

Boiling Springs High School

A School with High Expectations!

2025-2026



Student Handbook

Website – <https://bsh.spart2.org>

Welcome to the 2025–26 School Year, Bulldog Nation!

On behalf of our faculty and staff, I want to welcome all students, parents, and community members to what promises to be another incredible year at Boiling Springs High School. We want our school to be more than just a building, we desire to serve as the heart of our community, and its heartbeat is the pride, spirit, and support of our Bulldog family.

This year, our theme is simple yet powerful: #IlluminateBSHS. Our mission is to be the light - encouraging, inspiring, and lifting up our students, our school, and our community. When each of us chooses to lead with kindness, act with integrity, and strive for excellence, we create a brighter future for everyone.

We are calling on every student and parent to get involved. Whether it's joining a club, attending athletic events, volunteering, supporting fine arts performances, or simply showing up for each other, your participation is what makes BSHS special. The more we invest in our school, the stronger our Bulldog pride grows.

Let's work hard, support one another, and show everyone what it means to be a Bulldog. Here's to a year full of learning, growth, and Bulldog pride!

Go Bulldogs!
Zack McQuigg
Principal, Boiling Springs High School



Colors - Black, Red, Silver, White

Open Book – Knowledge

Lamp – Light of Knowledge

Hand – Safety

Rising Sun, Cross and Horizon – A New Beginning and Faith

Torch – Achievement

American Flag – Patriotism and Pride in Our Nation

Palmetto Tree – Pride in South Carolina

Bulldog – School Mascot

Alma Mater

The Alma Mater has always been an integral part of Boiling Springs High School. The words truly characterize the spirit of the school. Each student should learn, and when appropriate, sing our Alma Mater.

*Where Caroline's breezes in pines softly croon
In the shadows of mountains of blue,
Stands our fair Alma Mater whom we leave too soon
And the home of friendship ever true.*

*My heart to Boiling Springs turns with joy and delight.
To our school we will loyally sing,
And through all of the years as we strive toward the heights
Still to her our best love we shall bring.*

*Not alone for a day will love and endure,
And our gratitude swells on the air;
But each day will increase and will make e'er more pure
The affection for her we still bear.*

*To our dear Alma Mater this tribute we bring;
To this temple of learning and light;
Where Minerva still reigns and where learning is king.
Like twin stars guiding us through the night.*

The Mission of Boiling Springs High School: *“Empowering Students to Succeed”*

BSHS 2025-2026 Teacher of the Year
Rebecca Mayes



BSHS 2025-2026 Ambassador of the Year
Brenda Hurst



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Spartanburg County School District Two Administrative Staff

Dr. Tim Newman, **Superintendent**
Dr. Angela Hinton, **Asst. Superintendent of Instruction**
Dr. Corey Willimon, **Asst. Superintendent for Human Resources**
Mr. Erik Gerstenasker, **Chief Administration and Operations Officer**
Mrs. Brandi Gist, **Chief Financial Officer**
Mrs. Deanna Watson, **Director of Student Services**
Mr. Thomas Griffin, **Director of Special Services**
Mrs. Jan Johnson, **Director of Transportation**

Spartanburg County School District Two Board of Trustees

Dr. Connie Banks Mr. Matthew Schubeck
Mr. Seth Breitenbach Mr. Jason Seay
Mr. David R. Garner Dr. Sarah R. Simmons
Mr. Brandon McKillop Ms. Connie J. Smith
Mr. Johnny N. Jackson Mrs. Rachel Smith Yelton

Boiling Springs High School Administrative Staff

Mr. Zachary McQuigg, **Principal**
Ms. Beth Graves, **Freshman Academy Director**
Mr. Jason Cole, **12th Grade Assistant Principal**
Mr Michael Allen, , **11th Grade Assistant Principal**
Mrs. Krystal Turner, **10th Grade Assistant Principal, Attendance**
Mr. Ernest Rice, **9th Grade Assistant Principal**
Mrs. Ashley Bendall, **Special Needs Administrator**
Mrs. Natalie Moore, **Assistant Principal, Academics**
Mr. Evan Moxie, **Athletic Director**

Guidance

Mrs. Marietta Evans, **Director of Guidance Services /12th Grade Counselor**
Mrs. Quinessia Douglas, **11th Grade Counselor**
Mrs. Lesa Caudell, **10th Grade Counselor (A-L)**
Ms. Mackenzie Huckabee, **10th Grade Counselor (M-Z)**
Mrs. Crystal Bridges, **9th Grade Counselor (A-L)**
Mrs. Norma Dillard, **9th Grade Counselor (M-Z)**
Mr. William Sumerel, **Counselor/Registrar**
Mr. Issaia Butler, **Career Development Facilitator**
Mrs. Kristine Teal, **Career Development Facilitator**

Office Personnel

Mrs. Leslie Delozier, **Administrative Assistant to the Principal**
Mrs. Carol Poteat, **Bookkeeper**
Mrs. Janet Sellers, **Bookkeeper/Athletic Finance Secretary**
Mrs. Rita Nodine, **PowerSchool Operator**
Ms. Holly Shaw, **PowerSchool Operator/Attendance Clerk Assistant**
Mrs. Leighann Webb, **Receptionist - New Building**
Mrs. Jennifer Varner, **Receptionist - Legacy Building**
Mrs. Felicia Collins., **Attendance Clerk**
Mrs. Melanie Harris, **Attendance Assistant**
Mrs. Amanda Parris, **Guidance Clerk**
Mrs. Erin Childers and Mrs Heather Sweeney, **New Building School Nurses**
Mrs. Tricia Gowan, **Legacy Building School Nurse**

Important Telephone Numbers

Boiling Springs High School	864-578-8465	Bus Delay Information	864-342-2046
BSH Fax	864-578-6825	District Two Offices	864-578-0128
BSHS Freshman Academy	864-578-2610	Swofford Career Center	864-592-2790
		Transportation Office	864-599-9564

Boiling Springs High School Student Council Members 2025-2026

Student Body Officers

Diego Acevedo - **President**

Quinnley Patton - **Vice President**

Savannah Lattimore - **Secretary/Treasurer**

Senior Class Officers

Elsie Henderson - **President**

Grayson Crowe - **Vice President**

Clarissa Tavares - **Secretary/Treasurer**

Zain Nanoua - **Historian**

Representative

Brady Adkins

Brayden Childers

Titus Hutchins

Ethan Morrow

Junior Class Officers

Mackenzie Wright - **President**

London Woodruff - **Vice President**

Kailey Sample - **Secretary/Treasurer**

Isabella Morrow - **Social Media**

Representatives

Callie Rae Bishop

Jay Bitz

Makenzie Milton

Sophomore Class Officers

Zac Nanoua - **President**

Jacob Kang - **Vice President**

Caroline Sims - **Secretary/Treasurer**

Gabrielle Eison, Natalie Jolley - **Spirit Coordinator**

Representatives

Ava Amick

Ferris Blackwell

Legend Davis

Zoe Garrett

NoElla Gray

Londyn Harris

Courtney Hickerson

Olivia Lord

Avery Lowe

Lexie Rogers

Melanie Rubio

Lily Seesholtz

Abbie Wilson

Freshman Class Officers

- **President**

- **Vice President**

- **Secretary/Treasurer**

Representatives

Academic Procedures

Course Descriptions

1. Resource Courses: These courses provide a structured classroom environment where students work at their individual levels and at their own pace.
2. Swofford Career Center Courses: These courses are designed for students who are interested in pursuing an education in the technologies and are offered at the Swofford Career Center. The courses incorporate real-life applications and hands-on experiences into the teaching of academic subjects. These courses are designed for students who are planning to enter a technical college or the work force upon completion of high school.
3. College Preparatory Course: These courses are designed to prepare students for admission to the world of work, technical schools, two-year colleges, or four-year colleges and universities. Students in this track will have required courses that they must take in order to receive a high school diploma and to be prepared for post-secondary studies. Students should work with their counselors to ensure that they are taking the necessary courses.
4. Honors Courses: These courses lead to an advanced placement level course. To participate, students must meet the honors course guidelines. The courses are academically challenging, requiring independent study and the use of higher thinking skills. Students taking these courses will be expected to take the AP level courses.
5. Advanced Placement Courses: Advanced Placement (AP) courses are designed to provide college level instruction in high school. Students who successfully complete these courses may be given credit for college work (depending upon the college or university). AP courses are rigorous and demanding of the student's work and time.
6. Dual Enrollment Courses: Dual Enrollment courses are offered on our campus in conjunction with Spartanburg Community College. Students may also elect to take Dual Enrollment courses off campus during their junior and senior year at either Spartanburg Community College or USC Upstate. To qualify for dual enrollment, senior students must be on track for graduation, as well as, have earned the required English and Math courses for graduation.
7. Virtual Courses: Students have the opportunity to either recover course credit or earn initial credit through the SOUTH CAROLINA VIRTUAL SCHOOL PROGRAM.

