

Curriculum Vitae of



Md. Fakhrul Alam

House-19, Banani, Dhaka-1213

Contact No: 01911-000000

Career objective

Building up a career in a challenging and dignified position at an organization where honesty, creativity, sincerity, skill and performance are criteria for one's appraisal. I intend to provide my best service and share my knowledge to prove myself as individual in this organization.

Career Goal

- Want to show my efficiency in Company's future flurries.
- Set up a Positive impression that lead the company's progress.
- Be an obedient employee.
- Desired to a successful.

Declaration

- First-rate communication skills
- Excellent technological skills
- Quick, efficient & decisive in managing task
- Good ability to work in a team.

Educational Background

Bachelor of Arts (BA)

- Name of Institute : Bangla College
- Name of Board : Dhaka
- Group : Humanities
- Result : GPA- 2.83
- Passing Year : 2016

Higher Secondary Certificate (HSC)

- Name of Institute : Sarkari Govt. College
- Name of Board : Dhaka
- Group : Humanities
- Result : GPA- 2.83
- Passing Year : 2012

Secondary School Certificate (SSC)

- Name of Institute : Mono Miah High School
- Name of Board : Dhaka
- Group : Business Studies
- Result : GPA- 2.94
- Passing Year : 2010

Language Competency

- English – Average knowledge written and spoken areas.
- Bengali – has above average knowledge on grammar and spelling.

Computer Skills

- *MS Word, MS Excel, MS PowerPoint.*
- *Capable of browsing through the internet comfortably.*

Interest

- *Traveling, Watching TV.*
- *Reading, Novels etc.*

Personal details

- Father's Name : Md. Khorshed Alam
- Mother's Name : Ranoara Begum
- Permanent Address : Vill:, P.O: Sultanpur
P.S:, Dist: B-Baria
- Date of Birth : 01/01/1986
- Sex : Male
- Blood Group : O (+ve)
- Nationality : Bangladeshi
- Religion : Islam
- Marital Status : Single

Experience

Name of Company : ACI Logistics Ltd.
Designation : Sales Man/Pos Operator
Duration : 02 Year
Address : Banani, Dhaka

Declaration

I do hereby declare that the statements mentioned above are true and correct.

(Md. Fakhurul Alam)

Date: