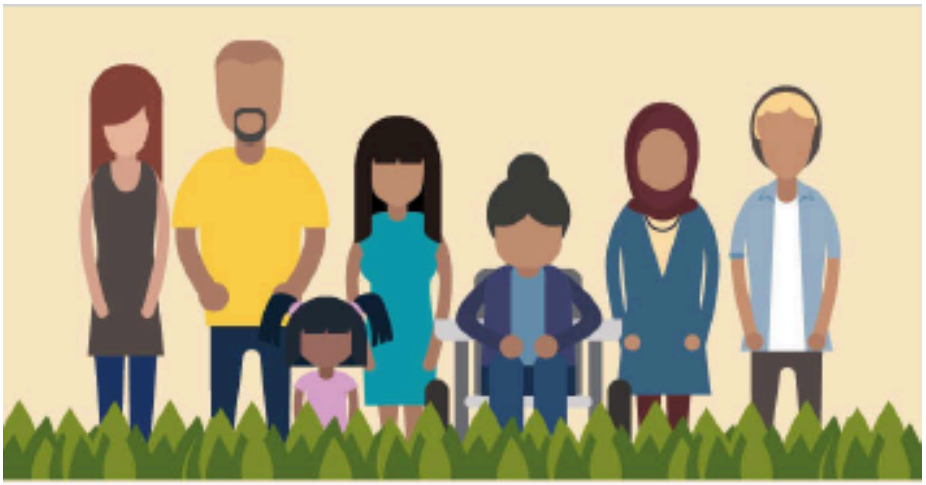
Te Kaunihera o Tāmaki Makaurau
Auckland Council

Easy Read

Te Ara Urutau Climate and Emergency Ready Fund: Part 3 – How to apply





Published: October 2026

Before you start



ɔcument.

It can be hard for some people to read a document this long.



Some things you can do to make it easier are:





- read it a few pages at a time
- set aside some quiet time to look at it
- have someone read it with you to support you to understand it.

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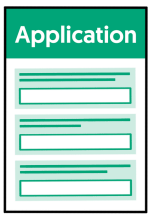
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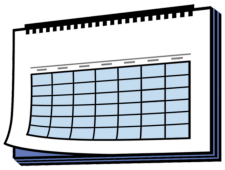


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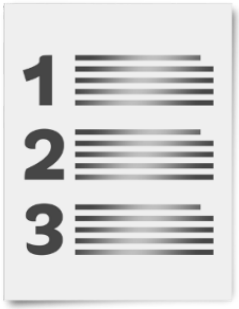
About this Easy Read

This Easy Read **summary** is:



- about the Te Ara Urutau Climate and Emergency Ready Fund Guidelines

- from Te Kaunihera o Tāmaki Makaurau Auckland Council.



A **summary**:

- is shorter than the main document

- tells you the main ideas.

Council means the people who make choices about how to run a town / city.



In this document Te Kaunihera o Tāmaki Makaurau Auckland Council will be called the **Council**.



When you see the words **we / us / our** it means the Council.

There are 4 Easy Reads about the **Te Ara Urutau Climate and Emergency Ready Fund Guidelines**:



- **Part 1 – About the fund**

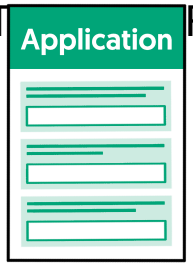


- **Part 2 – Round 1: Reducing our climate impact project categories**
- **Part 3 – How to apply**
- **Part 4 – About Round 2: Community-led adaptation and emergency preparedness**.



You can find all these Easy Read documents on this **website**:

https://aucklandclimateaction.nz/te-ara-urutau/

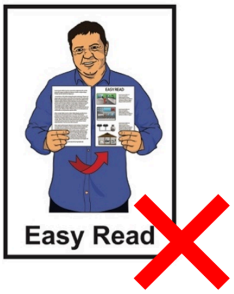


This Easy Read tells you about applying for the Te Ara Urutau Climate and Emergency Ready Fund.



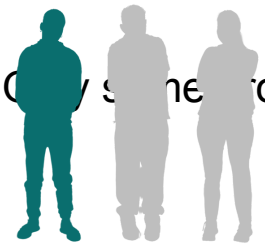
You can read the full guidelines at this **website**:

https://aucklandclimateaction.nz/te-ara-urutau/



The full guidelines are not in Easy Read.

Eligibility



Only some groups will be **eligible** for these grants.



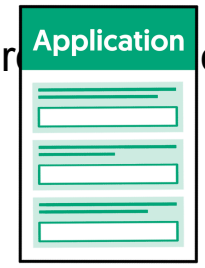
In some situations you might be able to apply for a **grant** because your project fits the criteria / rules.

A **grant** is money to support:



- people to do something
- organisations to do something.

Grants only send us 1 application for each round.



Some of the eligible groups are:



- not-for-profit-groups that put the money they earn back into what they do
- charitable groups like voluntary organisations



- Mana Whenua / a Māori group that has rights over an area of land
- Māori organisations

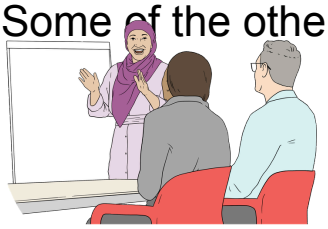


- neighbourhoods / resident groups
- schools working together to lead community projects



- business improvement districts / places where businesses are making changes to their environments.

Some of the other eligible groups are:



- business associations / groups of businesses



- social enterprises / organisations that make money to support communities.

Fundholders

Established not-for-profit organisations can be **fundholders** for groups who are:

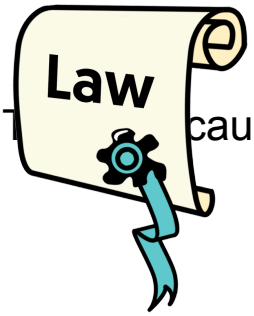




- not incorporated / not official
- unregistered / not listed
- new.

A **fundholder** is an organisation that supports another group by holding on to any funding they get.





Because the law says a group is not allowed to hold the money themselves.



Groups need support to do with fundholders.

Social enterprises



Groups will be asked to give us information about what community good their organisation is about.

Things that are not eligible



ɛs are **not** eligible for this Council grant program like:

- projects that will mostly benefit / be good for people outside of Tāmaki Makaurau / Auckland



- projects that are mostly about **private gain**
- physical works that:



  - do not have a permit / the right paperwork if they are planning on building something

and



  - are meant to happen while the group has the grant.

Private gain means good things will happen for only a few people who are:





- running the project
- know the people running the project.

Other activities are also not eligible for this Council grant program like:



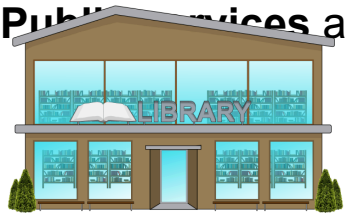
- **public services** that are:
  - already done by the Government
  - meant to be offered by the Government





- projects that could be funded in better ways by other council grant funding.

Public services are things paid for by the Government like public libraries.



Other activities are also not eligible for this Council grant program like paying for:







- debts / money owed to someone
- legal / lawyer fees
- medical bills
- alcohol
- vehicles like cars
- costs that comes with vehicles.

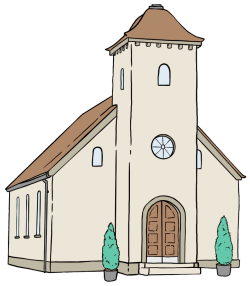
Other activities that are also not eligible for this Council grant program are things like:



- projects that are more about research / finding things out than supporting the community



- projects where the work has already beeen done.



- promoting / advertising:
  - religious ministry like churches
  - political groups



- fundraising / raising money.

Other activities that are also not eligible for this Council grant program include **subscription service / ongoing costs** that are not for a:





- project
- event
- outcome / things that happens because of a project.

A **subscription service** is where you agree to pay the same amount of money often to keep getting a service.





You might pay for a TV / television subscription.

Ongoing costs is when you keep paying money for something.



Risks and impact

All applications should explain how the project will:



- be good for people at **significant risk** from **climate change**



- be good for places that are at significant risk of emergencies

or



- **reduce greenhouse gas emissions** a lot.



Sign t risk means a high chance of something bad happening.



C e means big changes in the weather all over the world.

It can mean different things will happen in different places like:



- very bad flooding when storms happen



- very windy weather
- very hot weather
- it being harder to:



  - grow food
  - get clean water.



Reduce is to:

- make something smaller
- do something less.

Greenhouse gas emissions are:





- gases that cause climate change
- caused by doing things like:
  - driving cars that use petrol
  - burning things like coal.

Communities at significant risk are:



- older people
- young people

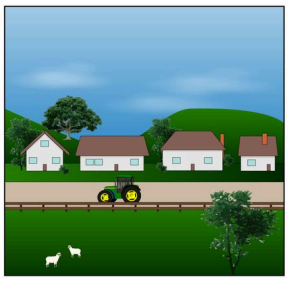


- disabled people.

Communities at significant risk are:



- refugees / people who have moved to New Zealand to escape things like war



- recent migrants / people who have just moved to New Zealand

- communities that live a long way from other communities



- rainbow communities

- people from different cultures

- people from diverse language communities / people who speak languages other than English



- Māori communities

- Pasifika communities.



ies at significant risk are communities that are more likely to have:



- flooding

- rising sea levels
- heat.

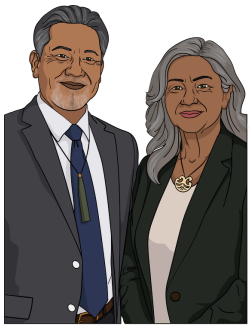
Diverse partnerships and Māori-led projects

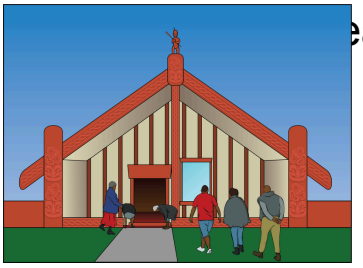


We encourage people to create projects that:

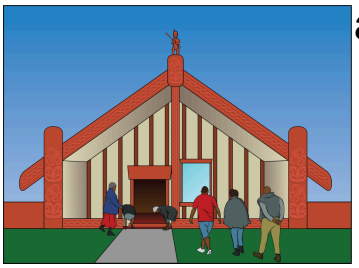


- have diverse partnerships / people from different backgrounds working together
- are led by Māori
- support **Mana Whenua**
- support mātāwaka / Māori who are not part of Mana Whenua.





