Maria Montessori Charter Academy

Board of Directors – Candidate Information Packet

2024-2025

Dear Prospective Board Candidate,

Thank you for your interest in serving on the Maria Montessori Charter Academy (MMCA) Board of Directors. When parents take an active interest in their children's education and step forward to volunteer, it truly distinguishes MMCA as a unique educational experience for our children. One way to do this is to serve on the MMCA Board of Directors.

This information packet has been assembled to provide you an overview of the role of a Board of Directors member, time commitments, benefits, responsibilities and qualifications, as well as providing the application material to complete and return to the committee by Friday, December 1, 2023.

Overview of the Board of Directors

The MMCA Board of Directors consists of up to 12 members with a variety of expertise, knowledge and/or professional skill. Two of the current members are teachers at the school. Board members come from a wide base of community, educational and professional backgrounds and provide on-going strategic planning and leadership along with the School Administrator.

The Board of Directors defines the mission of the school and clarifies its philosophy. In conjunction with the School Administrator, the Board establishes the financial, educational, and operational goals of MMCA and ensures that they are achieved annually. The Board may be involved in facility planning, review and approval of legal documents, annual operating budgets, and staffing decisions.

A Board member serves a two-year term. Preparation for and attendance at monthly meetings require a time commitment of at least three hours. Participation in other Board ad hoc committees and/or meetings or communication on school related issues, while infrequent, can require an additional three hours or so a month.

The Board of Directors serves as ambassadors for the school, promoting its successes and building its positive reputation in the community.

Key Dates

Return Application Materials	**12/1/2023**
Voting Period	**12/5/23 – 12/12/23**
First Meeting for new Members	**January 2024**

Candidate Application and Statement

1. **Name –**

2. **Contact Information (e-mail, phone, address) –**

Please complete a brief (300 words or less) Candidate Statement describing your interest in serving on the MMCA Board of Directors for publication on the MMCA website and in the monthly newsletter. Some things to cover in your statement include:
(education, experience, and/or qualifications , how many years your children have attended MMCA, and/or your goals and objectives if you were a Board member).

Address questions and/or email submissions to cnieto@mmcharter.org and brent@mmcharter.org. Electronic applications must be received by 5 PM on 12/1/23. If you are submitting a paper application, it must be received in the MMCA office by 3:30 PM on 12/1/23.