

COLLINGBOURNE DUCIS PARISH COUNCIL

**YOU ARE SUMMONED TO ATTEND A PARISH COUNCIL MEETING
TO BE HELD IN COLLINGBOURNE DUCIS VILLAGE HALL AT 7.00 pm.
ON MONDAY 30 OCTOBER 2023**

AGENDA

1. **TO CONSIDER APOLOGIES.**
2. **60.23. CHAIRMAN'S ANNOUNCEMENTS.**
3. **61.23. DISCLOSURE(S) OF INTEREST AND GRANTING OF DISPENSATIONS**
To receive any declaration of interest by a member in relation to matters to be considered at this meeting, as defined by the Code of Conduct adopted by the Council on 12 July 2012 in accordance with the provisions of the Localism Act 2011 and to consider requests for dispensations. **Members are requested to declare any interests to the Clerk at least 48 hours prior to this meeting.**
4. **62.22. TO CONSIDER CO-OPTION APPLICATIONS RECEIVED.**
5. **63.23. TO APPROVE THE MINUTES OF MEETING** –The Parish Council Meeting held on 12 September 23.
64.23. Matters arising – for information only.
6. **65.23. TO CONSIDER POLICE REPORT AND POLICING ISSUES.**
7. **66.23. TO CONSIDER WILTS COUNCILLOR REPORT.**
8. **TO ADJOURNMENT FOR PUBLIC COMMENTS/QUESTIONS.** **Lead:** Chairman
9. **67.23. TO RECEIVE FINANCE REPORT** **Lead: Clerk**
To receive Current Liquidity statement and bank reconciliation.
Authorise bills and cheques for payment:
Bank Tfr EDF (Rec Electric 18 Sep 23) £7.88 (VAT £ 0.38)
2093 Idverde (Gds Maint & Bins 26 Sep 23) £434.90 (VAT £72.48)
2094 Playsafety Ltd (Annual RoSPA Insp 26 Sep 23) £222.00 (VAT (37.00)
2095 CDVHT (Hall Hire 29 Sep 23) £12.00
Bank Tfr PBWL Interest (Interest 2 Oct 23) £1328.13
Bank Tfr Idverde Ltd to replace cheque 2091 (Gds Maint & Bins Aug 23 – 12 Sep 23) £674.90 (VAT £112.48)
Bank Tfr Guardian Angel PC Sp SW (Cyber Security Oct 23) £35.00 (VAT 5.83)
2096 P Gill (Clerk's Sal & Exps Oct 23) £471.07
2097 HMRC (Clerk's PAYE Sep Oct 23) £103.40
2098 Mr F Andrews (Wooden Crosses 10 Oct 23) £50.00
2099 Mr R Dance (Remembrance Wreath 19 Oct 23) £20.00
Bank EDF (Rec Electric 19 Oct 23) £7.61 (VAT £ 0.36)
FY 24-25 To note the requirement set the Budget and Precept demand for FY 24-25 at the Jan 24 PC meeting. **Lead: Cllr Dennis & Clerk Grants.**
Collingbourne CC. To consider a request from Collingbourne CC for a grant to help fund a replacement Scoreshed. **Lead Chairman**
10. **68.23 PLANNING REPORT**
To consider report and planning applications as received from Wiltshire County Council. **Lead: Cllr Batley**
PL/2023/07768. Householder planning permission. Demolition of existing conservatory, garage and external store. Erection of new garage and 2 single storey extensions for habitable use at Clarence Villa, Ludgershall Road, SN8 3EJ.
11. **69.23. PROPERTY & MAINTENANCE REPORT.**
Communal And Play Areas Report.
To receive update from Cllr Knowlson and consider Annual RoSPA inspection report. **Lead: Cllr Knowlson**

	Defibrillator. To receive an update on installation of the new a new defibrillator.	
	Bus Shelter. To receive report on replacement windows.	Lead: Cllr Knowlson
	Garden Hedges. To receive update.	Lead Cllr Dennis
	General Maintenance. To receive update.	Lead Cllrs Green & Knowlson
	Grass Cutting Contract. To receive update and note email from villager regarding No Mow May.	Lead: Cllr Lyons
		Lead: Clerk
	Shared IT Equipment. To consider reimbursing Everleigh PC for its 20% share of a computer and its 50% share of a printer.	Lead Clerk
12.	70.23. SPEEDING	
	Speedwatch. To receive update	Lead: Cllr Knowlson
13.	71.23. HIGHWAYS & ROW.	
	To consider maintenance issues for raising to Highway Footway Improvement Groups To consider maintenance issues for raising to Highway Footway Improvement Groups (LHFIG's).	
	Road between Ducis & Kingston. To receive update.	Lead Cllrs Knowlson & Dennis
	A346/A338 Church Street / High Street Junction. To receive update.	Lead Cllrs Dennis/Knowlson.
	Church Bends. To receive update.	Lead Cllrs Knowlson & Dennis
	Virtual Footpath in Cadley Road. To receive update from Cllr Dennis/Knowlson.	
14.	72.23. DIGITAL, COMMS, IT AND ENGAGEMENT.	
	General Update. To receive update.	Lead: Cllr K Earle
	Agreed Project Plan. To receive update from lead Cllrs on the progress of projects identified in the Agreed Project Plan as agreed at the 5 May 23 PC Meeting.	
		Lead: Cllr K Earle and Project Lead Cllrs
15	73.23. ENVIRONMENT. To receive update.	Lead: Cllr T Earle
16	74.23. COMPLAINTS. To consider as received.	
17	75.23. COUNCIL EMERGENCY CONTACTS ORGANIZATION. To receive and consider recommendations on an emergency call out organisation.	Lead Cllrs Wood & Dennis.
18	76.23 XMAS BIG BRUNCH. To receive an update.	Lead. Cllr Lyons
19	77.23 TO SET DATE OF NEXT MEETING: To confirm as starting at 7.00 pm. on Tue 16 January 2024.	

Philip Gill

Parish Clerk 23 October 2023

Note: Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Freedom of Information, Crime & Disorder, Health & Safety and Human Rights.