New York, NY | Cambriamartin70@gmail.com | Linkedin.com/in/cambriakylinnmartin/

EDUCATION

Pace University, Dyson College of Arts and Science

New York, NY

Bachelor of Arts (BA), Writing for Diversity and Equity in Theater and Media | magna cum laude: 3.8

May 2024

Bachelor of Arts (BA) Film and Screen Studies

Latin American Studies Minor | American Studies Minor | Creative Writing Minor

Awards: 1st Place in Playwriting: STRANGER GRANDFATHER, STRANGER GRANDDAUGHTER © (NY English Department of Pace University) 2022 Andrew W. Mellon Foundation Pace Storytelling Fellowship for Equity and Inclusion 2019 Godino Memorial Award (Geoffrey Awards, Morgan Wixson Theatre)

WORK EXPERIENCE

Merkin Hall — Kaufman Music Center (KMC)

New York, NY

PART-TIME USHER AND CONCESSIONS

Nov 2023 - Present

- Expedite general/assigned seating while distributing programs, scanning tickets, and operating ADA lift in an approx. 500 seat proscenium two-level concert hall theatre.
- Manage cash and credit sales of concession snacks and beverages while monitoring and restocking inventory.

Radical Evolution (RadEv) — Pregones/Puerto Rican Traveling Theatre (PRTT)

New York, NY Jun 2024

SCRIPT ASSISTANT

- Revitalized Spanish translations in script towards an experimental workshop staged reading with 5-day long rehearsals.
- Coordinated with CANCIONES: UNA REUNIÓN JUBILOSA playwright and creative team with managing materials and guiding.

Theaterlab PLAYWRIGHT | DRAMATURG | PRODUCER | STAGE MANAGER

New York, NY

May 2024

Pioneered a full length play titled STRANGER GRANDFATHER, STRANGER GRANDDAUGHTER © via a Senior Capstone.

Spearheaded development of staged reading within a 2-week timeline towards budgeting \$1500, scheduling approx. 15 collaborative creatives, assembling creative team and professional cast, and industry invitations with approx. 25 attendees. linktr.ee/sgsgplav

Yellow Chairs Films LLC New York, NY

2ND 2ND ASSISTANT DIRECTOR

Aug 2023

- Maintained communication between 1st and 2nd assistant directors with talent (adults and children), and crew, while fulfilling daily day-to-day operations with shifting priorities on award-winning short film SALLY, GET THE POTATOES.
- Notated, organized, and created documents in a shared Google Drive folder to track receipts, costumes, props, script, set, etc.
- Documented and photographed BTS shooting, implementing a Google Photo Album of rehearsals and production on location.

48th Annual Samuel French Off-Off Broadway Short Play Festival (OOB Festival)

New York, NY

FESTIVAL PRODUCTION COORDINATOR

Aug 2023

- Administered creative teams and talent, rehearsals, and documented blocking for 30 short play and musical staged readings, each with 30-45 minutes day-of tech rehearsals for 7-8 nightly short play performances of a 5-day festival at the Vineyard Theatre.
- Resulted in 6 short plays being selected for publishing and licensing in Aug 2024.

Concord Theatricals' Acquisitions & Artistic Development

New York, NY

Jun 2023 - Aug 2023

- Managed Microsoft Excel spreadsheet and reorganized database dedicated to updating website tags of 12 cataloged plays to execute improved search results for licensing inquiries and inputting acquisitions data to Salesforce for future reference.
- Digitized 27 physical archival documents from 30-200 pages in various conditions, and digitally archived via Starchive.
- Read archival plays and wrote synopses of 3 plays, with managed discretion towards recording in Microsoft Excel spreadsheet prior to transferring into an internal database for future development by Theatricals and Originals department.
- Executed administrative support duties incl. printing, copying, email correspondence, and assisting acquisitions meetings.

Michael Schimmel Center for the Arts — Pace University

New York, NY

Jul 2021 - July 2023

Expedited organization of general/assigned seating while distributing programs, leading ADA route, and enforcing safety guidelines in approx. 700 seat two-level proscenium theatre while assisting House Managers, the Box Office, and crew.

Atlantic Pacific Theatre (APT) — New Ohio Theatre (Ice Factory Festival 2022)

New York, NY Jun 2022 - Aug 2022

STAGE MANAGER | LIGHTING TECHNICIAN | INTERN

- Announced sound and executed lights for THE STRANGE CASE OF CITIZEN DE LA CRUZ in 74 seat proscenium theatre.
- Facilitated, notated, organized, and created documents in a shared Google Drive folder to track costumes, props, script, etc. Documented and photographed tech rehearsals, implementing a Google Photo Album of rehearsals and production.

