. /bi-twin/

Giving Suggestions with *SHOULD*

Use **should** + *verb* to give friendly suggestions or advice.

- **Positive Suggestion:** "You **should visit** the new cafe!"
- **Negative Advice:** "You **shouldn't take** the bus at 8:00 AM. It is very busy."
- **Asking for Advice:** "Where **should I go** for coffee?"

Describe your real or imaginary route from Home to Work/School.

Step-by-Step Instructions:

1. Tell your partner how you travel (bus, car, walking).
2. Name **2 or 3 places** you pass on your way.
3. Use prepositions of place to describe where those places are.

Sentence Helpers:

- "Every day, I go to work by [bus / car / train]."
- "On my route, I see a [cafe / park / supermarket]."
- "The cafe is **next to** the train station."
- "The park is **in front of** my office building."

Errors/Opportunity for growth/Pronunciation/Feedback:

Vocabulary/Phrases:

Homework:

Record a 1-minute voice message on WhatsApp. Describe your route to the downtown of your city. Use at least 2 prepositions of place and give 1 suggestion using *should*.

Example: "I go downtown by bus. I see a small park next to the station. You should visit the cafe near the park!"

Date: / Consultant: July 30th, Ivan

Lesson number/week: 11/4

Topic: Business Events

Aim: Client is able to discuss different events and preferences on places of interest

Catch up/Homework review:

WORKSPACE: <https://meet.google.com/nng-jqyu-woc>

Take turns answering these questions with your group:

- **Question 1:** What business events do you usually attend for work? (for example: trade shows, industry expos, conferences, or networking dinners)
 - I don't usually attend these events
- **Question 2:** Do you prefer large international expos in big convention centers or small local workshops in corporate offices? Why?
 - I prefer international expos

A. Types of Business Events

- **Trade Show / Industry Expo:** A large event where companies exhibit their products and equipment.
- **Networking Mixer:** An informal gathering for business professionals to meet and build contacts.
- **Corporate Seminar / Conference:** A formal meeting for presentations, training, and speeches.
- **Product Launch:** A special event to introduce a new product or machine to clients.
- **Executive Roundtable:** A small, focused discussion group for business managers and leaders. /ecsecutif/

B. Venues & Places of Interest

- **Convention Center:** A giant facility designed for massive trade shows and exhibitions.
 - **Hotel Ballroom:** A large indoor hall in a hotel used for formal corporate events and dinners.
 - **Rooftop Lounge:** An outdoor venue on top of a building, popular for evening networking mixers.
 - **Exhibition Hall:** An open indoor space used to display industrial equipment and vehicles.
 - **Downtown Innovation Hub:** A modern tech facility or auditorium in the city center.
-

When comparing events, venues, and places of interest, use comparative forms (to compare 2 things) and superlative forms (to compare 3+ things):

1. Short Adjectives (Add **-er** / **-est**)

- **Big:** Venue A is **bigger than** Venue B. / Venue A is **the biggest** venue in the city.
- **Close:** The hotel is **closer to** the airport than the downtown center. / It is **the closest** hotel to the plant.
- **Large:** The main hall is **larger than** the conference room.

2. Long Adjectives (Use **more** / **the most**)

- **Convenient:** The downtown center is **more convenient than** the suburb facility. / It is **the most convenient** location for our team.
- **Expensive:** The ballroom is **more expensive than** the lounge. / The convention center is **the most expensive** option.
- **Popular:** The trade show is **more popular than** the seminar.

3. Irregular Adjectives

- **Good:** better than / the best ("*The Hilton is better than the Quality Inn.*")
- **Bad:** worse than / the worst ("*Traffic near Venue C is worse than near Venue A.*")

Prepositions of Place in Questions

Use prepositions (*at, in, near, next to, across from, between*) to ask about where events are held:

- **Question:** Is the industry expo held **at** the Convention Center or **in** the hotel?
 - **Answer:** It is held **at** the main Convention Center.
 - **Question:** Is the networking mixer **near** the downtown office?
 - **Answer:** Yes, it is **next to** the central park, right **across from** the metro station.
 - **Question:** Where is the product launch located?
 - **Answer:** It is on the 5th floor, **between** the main auditorium and the VIP lounge.
-

Read this venue proposal report sent to an event planning team at **Apex Global Logistics**. Then, work with a partner to answer the discussion questions using target grammar.

Briefing Report: Venue Selection for the 2027 Industry Expo

To: Event Planning Committee

From: Sarah Jenkins, Logistics Coordinator

Team, here are the three venue options for our annual company showcase next month:

- **Option 1: The Grand Downtown Convention Center**
 - **Location:** Downtown, **next to** the central station.
 - **Details:** This is **the largest** venue in the city. It is **more expensive than** the other options, but it has **the most modern** equipment. It is also **closer to** top restaurants.
- **Option 2: The Airport Expo Hall**
 - **Location:** Near the international airport, **across from** Hotel Plaza.
 - **Details:** This hall is **cheaper than** the Downtown Center. It is **more convenient for** international clients arriving by plane, but it is **further from** the city center.
- **Option 3: The Tech Hub Auditorium**
 - **Location:** Industrial Park, **between** Plant 1 and the R&D Center.
 - **Details:** This is **the smallest** venue, but it is **the best** choice for a small budget. It is **closer to** our main factory floor.

Take turns asking and answering these questions with your partner based on the report:

1. **Which venue is the largest and most modern?**
 - a. Option 1 is **the most modern** and largest venue
2. **Is Option 2 closer to the airport or the city center?**
 - a. Option 2 is **closer** to the airport than to the city center
3. **Where is Option 3 located?**
 - a. The Option 3 is in the Industrial Park, **between** Plant 1 and the R&D Center
4. **Which venue is cheaper: Option 1 or Option 2?**
 - a. The Option 2 is **cheaper** than Option 1

Work with a partner to complete these comparison sentences using the correct comparative/superlative word or preposition (~~more expensive~~, ~~closer~~, ~~the best~~, ~~at~~, ~~across from~~):

1. The Downtown Hotel is **closer** to the main office than the airport hotel.
2. Is the networking reception held **at** the hotel lounge or in the garden?
3. Option A is **more expensive** than Option B, but it has better Wi-Fi and parking.
4. The Trade Center is located right **across from** the city train station.
5. In my opinion, the Innovation Center is **the best** venue for an industrial product launch.

Errors/Opportunity for growth/Pronunciation/Feedback:	Vocabulary/Phrases:
Homework: <u>Record a 1-minute audio message for a visiting client. Compare two popular event locations or hotels in your city and explain which one is the best choice for their visit.</u>	

Date: / Consultant: July 29th, Ivan Lesson number/week: 10/4 Topic: Lost on a business trip Aim: Client gives and understands basic directions
Catch up/Homework review: WORKSPACE: https://meet.google.com/nng-jqyu-woc Take turns answering these questions with your group: • Question 1: Have you ever been lost in a new city or airport during a business trip? What happened? ○ Not really, when I moved to Chihuahua, it was hard to move in the city ○ hours /ours/ ○ Only three travels - only three trips • Question 2: When you travel for work, do you prefer to use GPS on your phone, take a taxi, or ask local people for directions? Why? ○ Right now, I use the GPS on my phone, because is more easy - easier A. Important Places for Business Travelers /biznes/ • The Business Hotel: The place where you stay during your work trip. • The Convention Center / Expo Hall: A large building for industry conferences and trade shows. • The Downtown Corporate Office: The main headquarters or regional office of a company. • The Taxi Stand / Ride-Share Zone: The area outside an airport or station where you get a cab or Uber. • The Subway / Metro Station: The underground train network in a city.

- **The Parking Garage:** A multi-level building for parking rental cars or personal vehicles.
- **The Coffee Shop / Cafe:** A quick place to meet colleagues or work on your laptop. /coleig/

B. Essential Direction Verbs & Terms

- **Go straight:** Continue moving forward in the same direction.
 - **Turn right / Turn left:** Change direction to the right or left.
 - **Cross the street:** Walk or drive from one side of the road to the other side.
 - **Pass:** Walk or drive past a building without stopping.
 - **Take:** Use a specific road, exit, or transportation line (*take Main Street, take Line 2, take Exit 4*).
 - **On the corner of:** At the intersection where two streets meet.
-

A. Asking Questions: "Is/Are there...?" & "Do/Does... have...?"

When you are lost, use these questions to ask for help or check for locations:

1. "Is there...?" (Singular) / "Are there...?" (Plural)

- **Question: Is there** a subway station near here?
- **Answer:** Yes, **there is** one down the street. / No, **there isn't**.
- **Question: Are there** any taxis outside the hotel?
- **Answer:** Yes, **there are** three taxis at the main entrance.

2. "Does [place] have...?" / "Do you have...?"

- **Question: Does** this hotel **have** an airport shuttle?
- **Answer:** Yes, it **has** a free shuttle every 30 minutes.
- **Question: Do** you **have** a map of the city center?
- **Answer:** Yes, I **have** one right here.

B. Imperatives for Giving Clear Directions

Use imperative verbs (base form of the verb) to tell someone where to go. Do not use a subject (*you*).

- **Positive Commands:**
 - **Go** straight for two blocks.
 - **Turn** left on 5th Avenue.
 - **Take** the metro to Central Station.
- **Negative Commands (Warnings / Don'ts):**
 - **Don't turn** right at the traffic light.
 - **Don't cross** the bridge; stay on this side of the river.

C. Prepositions of Place

- **next to** (*The taxi stand is next to the hotel entrance.*)
 - **across from / opposite** (*The coffee shop is across from the subway station.*)
 - **in front of** (*The shuttle bus stops right in front of the main lobby.*)
 - **behind** (*The parking garage is behind the corporate headquarters.*)
 - **between** (*The bank is between the restaurant and the conference hall.*)
-

Read this text message conversation between a visiting project manager (**Alex**) and a local engineer (**Taylor**). Then, answer the discussion questions with your partner.

Text Message Exchange

- **Alex (8:15 AM):** Hi Taylor! I am lost. I am standing in front of the Central Metro Station, but I don't see the corporate office. Is there a landmark near here?
- **Taylor (8:16 AM):** Hi Alex! Don't worry, you are very close.
 - Is there a / large coffee shop / across from you?
- **Alex (8:17 AM):** Yes, there is a Starbucks on the corner!
- **Taylor (8:18 AM):** Perfect. Cross the street toward the Starbucks. Turn right onto Market Street and go straight for two blocks. Don't turn left on 3rd Avenue!
 - Turn right / onto Market Street / and go straight / for two blocks.
 - Don't turn left on 3rd Avenue!
- **Alex (8:20 AM):** Okay, I am walking on Market Street now. Is the building next to the bank?
- **Taylor (8:21 AM):** Yes! Our building is right between the National Bank and the city parking garage. The main entrance has glass doors. /bilding/
- **Alex (8:22 AM):** I see it now. Thanks Taylor! See you in 2 minutes.

Take turns asking and answering these questions based on the text exchange:

1. Where is Alex at the start of the conversation?
 - a. Alex was in front of the Central Metro Station
 2. What question does Alex ask to find a landmark?
 - a. Is there a landmark near here?
 3. What three imperative directions does Taylor give Alex?
 4. Where is the corporate office located?
-

Work with a partner to complete these direction sentences using the correct verb or preposition

(~~go~~, ~~turn~~, ~~take~~, ~~cross~~, ~~next to~~, ~~is there~~):

1. **Go** straight down this hall and **turn** left at the elevator.
2. Excuse me, **is there** a parking garage near the main entrance?
3. **Take** the bus to the industrial park; don't walk.
4. The client's office is **next to/between** the bank and the coffee shop.
5. **Cross** the highway on foot; use the pedestrian bridge!

Your teacher will share a **Google Maps** screen of your city or your workplace area. You will take turns playing a visiting colleague (**Visitor**) who is lost and a local co-worker (**Local Guide**) who gives directions on the map.

Helpful Helper Boxes

Target Questions for Visitor:

- "Hi! I am lost at [Real Place / Landmark on Google Maps]. Is there a [Destination] near here?"
- "Is there a coffee shop / metro station on this street?"
- "Do I turn left or right at [Street Name]?"

Target Commands for Local Guide:

- "Go straight on [Street Name] for [1 / 2] blocks."
- "Turn left / right on [Street Name]."
- "Pass [Landmark / Building]."
- "It is next to / across from / in front of [Landmark]."
- "Warning: Don't turn on [Wrong Street]!"

