



# Grow it, Eat it: Partnering School Agriculture with School Nutrition Sub-Grant Application

Funding provided by a USDA Farm to School Grant

Agriculture Education and FFA Chapters may be awarded up to \$2000 for the purchase of small gardening equipment, materials, supplies, seed, hydroponics, green house and other innovative projects. Sub-grant projects will focus on developing, implementing, or enhancing local gardens and agricultural education programs. Sub-grant recipients must partner with their local nutrition department to incorporate the food that is grown into school meals. Sub-grants can also be used towards the purchase of small food preparation equipment. The garden project will include student involvement in the planning, maintaining and harvesting.

Applications must be submitted by **Jan 20, 2023** to [meg.collins@iowa.gov](mailto:meg.collins@iowa.gov).

## Sub-grant requirements:

- Organizations must participate in a USDA School Nutrition Program
- Must demonstrate collaboration between the Agriculture Education/FFA Chapter and local nutrition department
- Listen to this informational [webcast](#)
- Submit a final report by **November 15, 2023**
  - Final report form will be provided to grant recipients at a later date
  - Include at least 2 high quality photos of grant activities
  - Provide an example of promotion (social media post, school newsletter, school website, etc)
  - Submit to Meg Collins at [meg.collins@iowa.gov](mailto:meg.collins@iowa.gov) after completion

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District or Organization Name:

Address:

Agriculture Program Advisor Contact Name:

Contact Title:

Contact Email:

Contact Phone:

Nutrition Department Contact Name:

Contact Title:

Contact Email:

Contact Phone:



Business Manager Name:  
Business Manager Email:  
Business Manager Phone:

**Name of Agriculture Education class(es) or FFA Chapter:**

**Number of students participating in grant activities:**

**Number of students that could potentially be impacted through growing and/or consuming:**

Your responses to the following five questions will be scored by a panel of evaluators for a maximum score of 100 points.

**1. Budget (up to 35 points)**

Estimate the cost to implement the activities including description of items and rationale for purchases.

	<b>Description of Item(s)</b>	<b>Cost</b>	<b>Rationale</b>
<b>Small Food Preparation Equipment</b> (Examples: food processor, salad spinner, blender, etc.)			
<b>Development and/or Printing of Marketing Materials</b>			
<b>Field/Gardening Equipment &amp; Supplies</b>			
<b>Staff Time/Sub Pay</b>			



<b>Other</b>			
<b>TOTAL COST:</b>	\$		

2. **Previous Projects** (up to 10 points)

Please describe Farm to School activities previously implemented in your district or, if Farm to School is new in your district, explain why you would like to take this step. (250 words or less)

3. **Project Description** (up to 25 points)

Please provide a description of activities that will be implemented as a result of receiving this sub-grant, including a list of specialty crops that will be grown, and the steps needed to implement the project. (500 words or less)

4. **Partnership** (up to 20 points)

Please describe how the Agriculture Education group is working with the School Nutrition Department to identify the products to be grown and how they will be incorporated into the school cafeteria. (500 words or less)

5. **Support** (up to 10 points)

Please describe how your sub-grant activities will support Farm to School. (250 words or less)

Required Signatures:

*I confirm my organization will fulfill the requirements of this sub-grant.*

Agriculture Program Advisor: \_\_\_\_\_ Date: \_\_\_\_\_



Child Nutrition Director: \_\_\_\_\_ Date: \_\_\_\_\_

Business Official: \_\_\_\_\_ Date: \_\_\_\_\_

USDA is an equal opportunity provider.

Please complete application, sign and email to:  
Meg Collins at [meg.collins@iowa.gov](mailto:meg.collins@iowa.gov)

Internal Use Only	
List Contract # _____	Sub-grant amount \$ _____
Consultant Signature _____	Date _____
Bureau Chief Signature _____	Date _____