Santa Monica, CA Nov 2018 - Feb 2020

STAGE MANAGER | LIGHTING TECHNICIAN | SOUND TECHNICIAN | COSTUME SEAMSTRESS | STAGEHAND AND DRESSER

Collaborated with individuals from diverse backgrounds, cultures, and professional levels to coordinate professional community theater productions in an approx. 200 seat proscenium theatre on a volunteer and stipend basis.

Performed various production roles for 5 Youth Education / Entertainment Series (Y.E.S.) and 4 Mainstage plays and musicals.

SKILLS

Technical: Microsoft Office/365 | Google Workspace | Zoom | Canva | QLab | Starchive | Adobe Premiere Pro | Avid Media Composer | AV Salesforce | Mailchimp | Survey Monkey | Slack | 7+ yrs of viola and music experience | Driver's License | Adult & Pediatric First AID/CPR/AED Administrative: DEI | Leader | Adaptability | Detail and Project Focused | Budgeting and Planning (Long/Short-Term) | Quick Learner | Organizing | Delegating | Customer Service | Management | Evaluating | Interpersonal Skills | Verbal Communication | Teamwork | Multitasking Languages: Bilingual and Biliterate in English and Spanish. (California State Seal of Biliteracy, SSB)



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Damos Dance and the Achvin Show

WORKSHOP / MASTERCLASSES

Activating Our Voices as Activists: A Workshop on Writing for Social Justice - S. Brian Jones, Colby Hopkins Creating Living People for the Stage - Jonathan Payne

So, you've written a play, now what? - Marcus Yi

On Discovery: The Languages of Voice - Dana Cademan

Video Game Narrative: Crafting Your Story with Action & Authenticity - Novera King

PROJECT BASED THEATRE TECH / WORK

Two Acts, One Show	Stage Manager	Ramos Dance and the Ashvin Show, 2024
"The Self-Employed Life" by Jeffrey Shaw, Video Book	Production Assistant and Script Supervisor	Lit VideoBooks, 2023
Sally, Get the Potatoes*	2nd 2nd Assistant Director	Yellow Chair Films, 2023
OOB** Festival	Festival Production Coordinator	The Vineyard Theatre, Concord Theatricals, 2023
10th Anniversary of AEM*** Program and the Industry Network	Assistant Stage Manager	Lubin School of Business, Pace University, Schimmel Center, 2023
The Strange Case of Citizen de la Cruz	Stage Manager, Lighting Technician, and Intern	Atlantic Pacific Theatre, at the New Ohio Theatre in the Ice Factory Festival, 2022
The Addams Family	Costume Seamstress and Dresser	Santa Monica High School Theatre, 2020
The Emperor's New Clothes****	Stage Manager	Morgan Wixson Theatre, 2020
Legally Blonde****	Stagehand and Dresser	Morgan Wixson Theatre, 2019
The Drowsy Chaperone****	Sound Technician	Morgan Wixson Theatre, 2019
The Few	Stage Manager	Pacific Resident Theatre, 2019
Mercy Watson to the Rescue****	Lighting Technician	Morgan Wixson Theatre, 2019
The Wedding Singer****	Lighting Technician and Costume Seamstress	Morgan Wixson Theatre, 2019
And Then There Were None****	Lighting Technician	Morgan Wixson Theatre, 2019
James and the Giant Peach****	Stagehand and Dresser	Morgan Wixson Theatre, 2019
Little Shop of Horrors***	Stagehand and Dresser	Morgan Wixson Theatre, 2019
Side Show	Costume Seamstress and Dresser	Santa Monica High School Theatre, 2019
42nd Street****	Lighting Technician	Morgan Wixson Theatre, 2018
Mary Poppins	Stage Manager	Lincoln Middle School Drama, 2015-2016

^{*}Awarded <u>Best American Short</u> at Female Eye Film Festival and <u>Short Dramatic Audience Award</u> at Woods Hole Film Festival, 2024 | **48th Annual Samuel French Off–Off Broadway Short Play Festival | ***Arts & Entertainment Management | ****Mainstage Production | *****Youth Education / Entertainment Series Production (Y.E.S.)