Errors/Opportunity for growth/Pronunciation/Feedback:

Vocabulary/Phrases:

Homework:

Date: / Consultant: July 28th, Ivan

Lesson number/week: 9/3

Topic: Company visit

Aim: Client is able to discuss and inquire about different places of interest

Catch up/Homework review:

WORKSPACE: <https://meet.google.com/nng-jqyu-woc>

Take turns answering these questions with your group:

- **Question 1:** Have you ever visited another manufacturing plant, factory, or corporate headquarters? What areas did you see?
 - Yes, I visited one of my clients. Only the office, the HR department.
 - **Question 2:** Which area in your company is the busiest (for example: the production floor, the warehouse, or the main office)? Why?
 - I don't have - we don't have
 - The busiest **is** the meeting rooms - the busiest **are**
-

A. Key Places in an Industrial Company

- **The Security Post / Gate:** The entrance where visitors get badges and check in.
- **The Production Line / Assembly Floor:** The area where products are made and assembled.
- **The Quality Control (QC) Lab:** The area where engineers test product quality.
- **The Warehouse & Shipping Dock:** The area where goods are stored and loaded onto trucks.
- **The Executive Boardroom:** A large meeting room for executives and major presentations.
- **The Employee Cafeteria:** A large dining area for staff and plant workers.

B. Professional Adjectives (Describing Words)

- **Automated** (using machines and robotics)
 - **Secure** (safe and restricted)
 - **Efficient** (working quickly and without waste)
 - **Spacious** (large with plenty of room)
 - **High-tech** (using advanced modern technology) /tek/
 - **Busy** (full of active work and **movement**)
-

A. "There is / There are" vs. "Have / Has"

1. "There is / There are" (To state that something exists in a location)

- **Singular (1 item):** There **is** a security check at the gate.
- **Plural (2+ items):** There **are** four loading bays in the warehouse.
- **Questions: Is there** a visitor badge station? / **Are there** safety goggles available? avei-la-bol
 - able - abol (reliable)

2. "Have / Has" (To describe what a company or facility possesses)

- **Subject + Have/Has:**
 - Our facility **has** an automated assembly line. (Third person singular - add an s / he, she and it)

- We **have** three quality inspectors in the lab.
- **Questions:** Does the plant **have** a main auditorium?

B. Articles: A, An, The

- **A:** Used before consonant sounds (*a* shipping dock, *a* warehouse, *a* corporate office).
- **An:** Used before vowel sounds (*an* automated line, *an* executive suite, *an* inspector).
- **The:** Used when talking about a specific place in the facility (*the* second floor, *the* main gate, *the* QC lab).

C. Prepositions of Place

- **next to** (beside)
- **across from / opposite** (facing each other across a hall or street)
- **between** (in the middle of two locations)
- **on** (for floors: *on the ground floor*, *on the 2nd floor*)
- **adjacent to** (directly connected or right beside)

Read this email from the Plant Operations Director at **Apex Industrial Systems**. Then, work with a partner to answer the discussion questions using target grammar.

Subject: Site Visit Overview & Plant Layout - Apex Industrial Systems

To: Visiting Audit Team

From: Mark Sanders, Operations Director

Dear Team,

Welcome to Apex Industrial Systems! We are excited to host your site visit tomorrow. Here is a brief guide to our facility layout:

On the **ground floor**, our plant has a **secure** security gate at the main entrance. Next to the security gate, there is a **spacious** parking lot for visitors. Inside the main building, our facility has an **automated** assembly floor where our machines produce component parts. Adjacent to the assembly floor, there is a **busy** warehouse with four loading docks.

On the **second floor**, you will find our corporate and technical teams. The high-tech Quality Control (QC) Lab is **across from** the engineering offices. Between the QC lab and the boardroom, there is an employee coffee lounge. Our main executive boardroom is on the same floor, **next to** the administrative suite.

Please arrive at 8:30 AM at the main gate for visitor check-in.

Best regards,

Mark Sanders

Operations Director | Apex Industrial Systems

Take turns asking and answering these questions with your partner based on the email:

1. Where is the warehouse located?
 - a. The warehouse is next to the assembly floor, on the first floor.
2. What does the plant have on the ground floor?
 - a. In the ground floor, we have a warehouse, and the assembly floor
3. Where is the Quality Control Lab located?
 - a. The QC Lab is in the second floor, across from the engineering offices, and next to the employee coffee lounge
4. Is there a coffee lounge on the second floor?
 - a. Yes, there is

Two students are **Visiting Auditors/Clients** who are touring an American manufacturing facility. Two students are **Plant Managers / Site Hosts** showing them around and answering questions.

Useful Questions for Visiting Clients

- "Is there a safety briefing before we enter the plant floor?"
- "Are there safety vests and helmets for visitors?"
- "Does the building have a private conference room for our meeting?"
- "Where is the shipping area located?"

Useful Answers for Site Hosts

- "Yes, there is a security office near the main gate for visitor check-in."
- "The conference room is on the second floor, opposite the main offices."
- "We have a fully automated production line right behind this wall."

Role-Play Rotation

- **Pair 1 (Student A & Student B):** Student A (Visitor) asks 3 questions about plant safety and meeting rooms; Student B (Host) answers.
- **Pair 2 (Student C & Student D):** Student C (Visitor) asks 3 questions about production areas and shipping logistics; Student D (Host) answers.
- **Switch roles after 5 minutes!**

<u>Errors/Opportunity for growth/Pronunciation/Feedback:</u>	<u>Vocabulary/Phrases:</u>

Homework:

Draw a simple diagram or flowchart of your workplace or facility. Write 5 sentences explaining where different departments and rooms are located.

- **Example 1: The Quality Control lab is across from the main production line.**

Date: / Consultant: July 23rd, Ivan

Lesson number/week: 8/3

Topic: Around the office

Aim: Client is able to inquire about places around the office

Catch up/Homework review:

WORKSPACE: <https://meet.google.com/nng-jqyu-woc>

- Think of your real workplace or home office. Name **two places** near your building that you visit during work breaks.
- Tell the group what the place is and describe it.
- **Example:** *"There is a bakery near my office. It is very cheap and convenient."*
 - *I am go to the bank - I go to the bank*
 - *Crowded*

1. Vocabulary: Places & Adjectives

- **Places:** Coffee shop, Bakery, Pharmacy, Bank, Park, Bus stop, Supermarket.
- **Adjectives:** Cheap, Expensive, Crowded, Quiet, Close, Far, Convenient.

2. Grammar: There is / There are & Articles

- **Singular (Use "a" or "an"):** *"There is a coffee shop nearby."*
- **Plural:** *"There are **three** banks near our building."*
- **Articles Rule:**
 - Use **a/an** when mentioning a place for the *first time*: *"Is there **a** pharmacy near here?"*
 - Use **the** when talking about a *specific or known* place: *"Yes, **the** pharmacy is next to **the** bank."*

3. Grammar: Prepositions of Place

- **Next to:** Beside another building.
- **Across from:** On the opposite side of the street.
- **Behind:** At the back of a building.
- **Near / Close to:** A short distance away.
- **Between:** In the middle of two places.

4. Intonation Focus: Question Pitch

- **Yes/No Questions (Voice goes UP  at the end):**
 - "Is there a park near here?" 
 - "Are there any cheap restaurants?" 
- **Wh- Questions (Voice goes DOWN  at the end):**
 - "Where is the nearest bank?" 
 - "What is across from our office?" 

Read each sentence aloud with correct intonation, identify the error, and state the fix:

1. There ~~are~~ a pharmacy next to our building. - is
2. Is there ~~the~~ coffee shop near here? - a
3. Where is ~~a~~ nearest bank?  - the
4. There ~~is~~ two quiet parks behind the office. - are
5. The bakery is across ~~to~~ the bus stop. - from

Take turns reading these questions to a classmate using the correct rising  or falling  pitch:

- "Is there a bus stop near the office?" 
- "Where is the pharmacy?" 
- "Are there any crowded places nearby?" 
- "What is next to the bakery?" 

- **Task:** Work in pairs. Student A is a new employee; Student B is a colleague who knows the neighborhood well.
- Student A asks **two questions** about places near the office. Student B answers using prepositions and adjectives. Switch roles after 3 minutes.
 - **Student A:** "Is there a quiet coffee shop near here?" 
 - **Student B:** "Yes! There is a small coffee shop across from the bank. It is very quiet."

J - I recommended - I recommend

J - The food is cheaper - The food is cheap / The food cheaper than what?

N - There is the really good restaurant - there is a really good restaurant

J - The bank is from to plaza - The bank is in front of the plaza

J - Is more faster - Is faster

J - If you go to the bank, I can let her know, so that she attends you fast

Errors/Opportunity for growth/Pronunciation/Feedback:

Vocabulary/Phrases:

Crowded

Homework:

Record a 1-minute voice note describing 3 useful places around your actual workplace or house. Mention their locations using prepositions (next to, across from, near) and use at least two adjectives!

Date: / Consultant: July 22nd, Ivan

Lesson number/week: 7/3

Topic: My office

Aim: Client is able to describe their office and introduce people

Catch up/Homework review:

WORKSPACE: <https://meet.google.com/nng-jqyu-woc>

Let's warm up by looking at our workspace!

- Pick up **one item** on your desk or show a corner of your work area to the camera.
 - Tell us what the object is.
 - Do you use it every day at work?
- **Example:** *"This is my favorite pen. I use it every day for notes."*
 - Meeting room
 - I can't show it to you because I'm not in my office
 - I don't have **much** things - **many** things

Jobs	Departments
Tax Analyst Controller Finance Director Receptionist Managers (Purchases, HR, etc) Maintenance Person	Tex Department Purchasing Department Human Resources (HR) Human Health Risk Resources Fixed Assets Department Sales Department

Customs (aduanas) - Customers / Client

Word Stress (Emphasize the STRONG syllable): ● MA-na-ger ● A-na-lyst ● MAR-ke-ting ● DE-ve-lo-per ● SPE-cia-list ● DE-sig-ner ● AS-sis-tant - ASS ● Fi-NANCE	Linking Sounds (Connect words smoothly): ● "This is" → Thi-siz ● "works in" → work-sin ● "She is an" → Shee-zan ● "He is a" → Hee-za ● "in our" → i-nour
---	--

Read each sentence aloud with your group, find the vocabulary or pronunciation error, and state the correct version:

1. This is Sandra. She works ~~on~~ the HR department. IN
2. Mark is a de-VE-lo-per in our team. (*Fix the word stress!*) DE - ve - lo -per
3. This ~~are~~ my colleague, Alex. He is in Sales. is /coleig/
4. She is an a-NA-lyst in Finance. (*Fix the word stress!*) A-na-lyst
5. Welcome to our office! This is our Marketing manager, David.

Errors/Opportunity for growth/Pronunciation/Feedback:

Vocabulary/Phrases:
Meeting room

Homework:

Record a 1-minute voice note introducing a colleague (real or fictional) and describing your workspace. Pay close attention to word stress!

Date: / Consultant: July 21st, Ivan

July 16th, Ivan **DNH**

Lesson number/week: 6/2

Topic: Business lunch /bisnes/

Aim: Client discusses their eating preferences and habits

Catch up/Homework review:

WORKSPACE: <https://meet.google.com/nng-jqyu-woc>

Imagine you are at an important business lunch with a new client. Let's look at a few "eating scenarios."

- **Your Task:** Read the scenarios below with your teacher. Do you think this is **Good Etiquette** (polite) or a **Bad Idea** (rude) during a business lunch? Tell the group *why*!
 - **Scenario 1:** Ordering a very messy plate of spaghetti with extra red sauce while wearing a white shirt. **Bad idea**
 - **stained (manchado)**
 - **Scenario 2:** Checking your work phone every 2 minutes while your client is talking about their weekend. **Bad idea** /aidia/
 - **Scenario 3:** Asking the waiter if there are any vegetarian options because you don't eat meat. **Good etiquette**
 - **Scenario 4:** Offering to pay the entire bill at the end of the lunch. **Good Etiquette**
- **Your Turn:** In the chat, type your absolute favorite dish to order when you eat at a restaurant. Would you order this during a meeting?

- J: Steak (beef steak)
 - N: It depending - It depends
-

To order food and describe meals without confusion, we need to categorize our ingredients and use the right quantity words.

1. Countable vs. Uncountable Food

- **Countable Nouns (We can count them easily):**
 - *Examples:* Burgers, tomatoes, eggs, olives, cookies, potatoes.
 - *Grammar Rule:* They can be singular (an egg) or plural (three eggs). We use **many** for large quantities.
- **Uncountable Nouns (We cannot count them individually; they are liquids, powders (polvos), or mass concepts):**
 - *Examples:* Water, rice, soup, cheese, coffee, salad, bread, meat.
 - *Grammar Rule:* They are always singular in shape. We use **much** for large quantities.

2. The Rules of SOME and ANY

- **We use SOME in positive (+) sentences:**
 - "I want **some** pasta for lunch." (Uncountable)
 - "There are **some** tomatoes in my salad." (Countable plural)
- **We use ANY in negative (-) sentences and questions (?):**
 - "Do you have **any** vegetarian options?" (?)
 - "I don't want **any** dessert today, thank you." (-)

3. How Much vs. How Many?

- We use **How many** for countable items:
 - "How **many** potatoes are on my plate?"
 - We use **How much** for uncountable items:
 - "How **much** water do you want?"
-

Let's help a confused waiter fix a messy restaurant ticket!