Student Fees

Technology Fee	\$35
Instructional Fee	\$10
Driver's Ed Fee	\$95
NJROTC Fee (per semester)	\$50
Teacher Cadet/Dual Enrollment Fee	\$90
Parking Pass Fee	\$45

Enrollment Policy

1. To remain a student at Boiling Springs High School, students must maintain satisfactory attendance, behavior, and academic work in all scheduled classes.
 2. Failure to maintain regular attendance and satisfactory academic work in all required units may result in the disenrollment of the student and possible referral to the court system for irregular school attendance.
 3. Taking English both semesters is allowed only for students who are not on track for graduation or for double-blocked AP classes. The principal must approve any exceptions. The principal will consider extenuating circumstances.
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Initial Registration

1. Registration takes place during individual guidance conferences or when a new student enrolls in school.
2. All students will be given information about courses and assistance in their selection.
3. Teacher recommendations are required for enrollment in academic courses with specific criteria. (Examples include English, math, chorus, and band).
4. Parents may request a student be placed in a different level of a course (a level other than that recommended by the teacher) by signing a conflict form. This may not apply to Advanced Placement courses.

Schedule Change Guidelines

1. Course change following initial schedule request: When requested by a parent or student by the published deadline, counselors will attempt to accommodate the request.
2. Level changes: At the request of teacher or parent, the student may be rescheduled into a different level course based on prerequisites as outlined in the Course Guide.
3. Schedule errors: Corrections will be made as soon as they are discovered by guidance staff or are requested by parents or students. Efforts will be made to schedule changes within the same class period. However, to accommodate the new schedule, changes in more than one period may occur.
4. Alternate elective course scheduled instead of first choice elective course: Courses will not be changed for this reason. Students should make sure they are selecting appropriate alternatives.
5. Scheduled course was passed in summer school: Counselors will make schedule corrections as soon as summer school grades are completed or when a student or parent provides a copy of the final summer school report card. These requests should be made before the start of the first day of school.
6. Student fails required or prerequisite course: Counselors will make schedule changes as soon as end of year or summer school grades are completed.
7. Students that fail required or prerequisite courses during the first semester: Seniors will have priority. Changes for other students will be on a space available basis. Students should request a schedule change as soon as they know credit will not be awarded in a course.
8. Students scheduled for a teacher from a previously failed course: Students will be allowed to change teachers when possible. Requests should be made prior to the first day of school.
9. Students who receive an FA in a required course: Students will have a chance to make up their attendance within the current school year. Counselors will reschedule the students to retake courses if attendance is not made up.
10. As per state regulations, students may not change a course after five school days.

Graduation

1. The graduation exercise is an important milestone in a student's life. Students will be permitted to participate in the graduation exercise only if they meet ALL REQUIREMENTS.
2. To receive a high school diploma students must do the following:
 - a. Complete the minimum units prescribed for a state high school diploma.
 - b. Meet the attendance requirements for all courses in accordance with the attendance policy.

Early Graduation (December Graduates)

Junior students who desire to graduate in December of their senior year must schedule a conference with their guidance counselor during the course selection process in the Spring. The principal or his designee must meet with the student and his/her parents concerning this request. Specific guidelines will be discussed at that time. Students who choose to graduate early will not be allowed to participate in any student activities, including prom, yearbook day, etc., following their early graduation. Although the graduation ceremony will not take place until May, you are no longer a student of BSHS once your classes are

complete in December. If conditions allow, students who graduate in December can be invited to the Senior Prom as guests only. They will be allowed to participate in the end-of-the year graduation ceremony. Students who choose to graduate in December are no longer considered Boiling Springs High School Students and forfeit the right to all Senior privileges during the Spring semester, including Yearbook Day, Senior Trip, and Senior Day. It is the December graduate's responsibility to keep up with school communications via the website regarding end of year important dates.

Accelerated Graduation

Sophomore students who desire to graduate a full year prior to their peer group graduation must schedule a conference with their guidance counselor during the course selection process in the Spring. The principal or his designee must meet with the student and his/her parents concerning this request. Specific guidelines will be discussed at that time. Accelerated graduates will be allowed to participate in the end-of-the year graduation ceremony. Early graduates classified as juniors in the fall of their graduation year will be allowed to take their senior portraits; however, students' placement in the senior section of the yearbook will depend upon their movement to senior status in January of the graduation year.

Class Rank

Class rank will be determined by the state uniform 10 Point Grading scale listed below.

Average	Grade	College Prep	Honors	AP/IB/Dual Credit
100	A	5.000	5.500	6.000
99	A	4.900	5.400	5.900
98	A	4.800	5.300	5.800
97	A	4.700	5.200	5.700
96	A	4.600	5.100	5.600
95	A	4.500	5.000	5.500
94	A	4.400	4.900	5.400
93	A	4.300	4.800	5.300
92	A	4.200	4.700	5.200
91	A	4.100	4.600	5.100
90	A	4.000	4.500	5.000
89	B	3.900	4.400	4.900
88	B	3.800	4.300	4.800
87	B	3.700	4.200	4.700
86	B	3.600	4.100	4.600
85	B	3.500	4.000	4.500
84	B	3.400	3.900	4.400
83	B	3.300	3.800	4.300
82	B	3.200	3.700	4.200
81	B	3.100	3.600	4.100
80	B	3.000	3.500	4.000
79	C	2.900	3.400	3.900
78	C	2.800	3.300	3.800
77	C	2.700	3.200	3.700
76	C	2.600	3.100	3.600
75	C	2.500	3.000	3.500
74	C	2.400	2.900	3.400
73	C	2.300	2.800	3.300
72	C	2.200	2.700	3.200
71	C	2.100	2.600	3.100
70	C	2.000	2.500	3.000
69	D	1.900	2.400	2.900
68	D	1.800	2.300	2.800
67	D	1.700	2.200	2.700
66	D	1.600	2.100	2.600
65	D	1.500	2.000	2.500
64	D	1.400	1.900	2.400

63	D	1.300	1.800	2.300
62	D	1.200	1.700	2.200
61	D	1.100	1.600	2.100
60	D	1.000	1.500	2.000
59	F	0.900	1.400	1.900
58	F	0.800	1.300	1.800
57	F	0.700	1.200	1.700
56	F	0.600	1.100	1.600
55	F	0.500	1.000	1.500
54	F	0.400	0.900	1.400
53	F	0.300	0.800	1.300
52	F	0.200	0.700	1.200
51	F	0.100	0.600	1.100
0-50	F	0.000	0.000	0.000
50	WF	0.000	0.000	0.000
50	FA	0.000	0.000	0.000
-	WP	0.000	0.000	0.000
-	P	0.000	0.000	0.000
-	NP	0.000	0.000	0.000
-	AU	0.000	0.000	0.000

Classes that will receive extra weight for the purpose of determining class rank or grade point average (GPA) are designated in the course title. Specific questions about course weight should be directed to the guidance office.

Graduation Honors

Selection of Valedictorian, Salutatorian, Honor Speakers; Membership in Honor Organizations, and other Appropriate Awards

1. Criteria for consideration will include:
 - a. Ranking for honors is determined by weighted grade point average based on 8 semesters of high school.
 - b. For Valedictorian and Salutatorian, students must have been enrolled for at least 4 semesters prior to selection at Boiling Springs High School and must not have participated in the Scholars Academy Program.
 - c. Exchange and early graduation students will not be eligible for Valedictorian and Salutatorian and will not be eligible for honor speakers for the graduation ceremony.
 - d. Only grades transferred from a regionally accredited high school will be considered and will be computed on the scale of the local high school.
 - e. If a tie exists, students will share the honor.
 - f. A student with a withdrawn failing (WF) or failure due to attendance (FA) grade will not be considered.
 - g. Courses and grade weights to be used in determining these honors will be published in advance by the high school.

 2. Requirements for Valedictorian, Salutatorian, Honors Speakers, and Junior Marshalls:
 - a. Valedictorian--This is the student with the highest GPA at the end of eight semesters of high school. This also includes Carnegie unit courses taken in the eighth grade. In addition, four semesters must be completed at Boiling Springs High School and the student may not have participated in the Scholars Academy Program at any point during their high school years.
 - b. Salutatorian--This is the student with the second highest GPA at the end of eight semesters of high school. This also includes Carnegie unit courses taken in the eighth grade. In addition, four semesters must be completed at Boiling Springs High School and the student may not have participated in the Scholars Academy Program at any point during their high school years.
 - c. Honor Speakers--These are the next three students in rank according to GPA at the end of eight semesters of high school. This also includes Carnegie unit courses taken in the eighth grade. In addition, four semesters must be completed at Boiling Springs High School and the student may not have participated in the Scholars Academy Program at any point during their high school years.
 - d. Medalists--These are our top 10 students, including the Valedictorian, Salutatorian, honors speakers, and the next five students in rank according to GPA at the end of eight semesters of high school. This also includes Carnegie unit courses taken in the eighth grade. In addition, four semesters must be completed at Boiling
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Boiling Springs High School. Additional medalists will include students that are current or prior participants in the Scholars Academy Program who are in the top 10 GPA rank according to the state uniform class rank scale.

- e. Current or prior students of the Scholars Academy are not eligible for Valedictorian, Salutatorian, or honor speaker awards. However, they are eligible to serve as Junior Marshals during Boiling Springs High School graduation ceremonies.
 - f. In order to be considered for selection as a Junior Marshall, students must be enrolled in Boiling Springs High School prior to the start of their Junior year and be ranked in the top 12 of the class.
 - g. The Valedictorian, Salutatorian, honor speakers, President of Student Body, and President of the Senior Class will be seated on the stage during the graduation ceremony at Boiling Springs High School.
3. Requirement for Attendance Recognition--Only students who have had at least 12 years of perfect attendance will be recognized during the Boiling Springs High School Senior Awards ceremony.
 4. Only Senior Chorus Members will be selected to perform in the Graduation ceremony.