Mana Whenua means Māori who have been connected to the land in Tāmaki Makaurau / Auckland for a long time.



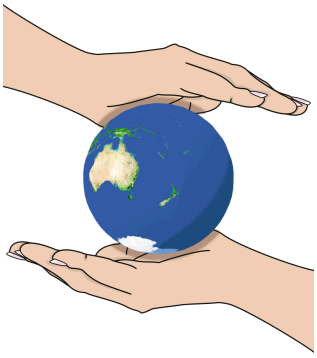
are projects that:

- offer chances for Māori communities to be ready for:



  - big changes from climate change
  - emergencies

- are made with:



  - Te Ao Māori / the way Māori see the world
  - Mātauranga Māori / Māori knowledge

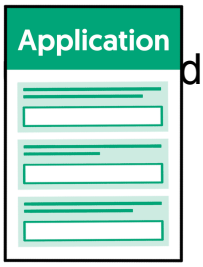


- might use Māori language / te reo Māori
- have mostly Māori in the:



  - group of people applying
  - project leader group.

How to apply for the grant

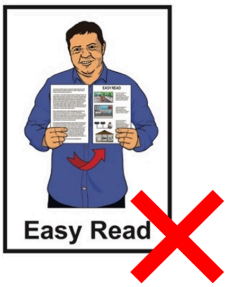


You need to fill out an application form to apply for the grant.

You can find the application form on our website at:



https://tinyurl.com/2xe7662n



Not in Easy Read.



The form will be available at this link until midnight on **16 November 2026**.



The application form is meant to tell us information about your project like:

- who is applying



- what the budget for the project is / how much the project will cost



- the goals for the project / what the project is meant to do
- expected outcomes / what is meant to happen because of the project



- why the community needs this project
- if the community is interested in the project



- how the project matches what we want to fund with this grant.

Applying for over 15 thousand dollars



have more information if your funding application is for more than 15 thousand dollars.

You will need to know exactly how much impact your project will have on:



- communities taking part in the project

and



- climate emissions reduction.



As application you will be asked for more information about:

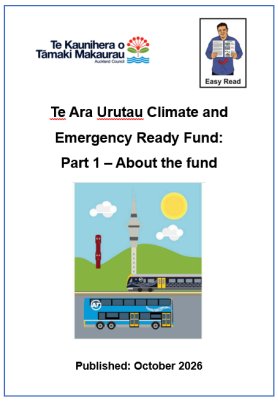


- project planning
- monitoring / watching what impact your project has
- evaluation / looking at how well your project would work.

How we choose what projects to fund



A group of Council staff will assess / check eligible applications to see if they fit our criteria / rules.



You can find information about assessment in the Easy Read **Te Ara Urutau Climate and Emergency Ready Fund: Part 1 – About the fund**.

We will tell applicants about the outcome of their application by:



- phone
- email.



Applicants who get grants will be sent a **funding agreement**.

A **funding agreement** says what the:



- **conditions** of the grant are
- **reporting requirements** are.

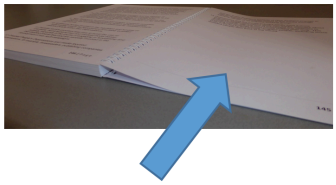


conditions are things that need to happen as part of getting a grant.



Here **reporting requirements** are what applicants need to tell the council while using the grant.

You can find out more about reporting requirements on **pages 29 to 30**.



A funding agreement needs to be returned to the Council before the applicant receives the funding.



Reporting requirements



Re ng orts the Council to:



- learn about your project
- share stories about what communities are doing
- support good use of money paid by the Council.



Wh g is required will be written in the funding agreement.

We will work with you to find a way of reporting that:

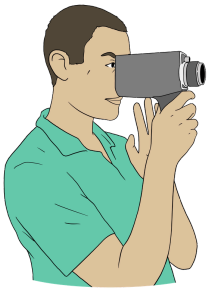


- explains your story well
- says what your project has done.

This might include things like:



- written reports



- videos
- studies
- presentations



- maps
- other things.

Round 1: Important dates



The e important dates you need to know about applying for Round 1 of the grant.



be sent in from **12 October 2026**.



e on **16 November 2026**.



e know if their project will get funding by **11 March 2027**.



ents will start by **1 April 2027**.

Contact us

Cont[illegible] you:



- have questions about the grant programme



- need assistance.

You can **email** us at:



f[illegible]landcouncil.govt.nz

This information has been written by Te Kaunihera o Tāmaki Makaurau Auckland Council.

It has been translated into Easy Read by the Make it Easy Kia Māmā Mai service of People First New Zealand Ngā Tāngata Tuatahi.

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