Part 1: Spot and Repair the Order

Oh no! The restaurant waiter made several grammatical mistakes on the kitchen order ticket. With your group, read each sentence out loud, identify the mistake, and say the corrected version!

1. We don't have **some** fish left for the main course today. **any**
2. How **many** soup do you want to start with? **much**
3. I would like **any** chicken with some rice, please. **some**

4. Are there **much** vegetarian options on the menu? **any** **nahu**
5. There isn't **many** sugar in this coffee. **any**
6. Do you have **some** napkins? I spilled my water. **any**

Take turns choosing between two ingredients and ask a classmate a question using **How much** or **How many**.

- *Example: Potatoes vs. Rice → "Do you eat many potatoes, or do you prefer to eat much rice?"*

1. Coffee vs. Tea -
 - a. N: Do you have any coffee or some tea?
 - b. J: How many cups of coffee do you drink in a day
 - c. cup (taza)
2. Apples vs. Salad
 - a. N: How many apples do you have in your fridge?
 - b. J: How much salad do you put on your plate?
3. Cheese vs. Burgers
 - a. J: How many burgers do you eat on the weekend?
 - b. N: How much cheese do you want in your burger?
4. Bananas vs. Chocolate
 - a. N: How many bananas do you put in your milkshake? (licuado)
5. Water vs. Soft drinks
 - a. J: How much water do you drink everyday?
6. Pasta vs. Pizzas
 - a. N: How much pasta do you want?
7. Soup vs. Sandwiches
 - a. J: How many sandwiches did you bring for lunch?

Errors/Opportunity for growth/Pronunciation/Feedback:

Vocabulary/Phrases:

Homework:

Open your fridge or kitchen cabinet! Record a 1-minute voice note for your teacher describing what is inside.

- **Tell us about 3 countable things (e.g., "I have some apples, but I don't have many eggs...").**
- **Tell us about 3 uncountable things (e.g., "There is some cheese, but there isn't much milk...").**
- **Pay close attention to using some, any, much, and many correctly!**

Date: / Consultant: July 15th, Ivan

Lesson number/week: 5/2

Topic: Talking about free time

Aim: Client describes what they enjoy doing in their free time

Catch up/Homework review:

WORKSPACE: <https://meet.google.com/nng-jqyu-woc>

Let's warm up our brains with some mystery hobbies!

- **Your Task:** Your teacher will show three emojis on the screen representing a weekend activity. Can you guess what hobby it is? Try to use our guess structures!
 - **Mystery Hobby 1:** 🍿🎬🍹
 - My guess is Going to the cinema
 - **Mystery Hobby 2:** 🏃🌳🎧
 - My guess is running
 - **Mystery Hobby 3:** 🍳👨🍳🍰
 - My guess is cooking
 - **Mystery Hobby 4:** 🎮🎧🎮
 - My guess is playing videogames
 - **Mystery Hobby 5:** ✈️📷🧳 (suitcase)
 - My guess is travel
- **Your Turn:** In the class chat, type exactly three emojis that describe your favorite hobby. Can your classmates guess your absolute favorite hobby in under 30 seconds?
 - 🍷🍰🍰
 - I don't do it often
 - ⚽📺🛋️
 -

When we talk about our hobbies, we often put two verbs together. In English, the second verb must change its shape depending on the first verb!

1. The "Verb + -ING" Family

We use the **-ing** form (gerund) after verbs of strong emotion like **love**, **enjoy**, and **hate**. *Rule:* First verb + second verb-ing.

- **I love...** cooking for my family on Sundays.
- **I enjoy...** going for long walks in nature.
- **I hate...** doing housework on Saturdays!

2. The "Verb + TO" Family

We use **to + base verb** (infinitive) when we talk about options, choices, and future plans using **prefer** or **want**. *Rule:* First verb + **to** + second verb.

- **I prefer... to stay** at home on rainy days.
- **I want... to learn** how to play the guitar.

3. The "Flexible" Verb (Like)

The verb **like** is special because you can use both! Both options mean the same thing and are 100% correct:

- **Option A:** "I like **playing** video games."
- **Option B:** "I like **to play** video games."

Pronunciation Workshop: When you say words ending in **-ing** (like *running*, *reading*, *cooking*), do not make a hard "G" sound at the end. Keep it soft and nasal! Practice saying: "*I love cooking and running*" (sounds like *cook-in* and *run-in*).

Let's practice expressing our likes and dislikes! We will do a fast-paced "Would You Rather" game.

The Game Rules:

1. Your teacher will read a pair of choices.
2. You must choose one and tell the class *why* using our new grammar:
 - Use **love/enjoy/hate + -ing**
 - Use **prefer/want + to**

The Round Choices:

- **Round 1:** A Saturday night out party OR A Saturday night watching Netflix on the couch?
 - Vanessa - I prefer to watch Netflix
 - Jorge - I love watching Netflix
 - **Round 2:** Cooking a delicious meal at home OR Ordering delivery food?
 - Jorge - I prefer to cook at home
 - Vanessa - I enjoy ordering delivery food
 - **Round 3:** Waking up very early on Sundays OR Sleeping until midday?
 - Jorge - I love sleeping until midday
 - Vanessa - I prefer to wake up early on Sundays
 - **Round 4:** Exercising at the gym OR Going for a walk in the park?
 - Jorge - I prefer to exercise at the gym
 - Vanessa - I prefer to go to the gym
-

In real life, we love finding people who share our interests. Let's see how much this group has in common!

In pairs, you have 4 minutes to talk to your classmate. Your goal is to find:

1. **One hobby** that you *both* love doing.
2. **One activity** that you *both* hate doing.

Helpful Questions to Ask:

- *Do you like playing video games?* - "Yes, I love playing them!" / "No, I prefer reading books."
- *Do you enjoy cooking?* - "I enjoy eating, but I hate cooking!"
- *What do you want to do this weekend?* - "I want to relax."

Write down your partner's answers so we can share them with the whole class!