Scholastic Awards and Recognition Programs

1. A number of scholarship opportunities are available to deserving seniors each year. Students should check with the twelfth-grade guidance counselor about scholarships and/or financial aid information.
2. Various scholastic awards given during the school year are available to all students. These awards are normally selected from students who have shown merit in academics, leadership, character, responsibility, need, discipline, and service to school and community.
3. An Honor Cord, at Boiling Springs High School, is a token consisting of twisted cords on either end awarded to members of the honor societies or for various academic achievements. Only Honor Cords granted by Boiling Springs High School or the Swofford Career Center may be worn at graduation. Honor cords will be distributed separate from and prior to the awards program.
4. Many outside organizations and companies also offer scholastic opportunities and awards that students can apply for during the school year. All students should check regularly with the guidance office and be alert to all announcements pertaining to awards and scholarships distributed through Boiling Springs High School.

Grading Scale

A	90-100
B	80-89
C	70-79
D	60-69
F	Less than 60

Exams and End-of-Course Tests

1. Each one unit/semester course will have a final examination.
2. End-of-Course exams will count as 20% of the one unit semester grade as per State Department of Education regulations.
3. Final exams count 20% of the one unit semester grade.

Make-Up Work Procedures

1. Students who are absent will be allowed to make-up the work when the request is promptly initiated upon return by the student to the subject teacher.
2. Make-up times and schedules are at the discretion of the subject teacher.
3. Special circumstances surrounding grades must be discussed with the Academic Assistant Principal.

RE-DO POLICY

A student scoring below a 70 on a major (test) or minor (homework, class work, quiz, etc.) assignment **may** re-do the assignment based on the following requirements:

- Students **must** attend at least one tutoring session with their respective teacher prior to redoing the assignment and/or be referred to the ACADEMIC ASSISTANCE LAB for tutoring.
 - On all re-do assignments, the highest grade recorded will be a 70.
 - All re-do work must be completed within 5 school days of the original assignment being returned.
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*Teachers have autonomy to approve additional re-do opportunities based on class syllabus.

These guidelines will pertain to those students who participate in performance classes as well.

Students may forfeit their opportunity to redo an assignment under the following conditions:

- Involved in cheating or plagiarism.
- Assignment submitted late.
- Failure to make up an assignment following an absence (see make up procedures in student handbook).
- Failures to attempt homework, resulting in a grade lower than 70.

NOT included in this policy are:

Final exams

End of Course Exams

Projects

Concerts and Performance

Multiple Graded Assignment Guidelines

Any project that includes multiple graded assignments, such as a research paper, will adhere to the following guidelines.

- A Detailed Checklist/Rubric
 - The multiple graded parts of the project will be well defined.
 - Examples will be provided.
 - Modeling
- Please address all questions regarding Multiple grade assignments to the respective teacher.

Cheating/Plagiarism

If a teacher suspects cheating or plagiarism, on a first offense the teacher will resolve the issue. The student will receive a grade of zero for the work and/or be required to redo the assignment at the teacher's discretion. The teacher will document the occurrence and the solution to the problem. Parents will be contacted by the teacher and the appropriate grade-level principal will receive notification of the incident and the parent contact. Subsequent violations of cheating and plagiarism are covered under the discipline code (See Level I Offenses).

Transcripts

1. Boiling Springs High School will furnish free transcripts to colleges or organizations upon request of the student as long as the student is currently enrolled.
2. Transcripts should be requested through the guidance office.
3. Graduates may request transcripts through parchment.com.

Off-Campus Courses, Transcripts, GPA's, and Class Rank

1. On the 4 x 4 block schedule a full load of classes is considered to be four (4) classes. No classes above four (4) per semester may be counted in the GPA or class rank calculation without prior approval of the principal.
 2. If a student is taking four classes in a semester, a class taught on the high school campus cannot be dropped or deleted from the grading system to make room for inclusion of an off-campus course without prior approval of the principal.
 3. No correspondence or online courses may be counted in the calculation of class rank or GPA without prior approval of the principal. Courses taken through the South Carolina Virtual School Program (SCVSP) which have been approved by the guidance counselor will be counted toward calculation of class rank and GPA. Students may not enroll in SCVSP courses unless they have permission from the director of guidance.
 4. Dual enrollment courses with a local college, university, or technical school are permissible provided the course is covered by an articulation agreement. The course must be a traditional course with an instructor or monitor present during classes and testing. A dual enrollment course that carries a credit of 3 semester hours will be the equivalent of a 1 unit Advanced Placement high school course. Exceptions to this are the College Skills and Human Thought dual enrollment classes. These are CP weighted.
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5. Any student who drops a Dual Enrollment course after the first five days of the semester will receive a WF and be enrolled in an initial credit course that must be taken onsite. A WF will be calculated as a 50 on your high school transcript. Dual enrollment courses are elective credits and may not take the place of a required course or core course for graduation without principal approval.
6. An off-campus course that is included on a transcript must be offered by an accredited school.
7. When a student transfers from another school these guidelines will be used to determine the disposition of any off-campus courses taken at their previous school.
8. It is the intent of this policy to ensure that students have an equal opportunity to take courses that are a part of the GPA and class rank calculation. The policy is intended to prevent a student from having an unfair advantage of taking extra courses that other students may not be able to take.
9. The State Board of Education regulations give to the local school district the authority to determine the disposition of any elective courses or off campus courses.

Credit Recovery Program

The Credit Recovery Program is a service provided by the academic assistance program of the school. The following guidelines are to be followed to recover credit.

1. Students who have failed select coursework in grades 9-12 are eligible for recovery credit. They must have made a grade no lower than a "50."
2. In order to be eligible for recovery credit via the APEX Learning System, failing students should be recommended by their teacher, guidance counselor, or principal.
3. For courses that have end-of-course test requirements, students must also have completed the EOC test in order to be eligible for recovery.
4. When a student successfully recovers the credit for a failed course, the student will receive a "P" as the letter grade. When a student fails to recover the credit for a failed course, the student will receive an "NP" as the letter grade. The course and grade information will display on the student's transcript.
5. The APEX mastery level for each course recovery module is set at 70%.
6. Students are eligible to retake a given course via APEX only once. Upon failure of the APEX course, the student will be scheduled to retake the twice-failed course in the traditional classroom setting.
7. Early Dismissal will not be available for any senior who needs to recover a course required for graduation.

Guidelines for Grading Students Who Are Expelled

When a student is expelled during the course of a semester or year, the student will receive a "WF" in all courses that they are currently taking. If a student's expulsion runs into the next grading period, the student will not receive any grades in any course until they re-enroll in school. Since the student will not be enrolled in school they cannot be enrolled in PowerSchool and thus will not receive a report card.

Exception: If a student is being expelled at the end of a semester or year, the principal in consultation with the superintendent can decide to offer the student the opportunity to complete one or more courses and receive the grade they have earned. These students can also be allowed to complete their course work during the summer in credit recovery. This assumes that the student is passing the class, is not behind in their work, and has little to do to complete the course. This further assumes that the student can complete the work without being a threat to other students or a disruption to the school.

Guidelines for eLearning Days

On an assigned eLearning Day, teachers will post assignments by 9:00 a.m. via Google classroom or Canvas and maintain virtual office hours of 9:00-11:30 and 1:00-3:30.

Student attendance on these days will count based on the completion and submission of their digital assignments on an eLearning Day. In the event a student is unable to complete/submit work on their eLearning Day, they must contact their teachers in a timely manner and have the work submitted within the three-day make-up window upon returning to school.

If a student does not complete/submit work on an assigned eLearning Day or during the three-day make-up window, the student will be counted absent and assignments graded in accordance with the teacher's grading policy.

When we are anticipating an eLearning Day, students are encouraged to download their assignments before leaving for the day.

For more information regarding the district's eLearning Policy and Expectations, please go to the following FAQs link: <https://www.spart2.org/cms/One.aspx?portalId=58044&pageId=12752069> .

Attendance Procedures

Attendance Policies and Procedures

Excused Absences-

- Students who are ill and have a medical note from a doctor. Students who are out of school for extended periods due to medical conditions will be required to request medical homebound. Forms for medical homebound may be obtained from the district office and must be signed by a parent or legal guardian.
- Students who have an immediate family member with a serious illness or death (a note regarding the illness or a copy of an obituary must be provided).
- Students who have a recognized religious holiday of their faith (a note must be provided).
- Students participating in school-sponsored activities and field trips. (For participation in non-school sponsored activities, prior approval must be made by the principal in charge of attendance. **These activities may or may not be excused at the principal's discretion.**)

*Students must turn in notes within **five days** of returning to school. Per discretion, the principal will evaluate excuses submitted after five days on a case-by-case basis.

Unexcused Absences-

Students should not miss more than **five days per course, per semester and three days per quarter course** in order to prevent being considered truant. Absences **not** considered EXCUSED absences are coded as the following:

- SC-UNEX (unexcused)
- SC-DSML (dismissal)
- SC-PN (parent note) - these should be submitted in order to prevent a student from being considered truant, but they are NOT considered an excused absence.
- SC-LATE (late arrival)

*For students under 17 years of age, the Attendance Principal will make a referral to the Spartanburg County Truancy Court if a student accumulates more than **five unexcused** absences in a class.