<i>Jorge</i> <i>She prefer play video game</i> <i>She prefer go to out with friend</i> <i>I</i>	<i>Vanessa</i> <i>he loves traveling,</i> <i>he hates washing dishes</i>
--	--

planchar - to iron

go to out - go out

Imagine you have infinite money and 24 hours of total free time. You are going to plan your **Dream Sunday!**

Part 1: Design Your Day

Take three minutes to write 3 or 4 bullet points about your perfect Sunday. Use our grammar structures:

- *Morning: ("I want to wake up at 10 AM. I enjoy drinking fresh coffee.")*
- *Afternoon: ("I love eating lunch at a fancy restaurant. I prefer to spend time with my friends.")*
- *Evening: ("I like watching movies. I hate thinking about Monday!")*

<i>Jorge</i> <i>I want to wake up late</i> <i>i prefer go to eat with my family in the restaurant</i> <i>I love go to cinema</i>	<i>Vanessa</i> On my dream sunday I want to wake up early because I take a flight to Disneyland. I enjoy eating a Mickey Mouse snack while I try to enjoy the games. In the evening I love watching the fireworks in the Disney Castle.
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Errors/Opportunity for growth/Pronunciation/Feedback:	Vocabulary/Phrases: rollercoaster
Homework: <u>Send a 1-minute voice note to our class group. Tell your teacher about a hobby you hate doing and a hobby you want to start doing in the future. Remember to pay close attention to your "-ing" pronunciation!</u>	

Date: / Consultant: July 14th, Ivan

Lesson number/week: 4/2

Topic: Getting to know your colleagues

Aim: Client describes own personal life and family

Catch up/Homework review:

WORKSPACE: <https://meet.google.com/nng-jqyu-woc>

Let's take a quick virtual trip around your house or city!

Imagine you are standing in a secret room in your house or a famous place in your city. Keep it a secret! Write down three clues using our connecting words:

- **Clue 1 (The Room/Place):** "It is a room/place **where...**" ("...where you can sleep." / "...where people buy bread.")
- **Clue 2 (The Key Object):** "It is a place **that/which** has..." ("...that has a very comfortable bed." / "...that has a big oven.")
- **Clue 3 (The Color or Vibe):** Describe the color, size, or feelings of the place. ("Its walls are white." / "It is always warm.")

Jorge
it's a place where visit is a museum
It's a place which
Where you can

Vanessa:
That is a place where you can eat bagels and hot dogs on the street.
This is a place that has a big green monument in the middle of the sea.
This is a big city, like a big apple.

Take turns sharing your clues with the class.

- **Your Task:** When your classmate reads their clues, listen carefully and visualize the location.
 - **The Challenge:** You can only ask **two** questions using "*Is there...*" or "*Do you...*" before you must lock in your final guess! ("*Is there a fridge in this room?*" / "*Do you go there every evening?*") Let's see who is the master travel detective!
-

To ask great questions without getting confused, we need to understand the "Two Question Families" in English.

1. The "To Be" Family (Am / Is / Are)

We use *Am*, *Is*, or *Are* when we want to ask about **states, facts, identities, or descriptions**. *Rule:* **Never** use an action verb with these questions!

- **Are you...** married? / from a big city? / tired today?
- **Is your sister...** a student? / older than you?
- **Are your parents...** retired? / in Colombia?

2. The "Action" Family (Do / Does)

We use *Do* or *Does* when we want to ask about **actions, routines, habits, or possessions**. *Rule:* These questions **must** have an action verb (like *have*, *live*, *work*, *play*, *like*).

(Wh) + Aux (do) + Subject + Verb + ?

- **Do you...** have siblings? / live near the office? / speak other languages?
 - **Does your brother...** work with you? / like sports?
 - **Do they...** live in your hometown?
-

Look at the pairs of questions below. One is correct, and the other has a common grammar mistake. With your group, look at each pair and decide:

- Which question is correct (A or B)?
- Why is the other one wrong? (Hint: Look for action verbs!)
- Take turns choosing one correct question from above and asking it to a classmate. Practice giving a complete, natural answer!

1. Pair 1:

- **A) Do you have any brothers or sisters?**
- B) Are you have any brothers or sisters?

2. Pair 2:

- A) Do your hometown a quiet place?
- **B) Is your hometown a quiet place?**

3. **Pair 3:**
 - **A) Does your partner work in the same office?**
 - B) Is your partner work in the same office?
4. **Pair 4:**
 - **A) Do your parents live in a different city?**
 - B) Are your parents live in a different city?
5. **Pair 5:**
 - A) Do you busy with work this week?
 - **B) Are you busy with work this week?**
6. **Pair 6:**
 - **A) Is your brother older than you?**
 - B) Does your brother older than you?

Now, you are at a networking event or a virtual lunch!

Part 1: Prepare Your Info

Take two minutes to think about your family and personal life. Write down brief answers to these 3 prompts on your paper (do not show anyone yet!):

- Your hometown / where you live now.
- The members of your family (*spouse, two kids, a cat*).
- One hobby or thing you enjoy doing on weekends.

Part 2: The Interview Challenge

We will turn on our microphones and pair up. You have 4 minutes to talk to your partner.

- **Your Task:** Find out at least **three new things** about your partner's family or personal life.
- **The Rule:** You must ask at least **two** "To Be" questions (*Are/Is...*) and **two** "Action" questions (*Do/Does...*).
- **Helpful questions to use:**
 - *Do you live near your family?*
 - *Is your family big?*
 - *Do you have any children/pets?*
 - *Are you from a cold city?*
 - *Does your sibling live in the same country?*

We will switch partners so everyone gets to interview two different classmates!

Jorge
 your house is near the office ? - Is your house near the office?
 Is your family big?
 Do you have a pet?
 Do you have a hobby?

Vanessa
 Do you have children?
 How old are they?
 Do you have any pets?
 Are your house near the office? - Is

		Do you live only with your wife and children?
Errors/Opportunity for growth/Pronunciation/Feedback:	Vocabulary/Phrases:	
Homework: Record a 1-minute voice note for your teacher. Introduce your family! Tell us: • Who they are (e.g., My parents, my spouse...). • Where they live. • What they like to do.		

Date: / Consultant: July 9th, Ivan Lesson number/week: 3/1 Topic: Describing people and things Aim: Clients ask and answer questions about people and objects
Catch up/Homework review: WORKSPACE: https://meet.google.com/nng-jgyu-woc Let's start with a mystery! Your teacher has a virtual "mystery box" with an everyday object inside. • Your Task: Ask your teacher up to 5 "Yes/No" questions to guess what is inside. ◦ <i>Example questions:</i> "Is it small?", "Is it on your desk?", "Do you use it every day?", "Is it blue?" ◦ This is? - Is this? ◦ Something to dress - to wear ◦ Help to work - Help you to work • Your Turn: Pick up one physical object near your computer right now, but do not show it to the camera. Keep it hidden! Tell your classmates one clue: <i>"This is an object that I use every day."</i> Can they guess what it is in 3 questions?

To describe both people and objects clearly, we use special "connecting words" called relative pronouns.

1. Connecting Words: **Relative** Clauses

When we don't know the name of an object or a job, we can describe it using these magic words:

- **WHO / THAT (for people):**
 - "A teacher is a person **who** helps us learn."
 - "He is the chef **who** cooks **our** food."
- **WHICH / THAT (for things and objects):**
 - "A charger is an object **which** gives power to my phone."
 - "These are headphones **that** I use for online classes."

2. Grammar Keys: Present Simple Questions

To find out about people and objects, we use two types of questions:

- **Yes/No Questions:**
 - **Is it** plastic? → Yes, it is. / No, it isn't.
 - **Does it** have buttons? → Yes, it does. / No, it doesn't.
 - **Do you** use it at work? → Yes, I do. / No, I don't.
- **Open Questions:**
 - **What color is** its cover? (Remember: *its* is the possessive adjective for things!)
 - **Where do you** keep it?
 - **Who uses** it?

Let's practice connecting our ideas to make simple riddles.

Part 1: Connect the Clues

With your group, complete the blanks in these sentences using **who**, **which**, or **that**. Then, look at the vocabulary list below and guess the object or person!

- *Vocabulary Options:* A laptop / A key / A mechanic / A wallet / A dentist
- 1. It is an object **which** holds our money and cards. *guess*
 - *The word is: A wallet*
- 2. She is a professional **who** takes care of our teeth.
 - *The word is: A dentist*
- 3. It is a machine **that** we use to write emails and join online classes.
 - *The word is: A laptop*
- 4. He is a person **who** repairs our cars when they are broken.
 - *The word is: A mechanic*
- 5. It is a small metal object **which** opens our doors.

- *The word is: A key*

Part 2: Question Practice

Change these statement descriptions into polite questions you can ask a classmate.

- *Example: "It is heavy." → "Is it heavy?"*
- 1. You use it in the kitchen. → Do you use it in the kitchen?
- 2. It belongs to your sister. → Does it belong to your sister?
- 3. It has a screen. → Does it have a screen?
- 4. They are expensive. → Are they expensive?

Now, you are the detective and the riddle (acertijo) maker!

The Riddler

Part 1: The Secret Object

Secretly choose **one** everyday object that you have in your house or room (e.g., your sunglasses, a coffee mug, your keys, your phone).

On a piece of paper, write down two simple "relative clause" clues about your object.

- *Example clues for a notebook:*
 - "It is an object **that** has many pages."
 - "It is something **which** I use to write my homework."

it is an object that I need to watch sports It is something that is more slim every year	It is an object that needs to be charged It is something which I use to play videogames
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Part 2: The Guessing Game (The 20-Question Challenge)

We will take turns in our group of four.

1. Student 1 shares their two secret clues.
2. The other three students must ask **Present Simple questions** to narrow down the options before guessing the exact object!
 - *Great questions to ask:*
 - Is it on your desk right now?
 - Does it belong to you?
 - What color is its cover/surface?
 - Is it something that we can eat?

3. Once the group guesses correctly, the next student shares their clues. Let's see who can guess the objects with the fewest questions!
-

Let's take a quick virtual trip around your house or city!

Part 1: The Secret Destination

Imagine you are standing in a secret room in your house or a famous place in your city. Keep it a secret! Write down three clues using our connecting words:

- **Clue 1 (The Room/Place):** "It is a room/place **where...**" ("*...where you can sleep.*" / "*...where people buy bread.*")
- **Clue 2 (The Key Object):** "It is a place **that/which** has..." ("*...that has a very comfortable bed.*" / "*...that has a big oven.*")
- **Clue 3 (The Color or Vibe):** Describe the color, size, or feelings of the place. ("*Its walls are white.*" / "*It is always warm.*")

Part 2: The Location Race

Take turns sharing your clues with the class.

- **Your Task:** When your classmate reads their clues, listen carefully and visualize the location.
- **The Challenge:** You can only ask **two** questions using "*Is there...*" or "*Do you...*" before you must lock in your final guess! ("*Is there a fridge in this room?*" / "*Do you go there every evening?*") Let's see who is the master travel detective!

Errors/Opportunity for growth/Pronunciation/Feedback:

Vocabulary/Phrases:

Homework:

Think of three everyday objects in your house. Write a short riddle for each one using relative clauses (e.g., "*It is an object that...*" or "*It is something which...*"). Send your three riddles to our class group. In our next class, your classmates will try to guess them!

Date: / Consultant: July 8th, Ivan

Lesson number/week: 2/1

Topic: Talking about others

Aim: Client describes and discusses other individuals

Catch up/Homework review:

WORKSPACE: <https://meet.google.com/nng-jqyu-woc>

Let's start with a quick guessing game! Your teacher will describe a famous person or character using three simple clues.

- **Your Task:** Listen to your teacher's clues and guess who they are talking about.
 - *Example clues:* "She is a singer. Her hair is often blonde. She sings country and pop music." (Answer: Taylor Swift!)
- **Your Turn:** Think of a famous person everyone in your class knows. Give your classmates two or three simple clues about them. Who can guess the most famous people?

Jennifer Anniston

Adam Levine

Anne Hathaway

Franchise

Les Misérable

went on a travel - on a trip

To talk about other people, we need to know how to describe their traits and use the correct pronouns.

1. Describing Others (Adjectives)

Here are some helpful words to describe people's personalities:

- **Friendly & Kind:** Warm, helpful, polite.
- **Intellectual & Active:** Smart, creative, energetic, hardworking.
- **Quiet & Relaxed:** Calm, serious, funny.

2. Grammatical Keys: Possessive Adjectives

When we talk about things belonging to other people, we change our words:

- I → **my** (My friend is funny.)
- You → **your** (What is your sister's name?)
- He → **his** (His name is Marco. His dog is small.)
- She → **her** (Her name is Elena. Her job is interesting.)
- We → **our** (Our teacher is helpful.)
- They → **their** (Their house is near the city center.)

3. Pronunciation Workshop: The Magic "-s"

When we talk about one person (he, she, or a name like "My brother") in the Present Simple, our verbs must end in **-s**. But did you know this "-s" has three different pronunciation sounds?

Listen to your teacher and practice making these sounds:

- **The Sound of a Snake /s/ (Soft sound):** Use this after voiceless sounds like p, t, k, f.
 - *Examples:* works (sounds like *work-sss*), likes (sounds like *like-sss*).
- **The Sound of a Buzzing Bee /z/ (Vocal cords vibrate):** Use this after voiced sounds like b, d, g, v, l, m, n, r, and vowels.
 - *Examples:* plays (sounds like *play-zzz*), lives (sounds like *liv-zzz*), reads (sounds like *read-zzz*).
- **The "Extra Syllable" /ɪz/ (Sounds like "is"):** Use this after sounds like ch, sh, s, z, x.
 - *Examples:* watches (sounds like *watch-iz*), teaches (sounds like *teach-iz*).