**Absences exceeding the maximum of ten per semester course and five per quarter course will result in the student receiving an FA (failure due to attendance) on his or her report card, therefore, not earning credit for the course regardless of whether they passed or not.

Early Dismissal from School

Scheduled Early Dismissal-

- Students will need to submit a note in writing the afternoon before or the morning of the requested dismissal.
- Attendance will call and verify, and it will be the student's responsibility to stop by attendance to pick up their pass during class change, prior to leaving. **We will not call into classrooms to dismiss students as this has the potential to be a constant disruption to the learning environment.**
- Student drivers will need to show the pass to their teacher before leaving, or they will not be permitted to leave class. Student drivers will not be allowed to leave the back gate without their pass.

Non-Scheduled/Emergency Early Dismissal

- Only a parent, guardian, or their designated adult representative may sign a student out of school. These designated people must be listed as a pick-up. Picture identification is required for anyone signing a student out of school.
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- The attendance office will release students with a parent phone call only after BSHS confirms the dismissal by a return call to the number listed in our database. Students will only be dismissed during class changes so as to not disrupt the learning environment. **We will not call into classrooms to dismiss students.**
- Parents should ensure that we have correct work and home numbers on file. The attendance office will not call phone numbers supplied by the student but not in the school's database.

Tardy Policies and Procedures

Tardy to School - AM Arrival-

- Students who are car riders and arrive after 8:06 will be stopped in the front lobby area in both buildings where they will sign in and receive a pass.
- Students who are student drivers or bus riders and arrive after 8:06 will only be allowed to enter through the doors at both cafeterias until 8:15. Once those doors are locked, students will be required to walk around and enter through the front office of whichever building their 1st block is located where they will sign in and receive their pass.
- Consequences for tardiness will occur according to the following schedule:

1st and 2nd Tardy	3rd Tardy	4th Tardy	5th and 6th Tardy	7th Tardy and All Subsequent Tardies
Warning received	Grade-level Administrator warning and parent notification by administrator	Grade-level Administrator assigns After-School Detention from 3:30 to 4:30 and parent notification by administrator	Grade-level Administrator assigns 1 block of In-School Suspension and parent notification by administrator	Grade-level Administrator assigns one full day of In-School Suspension and parent notification by administrator

- Students who are assigned After School Detention (ASD) will need to be prepared to serve it that day. **(Ex: you reach your 4th tardy on Wednesday morning when you arrive. You will be assigned ASD for that Wednesday.)**
- After-School Detention will run every afternoon (Monday, Tuesday, Thursday, and Friday - 3:30-4:30 and Wednesday - 2:30-3:30 in L-A12).
- Students who are assigned In-School Detention will serve 1 block of In-School Suspension in L-A12 during the block they are receiving the tardy consequence in.

Tardy to Individual Classes-

- A student who arrives late to class **with a pass** from a teacher or principal is not tardy unless the pass specifically notes that the student is unexcused.
- Consequences for tardiness will occur according to the following schedule:

1st and 2nd Tardy	3rd Tardy	4th Tardy	5th Tardy	6th and 7th Tardy	8th Tardy and All Subsequent Tardies

Warning received	Grade-level Administrator warning and parent notification by administrator	Grade-level Administrator assigns After-School Detention from 3:30 to 4:30 and parent notification by administrator	Grade-level Administrator assigns Saturday School from 8:00 am to 1:00 pm and parent notification by administrator	Grade-level Administrator assigns 1 block of In-School Suspension and parent notification by administrator	Grade-level Administrator assigns one full day of in-school suspension and parent notification by administrator
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General Information

Food Services

Student prices: Breakfast and Lunch is free for all students for the 2025-2026 school year

Applications for the free and reduced meal benefits will be available at school registration, or they can be obtained in the school office and the school cafeteria office. Parents are to fill out ONE application per family. The completed form needs to be returned to the cafeteria manager as soon as it is completed. Students who are applying for the first time for free and reduced meal benefits are full-pay until the application is processed in the district office which usually takes 3-10 days. Those students who received free or reduced benefits last school year will begin the new school year on the same status; HOWEVER, a new application must be submitted and processed for the current school year in order for meal benefits to continue.

Parents or others **MAY NOT BRING OUTSIDE FOOD** to the students at any point.

District Two Student Dress Code Policy

The dress code described in this administrative rule applies to all students enrolled in Spartanburg County School District Two schools.

- Clothing and/or hair should not be so extreme or inappropriate to the school setting as to disrupt the educational process. Therefore, clothing deemed distracting, revealing, overly suggestive or otherwise disruptive will not be permitted.
- Wearing accessories or clothing that could pose a safety threat to one's self or others is not allowed. This includes heavy chains not made as jewelry, fish hooks, multiple-finger rings (rings welded together resembling brass knuckles or rings that can be used as a weapon), studded bracelets or collars, nose/lip to ear chains, etc. Unusual body piercing that is disruptive to the order of the school or is a distraction to the learning environment will not be allowed.
- Attire must not evidence membership or affiliation with a "gang" in any negative sense of the term. Bandanas and do-rags are not allowed on campus and will be confiscated. Hair items such as plastic headbands, barrettes and ribbons are permitted. School administrators will not be held liable for confiscated items.
- Trench coats may not be worn.
- Proper shoes must be worn at all times. Shower shoes and bedroom slippers are not permitted.
- Attire must not be immodest, obscene, profane, lewd, vulgar, indecent or offensive. Attire cannot reference or depict alcoholic beverages, tobacco, illegal drugs, drug paraphernalia, or weapons.
- Lower garments should be of adequate length to assure modesty when the student is seated or engaged in school activities. Minimum length is considered finger-tip length standing. When seated, excessively short attire will have to be changed.
- Pants must be worn at the natural waistline and undergarments are not to be visible. If they do not fit properly, a belt must be worn to keep them in place. Pants with excessive holes or holes that reveal inappropriate parts of the body will not be allowed. Pajama/dorm pants are not permitted.
- Blouses/tops made to be worn on the outside of the pants must extend at least to the waistline, but not hang excessively below the waistline, so as to create a safety risk.

- Sleeveless attire cannot reveal undergarments. Shirts cannot be tight, low cut, or show cleavage. Shirts should be loose fitting and fully cover the upper body. Tank tops, halter-tops, shirts with spaghetti straps, and see through shirts will not be allowed.
- Clothing must cover the waist, shoulders, and back with no skin showing between the top garment and bottom garment.
- Pants and slacks must not touch the floor (no bagging, sagging or dragging clothing).
- No transparent or mesh clothing without an appropriate shirt underneath
- No sunglasses may be worn inside the buildings.
- No wallet chains or other type chains that may be dangerous or disruptive.
- No blankets are to be brought to school.

Students may not continue to attend class wearing inappropriate clothing. Neither parents/legal guardians nor students will place the burden of enforcing the dress code solely on the school. Parents/legal guardians and students are expected to comply with this regulation to ensure that a comfortable, safe, and non-confrontational environment is provided for all students.

Administrators and faculty members are expected to strictly enforce the dress code at all times.

Violations of the dress code will result in the following:

- Student(s) will be required to return home and change into appropriate attire, a parent/legal guardian can bring proper clothing to school, or the student will be sent to ISS. If parents are bringing proper attire to school, the student will be required to wait in ISS for the parent to arrive. **Absences from regular classes will be coded as Unexcused.**
- Repeated violations of this dress code will be treated as Refusal to Obey in violation of the student code of conduct. However, dress code violations will not carry over on the student’s discipline record to subsequent years. Consequences for repeated violations of the school dress code will result in the following disciplinary action:

1 st Violation	2 nd Violation	3 rd Violation	4 th Violation	5 th Violation	6 th Violation and All Subsequent Violations
Warning	Warning	Grade-level Administrator warning and call to parent/guardian	Referral to grade-level administrator for After-School Detention from 3:30 to 4:30 and parent notification by administrator	Referral to grade-level administrator for Saturday School from 8:00 to 1:00 and parent notification by administrator	Referral to administrator for one day of in-school suspension placement and parent notification by administrator

School Health Services

All District Two Schools have a full-time registered nurse on staff. The nurse is available for assistance with medication administration. All medication administration will be assisted by the school nurse or the authorized personnel trained by the nurse.

The school nurse is not allowed or trained to diagnose an illness. Parents will be notified by the school nurse if the student is too ill to remain at school. Please do not send your student to school if they are ill; this is to protect your student and the other students and teachers at school. The health room does not have the space to hold students for long periods. If the student is too sick to remain in class, then a parent or authorized person must pick up the student. In the event of an EMERGENCY situation and no parents are available, the nurse may determine the need to notify EMS for pickup of the student and transport to a local medical facility.

School Nurses will follow all guidelines and protocol from the CDC, state level officials, as well as school and district level administration.

Students, who have a medical issue that will require a nurse-issued bathroom pass or a nurse-issued health room pass, must have a note from their physician stating the medical necessity issued for the current school year. The physician's note should have a date within the current school year. The nurse will make contact with the doctor as needed for questions or clarifications. The nurse will issue the students, who have a medical need, a restroom or nurse pass. These students will be aware of the rules of the pass and must sign an agreement before it will be in effect.

Medication Administration

1. Non-prescription medications are medications that you can buy without a written prescription from a physician. In order for a student to be given a non-prescription medication at school, the student's parent/guardian must sign a Non-Prescription Medication Administration Form. A responsible adult should deliver the medication and permission form to the school nurse. The medication must be in the original container with the label on it.
2. **Students are not allowed to bring any medication to school;** all medications must be in the original container, have the completed medication paperwork (found on our website), and a **parent/guardian must deliver the medication to the nurse**.
3. **We will no longer administer narcotics at the school.** If a student has surgery and still needs narcotic pain medication, they will not be allowed to take them at school. If a student cannot return without narcotic pain meds, parents should contact the district nurse supervisor, at kim.brian@spart2.org for homebound paperwork.
4. Prescription medications are medications that require a written prescription from a physician. In order for a student to be given a prescription medication at school, the student's physician and the student's parent must sign a Prescription Medication Administration Form. A responsible adult should deliver the medication and the completed permission form to the school. The medication must be in the original container with the label on it.
5. Students with diabetes or hypoglycemia are required to bring their own supplies and food for low blood sugar treatment. These supplies will be kept in the nurse's office.

Pregnancy

Students who are pregnant or become pregnant during the school year should make contact with the school nurse. The school nurse will have an emergency information sheet, in the event of an urgent/emergency issue on the school grounds. The nurse can also assist with Health Care Referrals.

Field Trips

1. Field trips can add depth to the classroom experience. In order to go on field trips, students must have submitted, in advance, a permission form and liability waiver signed by parents or guardians. Students on overnight field trips must have emergency medical forms completed as well. These are obtained from the teacher who is coordinating the field trip.
 2. No student will be permitted to go on a field trip until these forms are completed and on file.
 3. Teachers will set higher behavioral and academic standards for participants on a field trip.
 4. Students participating in a field trip must complete the necessary forms which require all teachers' and parent signatures.
 5. Administrators have the right to refuse a student permission to participate in a field trip based on behavior, including previous discipline records, and attendance records.
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Homebound Instruction

1. Homebound instruction is provided for students who, because of illness, accident, pregnancy, or congenital defect cannot, even with the aid of transportation, attend school. Students may not participate or be in attendance of any extracurricular events, athletics, or any other activities, home or away, while they are on Homebound.
2. To be eligible for homebound instruction, a student must secure certification from a licensed physician indicating the student is unable to attend school even with the aid of transportation. The process for obtaining homebound instruction includes:
 - a. Securing an application from the district office.
 - b. Obtaining certification by a licensed physician.
 - c. Submitting this information to the District Office for approval by the Director of Special Services, Spartanburg School District Two.
3. To be counted in membership in a homebound instructional program, a student must meet all of the criteria:
 - a. Be officially enrolled at Boiling Springs High School.
 - b. Complete the homebound instruction application.
 - c. Secure the signature of a licensed physician.
 - d. Gain approval for homebound instruction
 - e. Receive instruction in the minimum number of class periods per week for homebound students.

Change of Name or Address

1. Students/Parents must inform the Guidance Office of any change in address, emergency information, or phone numbers. It is vital that this information be kept current and accurate.
2. Students should also ensure that their proper names are used consistently on all records. The name used must be the same as it appears on the birth certificate. This will prevent any confusion in completing diplomas and future requests for information and transcripts.
3. Students must give a street address. P.O. Box numbers will be accepted only as a mailing address.
4. All student records must be updated when any change of address or phone number occurs. It is the parents' responsibility to make sure all contact information is current.

Students Living Outside of District Two

1. It is illegal for students who live outside District Two to attend school in District Two without written authorization from the District Office. Special permission from the Director of Student Services is required.
2. Students in attendance illegally will be dismissed immediately and may be assessed a fee based on the number of days they were in attendance without authorization. Persons who swore an affidavit that they were homeless are subject to prosecution.
3. Periodic checks will be made of persons attending on affidavits. Persons who swore a false affidavit will be subject to prosecution and payment of tuition.

Withdrawing or Transferring

1. Students who wish to transfer or withdraw from Boiling Springs High School should report to guidance to complete proper withdrawal or transfer forms. Parents will need to accompany the student as well.
 2. Transfers or withdrawals cannot be completed until the student has cleared all obligations and turned in all books and materials. Records cannot be sent unless this is completed.
 3. Students who are under 17 years of age may not withdraw from school per state law. If a student who is 17 years of age or older desires to drop out of school, **an intervention conference will be held with the student, the parent/legal guardian, guidance counselor, and grade-level principal** to help the student to determine a more beneficial course of action.
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Other Policies and Procedures

Non-Students on School Grounds

School staff will follow all guidelines and protocol from the CDC, state level officials, as well as school and district level administration.

1. **ALL VISITORS MUST REPORT TO THE MAIN OFFICE.** For legitimate business, they will be issued a visitors pass. The pass will give the time and location of their business. Visitors are not to deviate from the information on the pass.
2. To ensure an uninterrupted instructional program, visits by students from other schools or other out-of-school students are not allowed except with the permission of the principal. Boiling Springs High School students may not bring guests to school. Only Boiling Springs High School students will be permitted in class unless exceptions are granted by the principal.
3. Receiving visitors who sit in parked cars or come on the school campus during lunch or any other time of the school day is not permitted.
4. Parents are welcome to visit. An office appointment to confer with a teacher during an unscheduled period may be made by telephoning the guidance department or the grade-level principal and requesting that a conference be arranged.
5. **Students who are suspended or expelled are not to be on school grounds without prior approval of the principal. Such a violation is trespassing. Suspended or expelled students may not attend any school activity or sporting event on the days of the suspension/expulsion.**
6. Persons found on school grounds illegally are subject to arrest under provisions of Article 16-551 of the South Carolina Code of Laws.
7. The principal is empowered to take appropriate actions against non-students who invade the buildings, grounds, or other school property, including state-owned school buses. Such action will include the right to call police authorities and swear out warrants.
8. Persons found in violation of the law given above will, first, be issued a trespass notice barring them from the campus at all times provided they are respectful and cooperative. If the person found on campus in violation of the law becomes obnoxious or threatening, the police will be called and they will be arrested and charged. Persons issued a trespass notice may not attend any school functions or sponsored events during the time period that the notice is in effect.
9. Anyone who has legally been permitted on the campus who becomes obnoxious, loud, disruptive, and/or threatening will be subject to arrest as well. Such behaviors will not be tolerated.

Halls/Restricted Areas

1. Starting at 7:50 a.m., students will move to their first block classrooms. No one should be standing in the hallways. Prior to that time, students should be in the gym, courtyard, or cafeteria if they choose to eat breakfast unless they have a pass from their teacher for tutoring.
 2. During class, students must have documented permission from their current block teacher stating the reason for being in the halls.
 3. **No students should be in the halls during the first 30 minutes and the last 30 minutes of class. 8 minutes are allocated for class changes allowing students ample time to use the restroom and report to class on time.**
 4. Administration does not allow students to leave their classrooms to visit other classes without the permission of both the scheduled teacher and the teacher they need to go see. If students need to go see another teacher, there must be a legitimate reason.
 5. Students should expect any faculty member to ask for a pass when the students are in the halls during class. Administration expects the student to cooperate in providing information as to their business.
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6. Unless students have a pass or permission to be in a restricted area, these areas are off limits, including in halls during lunch without a pass and in the parking lots during classes or lunch times. Any student found in restricted areas will be subject to disciplinary action. (See Level 1.)

7. While in the halls, students are expected to conduct themselves in a manner in which they exhibit appropriate and safe behaviors as they transition between locations. No running will be permitted.

Building Hours for Students

1. The building will be open for the students from 7:00 a.m. until 4:00 p.m. on school days. Office hours are from 7:00 a.m. until 4:00 p.m. Students arriving prior to 7:50 a.m. must report directly to the cafeteria, courtyard, or gym.
2. The cafeteria will be open for breakfast from 7:30 a.m. until 7:55 a.m.
3. **Students should not be in the buildings or on campus after 4:00 p.m. unless they are under the direct supervision of a faculty member.**
4. Students may not loiter about the building or on campus after their daily programs or night activities are completed.

Closed Campus/Leaving Campus during lunch

Boiling Springs High School Policy does not allow students to leave campus for any reason, including lunch, unless prescribed early dismissal procedures are followed. This policy is for the safety of our student body. We solicit the support and help of parents and students in this matter.

Emergency Drills

1. **Safety is paramount!**
2. Fire drills and other evacuation and emergency drills will be conducted throughout the year both on a notice and a no-notice basis. Teachers will review plans with every class.
3. To prevent a possible tragedy, we must all cooperate to ensure that everyone knows his/her proper route out of the building in case of an emergency. Students should always stay with their class and follow the instructions of faculty and staff members.
4. Students are to “Ignore the Door” and not allow entry to any individual even if they recognize them as another student. Perimeter doors are locked at all times and students should only enter through the designated entry points.
5. Under no circumstances should teachers and students attempt to take personal possessions with them in an emergency.
6. **Anyone found tampering with a fire alarm will be subject to severe penalties consistent with the discipline code and state law.**

Calendar of Activities & Social Media Connections

A calendar of activities is provided on the school’s web page by accessing – <https://bsh.spart2.org>

Returned Checks

A fee of **\$20.00** will be charged for each check that is returned to us from the bank.

Deficiency Notices

When a student owes a debt or obligation, a deficiency notice will be issued. Diplomas for seniors are also held for deficiencies. Deficiency notices are issued for any debt the student owes.