Let's practice our word order and our pronunciation!

Part 1: The Sentence Repair Shop (Grammar Detective)

Each sentence has **one mistake** with a possessive adjective (*his, her, our, their*) or a verb ending (-s).

With your group, find the mistake, explain why it is wrong, and read the corrected sentence out loud!

1. My brother live in a very big city.
 - *The Mistake:* live
 - *Correct Sentence:* My brother lives in a very big city.
2. Her name is Michael and he is a creative chef.
 - *The Mistake:* Her
 - *Correct Sentence:* His name is Michael and he is a creative chef.
3. She friend is very funny and friendly.
 - *The Mistake:* She
 - *Correct Sentence:* Her friend is very funny and friendly.
4. Our parents loves watching movies together on Saturdays.
 - *The Mistake:* loves
 - *Correct Sentence:* Our parents love watching movies together on Saturdays.
5. His sister watch television every evening after school.
 - *The Mistake:* watch

- *Correct Sentence:* His sister watches television every evening after school.
- 6. They dog is small, energetic, and very happy.
 - *The Mistake:* *They*
 - *Correct Sentence:* Their dog is small, energetic, and very happy.
- 7. My teacher teach English. He speak English very fast!
 - *The Mistake:* *teach / speak*
 - *Correct Sentence:* My teacher teaches English. He speaks English very fast!

Part 2: Sound Detective

Look at the verbs below. With your group, decide if the ending "-s" or "-es" sounds like a Snake /s/, a Bee /z/, or "is" /iz/. Read them out loud to test your ideas!

- speaks s
- goes z
- finishes iz
- works s
- loves z
- washes iz

Now, you are the speaker! We are going to share stories about people who are important to us.

Part 1: Prepare Your Person

Think of **one person** you know well (a family member, a best friend, a coworker, or even a favorite pet). On a piece of paper, write down three simple notes about them:

- **Who they are and their name:** (*She is my sister. Her name is Sarah.*)
- **What they do:** (*She lives in Chicago and she works as a teacher.*)
- **What they are like:** (*She is very energetic and funny, but she is not organized.*)

Vanessa He is my boyfriend. His name is Fer. He is an engineer and he works in an international company. He is very intelligent and extremely organized. Also he is very funny and loving.	
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Part 2: The Interview Show

We will take turns in our group of four.

1. One student will introduce their person to the group using their notes.

2. The other three students must listen carefully and ask at least **one question** about the person!

○ *Ideas for questions to ask:*

- How old is he/she?
- Where does he/she live?
- What does he/she like to do?
- Is he/she an active person?

Errors/Opportunity for growth/Pronunciation/Feedback:

Vocabulary/Phrases:

Homework:

Record a 1-minute voice note for your teacher. Introduce a family member or friend. Tell us what they like to do in their free time and what their personality is like. Remember to practice your "-s" endings carefully!

Date: / Consultant: July 7th, Ivan

Lesson number/week: 1/1

Topic: Talking about yourself

Aim: Clients describe themselves and introduce themselves to others

Catch up/Homework review:

Workspace: <https://meet.google.com/nng-ijyu-woc>

Let's ease back into English! Your teacher will show three pictures or words that represent their life.



- **Your Task:** Guess why these things are important to your teacher. For example: "*You have a dog?*" or "*You like coffee?*"
- **Your Turn:** Choose three words or objects near you that describe *your* life. Share them with the group. Don't worry about perfect sentences yet—just share and chat!

To talk about ourselves, we need two main tools: description words (adjectives) and action words (verbs).

1. Descriptive Adjectives

Look at these common adjectives we use to describe ourselves:

- *Positive traits:* Friendly, creative, organized, active, calm.
- *Physical/General:* Tall, quiet, busy.

2. The Present Simple Structure

We use the Present Simple to state facts about our lives. Let's look at how we build these sentences naturally, using contractions to sound fluent.

- **Using TO BE (For descriptions and states):**
 - *Positive:* I am friendly. - **I'm** friendly.
 - *Negative:* I am not quiet. - **I'm not** quiet.
 - *Question:* **Are you** active?
- SVO - Subject + Verb + Object
- **Using Common Verbs (For habits and facts):**
 - *Positive:* I **live** in a big city. / I **work** every day.
 - *Negative:* I **don't live** in a small town. / I **don't like** cold weather.
 - *Question:* **Where do you** live? / **Do you** like music?

Pronunciation Tip: In English speech, we rarely say "I am." We blend it into "**I'm**" (sounds like *ayam*). Practice saying: "*I'm happy to be back!*"

Let's check our word order! Look at these mixed-up sentences. Can you unscramble them out loud with the group? Take turns reading the correct versions.

1. not / quiet / I / am
○ *Correct: I am not quiet*
2. live / you / do / where / ?
○ *Correct: Where do you live?*
3. creative / sister / my / is
○ *Correct: My sister is creative (creative)*
4. like / cats / don't / I
○ *Correct: I don't like cats*
5. busy / today / you / are / ?
○ *Correct: Are you busy today?*
6. very / active / we / are
○ *Correct: We are very active*
7. Sundays / work / I / don't / on
○ *Correct: I don't work on Sundays*
8. dog / have / a / you / do / ?
○ *Correct: Do you have a dog?*
9. organized / person / an / I / am
○ *Correct: I am an organized person*
10. speak / they / English / do / ?
○ *Correct: Do they speak English?*

Now it's time for you to do the talking! We are going to do a speed-networking activity.

Part 1: Your Profile

Take two minutes to finish these sentences about yourself on a piece of paper:

- My name is... and I'm... (choose 2 adjectives).
- I live in... and I work/study...
- In my free time, I... but I don't like...

Jorge My name is Jorge Mandujano and I'm organized and responsible I live in Chihuahua and work in AI In my free time, I spend time in sports but don't like wake up early	Vanessa My name is Vanessa. I'm a very friendly and positive person. Physically I'm tall. I live in Chihuahua. I'm an accountant and I work in the tax department in American Industries. In my free time I like to spend time with my boyfriend. Usually we watch a movie or hang out with friends. In my free time I really hate doing laundry.
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Errors/Opportunity for growth/Pronunciation/Feedback:	Vocabulary/Phrases:
Homework: Record a 1-minute voice message on your phone. Introduce yourself and describe your personality using 3 adjectives. Send it to our class group.	