Care of School Property

1. We hope that you share our pride in Boiling Springs High School and will at all times help keep all parts of the buildings, equipment, and grounds in their best appearance. Students are responsible for the proper care of all books, supplies, and furniture provided by the school.
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2. Students who disfigure property or furniture will be required to pay for the damage that is done or replace the item. Disciplinary action will be taken for willful acts of damage or destruction to property.

Guidelines for Holiday Observances and Parties

1. Parties and observances in the classroom are permitted only with permission of the principal. These should serve some legitimate educational purpose (reward for a job well done, etc.). Teachers and students will be responsible for cleaning and removing food items from the classrooms, not the custodians.
2. Room decorations will be limited to bulletin boards and displays.
3. Teachers should not present gifts to students. There will be no exchange of gifts or name drawing.
4. Public or private presentation of gifts to teachers at school is discouraged.

Prom Attendance Guidelines

1. The Boiling Springs High School Junior/Senior Prom is a school-sponsored event. Participants must comply with all policies and regulations of Spartanburg School District Two and Boiling Springs High School.
 2. Participation is by invitation only. Participation is a privilege and can be denied by the administration for cause. **If conditions allow, students who graduate in December can be invited to the Senior Prom as guests only.**
 3. Invitation to participate is extended to all BSHS juniors and seniors and their guests who meet the general guidelines below. The final decision regarding attendance rests with the principal.
 4. BSHS students must be in good standing. Any student, who is under expulsion or out-of-school suspension on the school day immediately prior to the Prom or on the school day immediately following the Prom, may not attend. Students who are enrolled in the Spartanburg County Alternative School may not attend the Prom.
 5. The Prom is a formal occasion. Boiling Springs High School students and their guests must be dressed appropriately (suit or formal attire).
 6. Only Boiling Springs High School students classified as members of the 11th or 12th grade may purchase tickets and invite one guest. **Transferring or purchasing tickets for other persons is prohibited.** The school reserves the right to ask for identification cards to enter the Prom and will do so.
 7. Guests of students attending must be enrolled in the eleventh grade or above. Students who have already graduated from high school must not be older than 19 years of age.
 8. All guests who are not currently enrolled as a student must be approved by administration. Application forms are provided.
 9. Through age 17, guests must be enrolled in school and in good standing. BSHS will contact the administration of the guest's school for a recommendation. A favorable recommendation is required.
 10. Guests who are under out-of-school suspension on the day prior to or following the Prom may not attend.
 11. Guests who were expelled from school (BSHS or another school) during the present school year may not attend.
 12. Guests who were expelled from school (BSHS or another school) during a prior school year will be considered on a case by case basis. The principal will consider the circumstances of the expulsion as well as the history of the individual since the expulsion. The decision of the principal is final.
 13. Guests who have been arrested at any time or who are under investigation by law enforcement authorities will be considered on a case by case basis. The principal will consider the circumstances as well as the history of the individual. The decision of the principal is final.
 14. The principal reserves the right to exclude any student that he/she determines may be a threat to other persons attending the Prom. He/she may also exclude persons who are a threat to the order of the occasion.
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15. All students and guests are required to show a photo ID when entering the Prom. If photo ID's are not presented, entry will be denied.
16. Students should display appropriate prom etiquette, including, but not limited to, using good judgment, following school rules and procedures associated with Boiling Springs High School, and remaining in compliance with local, state, and federal laws.

Books and Materials

1. Students are responsible for their books and materials. Since textbooks are owned by the state, students who lose or damage them are required to pay the replacement cost.
2. Lost books should be promptly reported to the assistant principal in charge of textbooks. Deficiency notices for lost or damaged books will be issued.

Laptop, case, and certified charger

As part of the Spartanburg School District 2 EXCEL initiative, all students are issued a district-owned Chromebook to be used for educational purposes. Students should bring their laptop to school fully charged every day and are responsible for the general care of the laptop they have been issued. No stickers are to be placed on the Chromebook for any reason.

Laptops that are broken or fail to work properly must be taken to the Media Center for an evaluation of the equipment at the earliest possible opportunity. The District requires parents to pay the \$35 technology fee. Part of the technology fee will help offset the cost of use, damage, loss, and theft. In the event the device is lost or stolen while off campus, the student or parent must report the loss to the school and, if stolen, file a report with the School Resource Officer immediately. All losses must be reported within a 48-hour time period.

The laptop is the property of Spartanburg School District 2 and all users are expected to follow the guidelines associated with the district's Acceptable Use Policy. Students should also return the district-owned laptop, case, and certified charger to the issuing school on the date of withdrawal from school or transfer to another school outside the district. This return of the device includes graduating seniors as well as seniors who leave mid-year. Failure to return any of the issued items will result in a charge for the loss or damage.

1. All use of technology must: support learning, follow local, state and federal laws and be school appropriate.
2. Financial Responsibility and Repair Costs
 - a. All students will be charged a \$35 annual technology fee.
 - b. The circumstances of each situation involving lost equipment will be investigated
 - c. As part of our 1:1 digital initiative the following repair costs will apply:
 - 1st Incident (accidental) = \$25 co-pay
 - 2nd Incident (accidental) = \$25 co-pay
 - 3rd Incident (accidental) = Cost to repair/replace device (depreciated) as determined by SSD2
 - Intentional Damage/Neglect = Full repair and/or replacement costs
 - Users and parents should be aware that there is a Blacklist of apps/websites that are not available to SSD2 students. Students who visit these apps/websites will face disciplinary measures.

Valuables on Campus/Lost and Found

1. Students are warned not to bring valuable items to school and store them in their cars, gym lockers, or keep them on their person. Students should bring only the amount of money to school that is necessary for that particular day. The school cannot and will not be held responsible for lost, misplaced, or stolen items or valuables.
2. Students should not leave any valuables or their books and materials unattended anytime.
3. Items that are found on campus should be brought to the administrative office. Students should report missing items to the office. *Items (including cell phones and other electronic devices) not claimed one week after the end of the school year will be donated to charity.*

Food and Drinks

1. Food and drinks are to be consumed in the cafeteria area and not in the hallways.
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2. Students are reminded that certain classrooms restrict the use of gum and (consumption of) other food and drink. They must cooperate with the teachers on these matters.
3. Students will be permitted to bring lunch prepared at home. Parents, guardians, other relatives, friends, etc. may not bring outside food to students. Only food and drinks brought in lunch boxes, plain paper bags, or thermoses are permitted. No fast food packaging is allowed.
4. **Students are not permitted to leave campus to eat lunch.**

Delivery of Food, Flowers, Balloons, Etc.

1. **The school will not allow anyone to deliver food, drinks, cards, balloons, or flowers during the school day.** It is district policy that no personal deliveries will be accepted.
2. Glass bottles are not permitted at Boiling Springs High School because of the hazard that they create.
3. The principal may grant exceptions for incentives and rewards sponsored by teachers or the school.

Posting of Signs on Walls and Doors

No material may be posted on glassed areas at any time. Students are not to post signs or handbills on the walls without permission from the principal. Bulletin boards have been placed throughout the building to use for posting important announcements. Posting on these bulletin boards may only be done with the administration's permission. Out-of-date materials must be promptly removed.

Messages

Classes will not be interrupted for messages, unless it is an emergency. The school will take important messages, but it is not responsible if a message is not delivered or communicated. Students will be called to the main office via the intercom during class changes and during afternoon announcements to receive important messages.

Telephone Use

1. In case of an emergency, students should be sent to the Attendance Office with a note. Students without a note from a teacher or administrator will not be permitted to use the office telephones.
2. Students may not use their phones during class time.

Media Center Use

1. The media center is excellently equipped to help students in preparation for classes, research, and for recreational reading. All students are strongly encouraged to make use of its facilities.
 2. Students are expected to help maintain the quiet atmosphere of the media center which is conducive to reading, research, and individual study.
 3. The media center is open before school starting at 7:40 a.m. and closes at 3:40 p.m. Books and materials may be checked out and used during these times.
 4. Books may be checked out of the media center for a two-week period and may be renewed as needed, unless there is a waiting list for the book. During the time when specific books are needed by many students for class assignments, the books will be circulated for a limited time period as designated by the subject teacher so that everyone has an opportunity to use the materials. Students may check out a limit of three books.
 5. Fines will be charged for overdue books when school is in session. Students who are absent on the day that a book is due should return the book on the day that he/she returns and notify the library of the absence so the charge will not be made.
 6. If a book is lost, the price of replacing the book will be charged to the student. If the book is found after the student has paid the charge, the student will be given a refund (minus the fine which has accumulated from the time that the book was due until it was purchased).
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7. Cell phone use is prohibited at all times in the media center.

Press Releases and Media

1. All press releases are to come directly from the principal's office.
2. Written releases to appear in media stories including newspaper, television, and radio must be obtained prior to interviews.

Assemblies

1. Students are expected to demonstrate proper behavior at assemblies. Disruptive and disrespectful behavior will result in removal from the assembly and consequences under the disciplinary code.
2. Students may be banned from attending any assemblies for the remainder of the school year or the remainder of their time at Boiling Springs High School if behavior guidelines are not followed.
3. Regardless of the time, students will attend assembly and be in an assigned area under the supervision of the designated teacher who will keep attendance and assign tardies. A tardy to an assembly is defined as arriving after the assembly has been called to order.
4. Assigned seating will not be used for pep rallies or other non-academic events.
5. Swofford students will return for the select assemblies such as Veterans Day, Homecoming, and certain pep rallies. Other instances will be left to the discretion of the principal.

Fundraising

Only school-related fundraising may be conducted on campus. All sales and fundraising activities must be approved in advance by the principal.

Closing of School Due to Inclement Weather

1. When inclement weather occurs, the district administrators will make a decision if the school will open or close early. Students and parents should watch for an announcement on local television, radio stations, district webpage, and social media.
2. **The decision to open or close school is made at the district level, not at the high school level.**
3. Please do not call the school or district office. A cancellation of school activities due to weather also cancels any after-hours activities as well. Exceptions to this must be approved by the principal.
4. During days when weather is threatening, parents should watch for an announcement on local television, radio stations, district webpage, and social media about the possible closing of school.

Sportsmanship Guidelines for Boiling Springs High School Students and Supporters

The following are the expectations for our students and supporters.

1. The integrity and the reputation of Boiling Springs High School, Spartanburg County School District Two, and the Boiling Springs Community will not be compromised to win a competitive event. This school will not tolerate a "win at any costs" attitude.
 2. All rules and regulations of the governing body of the event will be followed. For example, rules and regulations established by the South Carolina High School League will be followed exactly. If we have problems with the rules or the way that a governing body or an official conducts a contest or competition, redress will be sought through proper procedures, and we will abide by the final ruling.
 3. Competition will cease upon the completion of the game or contest. Regardless of the outcome, once the event is completed we will act in a sportsmanlike manner being gracious in winning and generous in defeat.
 4. We will treat the team members and supporters of opposing schools with respect. We will be helpful and welcoming to them to our campus, and respect rules and property on their campus. We will follow the Golden Rule. We will treat supporters and team members of an opposing team as we would like to be treated when we visit their campus.
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For example, we will not remove signs, even though they may be derogatory and vulgar, from the walls of an opposing school. Students will present their problems with such signs to the coaching or administrative staff who will contact the school and, if necessary, the high school league.

5. We will direct our energies to positive support of our team in the competition.
 - a. We will not engage in debates or harassment of their fans in the stands and when on another school's campus we will report such problems to authorities and not let them escalate.
 - b. We will not engage in harassment of individual players or coaches from the opposing team. For example, we will not "boo" when opposing players are introduced nor will we have signs that single out one particular member of an opposing team.
 - c. We will not engage in off-color behavior including cursing or making lewd comments, signs, and signals during the contest.
6. Our students are encouraged to provide loud and spirited support of our team, including the use of signs and other items that are legal according to high school league rules. They may not stand, shout, and engage in any activity that violates good taste or endangers the safety of others. A student area will be designated at major events and will be enforced. School officials reserve the right to preview signs, at home or on the road, and confiscate any that are not in good taste or which violate these guidelines.
7. We remove our hats, stop talking, and stand or sing when the National Anthem or the Alma Mater is played. We will also show respect during the moment of silence or the opening prayer. When visiting another school, we will stand quietly when their alma mater is played.

Our objective is to win every competition in which we participate. However, we must win with dignity, sportsmanship, and within the rules of the competition. We want to be noted for having spirit and supporting our teams in the proper manner; we want other schools to dread coming to our fields and stadium because of the spirit and the play of our students; and we want them to appreciate the welcoming and respectful way that they were treated while on our campus. Boiling Springs High School wants to always be known as a "class act."

Student Discipline

How to Avoid a Disciplinary Referral

1. Fully comply with school policies and procedures. If you have a concern about a policy, follow the rules, but see a principal and properly express your concerns.
2. If you have a disagreement with a teacher or a staff member, follow that person's direction, but arrange to speak to him/her privately after class or arrange a conference.
3. If you are experiencing difficulty in a particular class or situation, speak privately with the teacher and voice your concerns.
4. Use the resources of your guidance counselor or assistant principal if you are experiencing a communication or behavioral problem. They may not always agree with every point that you make, but, by looking at a problem, many times satisfactory solutions can be arrived at mutually.

Student Responsibilities

1. A school community, in meeting its educational responsibilities, must establish guidelines and procedures for appropriate student behavior. Students are expected to respect the rights of others, whether they be faculty members or fellow students. The correctness of one's conduct is determined in the final analysis by whether or not that conduct interferes with the rights and privileges of others. Each student is under the direct control of all staff members. Standard procedures for disciplinary infractions will be enforced fairly, promptly, and equitably to every student.
 2. Our PRIMARY objective is student achievement which can only be achieved through a safe and orderly school environment.
 3. Safety is the number one priority for Boiling Springs High School. The development of self-discipline is an important part of a student's education. By accepting and fulfilling appropriate responsibilities, students will acquire the self-discipline that is necessary to function effectively in society.
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4. The school will provide an environment which encourages each student to:
 - a. Be accountable for his/her actions and realize that with privileges there are responsibilities.
 - b. Acquire the values and attitudes necessary for responsible citizenship.
 - c. Develop a positive attitude toward learning and the school environment.
 - d. Know and abide by the District Two Policies and Boiling Springs High School Student Discipline Code.
 - e. Develop an appreciation for the rights of others.

5. Given an environment which encourages the student to acquire self-discipline, each student has the responsibility to:
 - a. Comply with the rules of the school.
 - b. Pursue the prescribed course of study to the best of his/her ability.
 - c. Respect and respond to the authority of the school staff.
 - d. Attend school regularly and punctually.
 - e. Be courteous to fellow students and teachers.
 - f. Respect the rights of others.
 - g. Respect the property of the school and others.
 - h. Attend school in the best possible state of health and cleanliness.
 - i. Dress in a manner that provides for personal safety and does not disrupt others.

Boiling Springs High School Discipline Code

Though not specifically mentioned in the list of behaviors, students may be suspended or recommended for expulsion for first-time offenses or any act which is detrimental to the good order, best interest, and physical safety of the school. The student may be disciplined according to the nature and degree of the offense or act at the discretion of the administration.

Please access the link below for a detailed breakdown of the Spartanburg District Two Code of Conduct Manual:

[Spartanburg District Two Code of Conduct Manual](#)

No administrative decision to suspend students shall be made without giving written notice to the parent or legal guardian advising such parent or legal guardian of the proposed action, the reason for it, and setting a time and place when the administrator shall be available for a conference with the parent or legal guardian within three (3) days of such notice.

SD=Saturday Detention (8:00 a.m. to 1:00 p.m.) held according to the monthly schedule. STUDENTS WHO ARE ASSIGNED SATURDAY DETENTION BUT WHO DO NOT REPORT WILL RECEIVE IN-SCHOOL SUSPENSION.

ISS=In-School Suspension

OSS=Out-of-School Suspension

Special Circumstances

1. A student may be suspended or recommended for expulsion for committing any crime, gross immorality, gross misbehavior, persistent disobedience, or for violating the written rules and regulations established by Boiling Springs High School and/or the Spartanburg District Two Board of Trustees.

 2. A student may also be suspended or recommended for expulsion when his/her presence is detrimental to the best interest of the school.

 3. Any student, who has been expelled, except for permanent expulsions, shall have the right to petition for readmission for the succeeding school year. Expulsion shall not preclude enrollment and attendance at any adult or night school. Students who have been expelled must also have permission to attend summer school.

 4. Students who have been assigned to Whitlock Flexible Learning Center will be considered for readmission to Boiling Springs High School at the end of the school year. They must be recommended by WFLC and must be approved by the principal before registering. The principal will place these students on a behavior contract for either a semester or the rest of the year. Violations of the contract will result in the student being returned to WFLC or recommended for expulsion.
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5. Students, who have transferred to a home school education or an approved virtual program, and wish to return to high school if they meet requirements under state law and district policies, will also be required to have a behavior contract, which will include attendance provisions.

Criminal Offense/Police Involvement

Students at Boiling Springs High School need to be aware that criminal activities, committed on school grounds and/or at school functions, must, by state law, be reported to the authorities and may result in police intervention. Just because a student is in the school building or on school grounds, he/she is not exempted from legal action or being arrested by the police.

Repeat Offenders and Chronic Behavior Problems

Students who accumulate a number of small offenses, two or more major offenses, or a combination of these may be placed on a behavior contract, recommended for expulsion or recommended to WFLC. Violation of that contract could result in a recommendation for expulsion or assignment to WFLC. The principal will determine when violations of the code are to a point that such an action should be taken.

In-School Suspension

Students assigned to In-School Suspension must follow all school rules while in ISS. Students are responsible for completing all assignments missed due to being in ISS while in ISS. Students refusing to cooperate with the ISS teacher will be assigned additional ISS time or will be given OSS.

Suspension from Extracurricular Activities

1. Students who are guilty of misconduct at any school-sponsored event or field trip, such as a dance or athletic contests, can lose the privilege of attending such events or going on future field trips. These events can be either on campus or away from campus including other schools.
2. The administration reserves the right to prevent any student who has been suspended during the previous year from participating in a field trip or any other extra-curricular activity.
3. The administration reserves the right to prevent any student from attending a school-sponsored event if it deems that the student's presence could create a disruption or could endanger the safety or property of other persons.
4. Students who are representing Boiling Springs High School in extracurricular activities are expected to conduct themselves properly. This includes all activities or field trips that are sponsored or approved by the school.
5. If a student loses the privilege to attend after-school or extracurricular activities, he/she will also lose the privilege to represent Boiling Springs High School for part or all of the school year in progress.
6. The administration shall have the right to set the time that such a prohibition shall be in effect.

Cafeteria Offenses

All students are expected to conduct themselves properly in the cafeteria. Students who leave trays, throw food, or create disturbances, etc. will be given Saturday Detention, ISS, or OSS and can be required to serve lunch detention for an extended period of time. They will also be assigned cafeteria clean-up detail at the principal's discretion. Offenses can also be handled using the Boiling Springs High School Discipline Code.

Public Display of Affection

Public Display of Affection (PDA) is limited to handholding. On the first offense students will be warned, a disciplinary notice will be issued, and the parents will be notified. Extreme behavior or any subsequent offenses will be handled under the discipline code.

Possession and Use of Cellular Telephone in School (JICJ)

Cell Phone and Other Communication Devices (Revised January 6, 2025)

- A. "Personal electronic device," hereinafter referred to as "device," means any device utilized to access the internet, wi-fi, cellular telephone signals, or to capture images or video. This includes, but is not limited to, cell phones, smart watches, tablets, and gaming devices.
 - B. "Personal Electronic Device accessories," hereinafter referred to as "device accessories,"
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include any wired or wireless accessory or wearable technology that connects to a device and any other accessory commonly used in conjunction with a personal electronic device.
C. "School day" is defined as the period of time that a student is present on the school campus from their arrival (i.e., tardy bell) until afternoon dismissal at the end of the instructional day.

D. "Access" is defined as viewing, holding, wearing, or otherwise using a device for the purpose of communication, internet access, gaming, recording, or any other function commonly associated with devices. During the school day, devices should be powered off and stored as directed by the school district. Exceptions granted for medical necessity, authorized for classroom use, or other authorized reasons should be in writing and are not considered violations of this definition.

E. "Authorized for Classroom Use" is defined as the use of a personal electronic device that is explicitly approved by the District Superintendent or his/her designee in writing. This approval must include alignment with a standards-aligned educational objective that cannot be reasonably achieved using district-owned devices. Students must be provided with clear instructions on the appropriate use of devices and ensure that their use aligns with the approved educational objectives. The District Superintendent or his/her designee may revoke approval at any time if it is determined that their use does not meet the intended educational objectives or is causing disruption.

We will strictly enforce the following cell phone policy:

1. During the school day, students are prohibited from accessing their personal electronic devices, unless authorized for classroom use. Students may not wear or access device accessories during the school day. Students must store their devices and device accessories during the school day.
2. If explicitly required by a student's IEP, Medical Plan, or 504 plan, the student shall be allowed to access their personal electronic device for medically or educationally necessary purposes described and required for administration of the IEP, Medical Plan, or 504 Plan.
3. A student who is a member of a volunteer firefighting organization or emergency organization may be authorized to carry a device with written permission from the District Superintendent or his/her designee.
4. If a student violates the preceding rules during the school day, the student will be subject to progressive consequences in the student code of conduct and disciplinary enforcement procedures.

Procedures for Violating the BSHS Cell Phone Policy:

- a. First offense: referral to administration and call home to notify parent/guardian (Teacher informs the student that they are receiving a referral.)
 - b. Second offense: referral to administration and issuance of After-School Detention (Wednesdays, 2:35 to 4:35)
 - c. Third offense: referral to administration and issuance 1 day of ISS
 - d. Fourth offense: referral to administration and issuance 2 days of ISS
 - d. Fifth and all subsequent offenses: referral to administration and issuance of 1-3 days OSS
1. If a student refuses to comply immediately, that student will receive a referral for insubordination, and administration will assign 3 days of OSS for the first offense, 5 days for the second offense, and 10 days for the third offense.
 2. Other electronic devices will be treated the same as a cell phone.

Earbuds/Headphones

1. Students must have their earbuds/headphones off and out of sight prior to entering the classroom.
 2. Students may receive permission from their teachers to use their earbuds/headphones for instructional purposes only and not recreational (such as listening to music). **BSHS Administration defines an instructional purpose as a means in which students have access to the curriculum, included but not limited to having an assigned document read aloud via the Chromebook.**
 3. Students are to connect all earbuds/headphones to their Chromebooks to meet their instructional goals.
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4. Administration will treat the earbuds/headphones the same as a cellular device. Refer to the consequences outlined in our Cell Phone Policy.

Items Not Allowed at School

No laser pointer, skateboards, in-line skates (rollerblades), radios, portable speakers, blankets, water guns, splat guns, toy guns, pocket knives, pepper spray, water balloons, glass bottles, cameras or other disruptive devices or any items that could prove harmful to others are not permitted to be brought to school or on to the school buses. Any deviation from this rule will require permission of the principal. These items will be confiscated by the administration. Any student found in possession of or using any of these items (or similar items) on campus may be subject to an out-of-school suspension up to eight (8) days and/or may be referred for an alternative school placement.

District, State and Federal Policies

Spartanburg County School District Two Alcohol and Drug Abuse Policy

1. The Board of Trustees adopts the stipulations of the Drug Act passed by the SC Legislature. This act states that it is unlawful for any person to knowingly or intentionally possess a controlled substance or prescription drug (depressant, stimulants, counterfeit, or illegal drug) unless obtained from or pursuant to a valid prescription or ordered by a practitioner.
2. Any students who violate this act are subject to suspension and/or expulsion from school and prosecution by law enforcement officers. In addition, students are to be notified that any person over eighteen years of age who distributes a controlled substance to any person under eighteen years of age shall be imprisoned with no suspension and no probation as provided for by the Drug Act.
3. Students are not allowed to knowingly possess, use, transmit, or be under the influence of any narcotic drug, hallucinogenic drug, amphetamine, barbiturate or marijuana, alcoholic beverage, or intoxicant of any kind:
 - a. On the school grounds during and immediately before or immediately after school hours.
 - b. On the school grounds at any other time when school is being used or by any school group.
 - c. Off the school grounds at a school activity, function or event.
4. Students properly using a drug authorized especially for them by a medical prescription from a registered physician are not considered violators of this policy.

Violation Consequences

1. Possession, use, and/or Under the Influence: *
 - a. If possible, the drugs are confiscated.
 - b. Parents or guardians are notified and asked to come to the school.
 - c. The violation and the accompanying evidence are reported to the police.
 - d. The first offense may result in permanent expulsion.
2. Selling, Transmitting (Pushing or Distribution)
 - a. If possible, the drugs are confiscated.
 - b. Parents or guardians are notified and asked to come to the school.
 - c. The violation and the accompanying evidence are reported to the police.
 - d. The student may be permanently expelled from school.
3. Students guilty of a combination of offenses (possession, use, under the influence, transmission) are to be disciplined in accordance with the penalty prescribed for the most serious of the multiple offenses.
4. Note: State law extends and carries severe penalties for possession, attempted distribution or sale, distribution, sale, or use of any controlled substance or paraphernalia within one-half mile of any school property.

*Possession is construed to mean on the person him/herself, in his/her locker, books, desk, automobile, or any other student property which at the time is or was on school property.

**A distinction is to be made between the casual distribution or transfer of drugs and the so-called "pusher". A student guilty of the casual sharing of drugs is considered being in "possession".

Spartanburg County School District Two Tobacco Use Policy

1. It is the policy of Spartanburg County School District Two that students shall not be permitted to use or possess tobacco products, paraphernalia or e-cigarettes/vaping while on school grounds, in the school buildings, on buses, or during any other time that the student is under the direct administrative jurisdiction of the school whether on or off the school grounds. The following actions will be taken for violations of the district policy prohibiting the use or possession of tobacco.
 - a. First Offense - 3 days ISS, possible ticket from law enforcement, completion of vape awareness course as assigned
 - b. Second Offense - 3 days OSS
 - c. Third Offense- Up to 10 days suspension from school
2. Students are warned that this policy applies to all school-sponsored activities, including field trips and athletic events such as football games, regardless of time of day and location.
3. Smoking is not permitted on any Spartanburg County School District Two campus.

Spartanburg County School District Two Senior Prank Policy

Any senior who violates this administrative rule by engaging in a Level III offense resulting in a multiple-day suspension related to a senior prank will automatically forfeit the right to participate in graduation exercises with his/her class in addition to any other punishment imposed by the administration.

Search and Seizure

Under the provisions of a law passed by the General Assembly of the State of South Carolina, and based on a U.S. Supreme Court decision, searches will be conducted according to the following guidelines:

1. Any person entering the Boiling Springs High School property shall be deemed to have consented to a reasonable search of his/her person and effects.
2. School officials may conduct reasonable searches on school property of lockers, desks, vehicles, and personal belongings such as purses, wallets, bookbags, and satchels with or without probable cause.
3. School principals or their designees may conduct reasonable searches of the person and property of visitors on school premises.
4. No strip searches will be conducted.
5. Lockers are school property and are loaned to students as a convenience. Therefore, the administration reserves the right to search a student's locker at Boiling Springs High School. This includes gym and athletic lockers. Students cannot expect their lockers to be free from inspection when the administration considers a search necessary to maintain the safety or the integrity of the school.
6. The school and the administration reserves the right to seize any prohibited item defined in this handbook. Items that are not illegal but banned from the campus shall be turned over to the parents or returned to the student at the end of the school year. Items that are illegal (weapons, drugs, etc.) will be turned over to law enforcement authorities.
7. Any student who refuses to consent to a reasonable search will be subject to an out-of-school suspension up to eight (8) days and/or may be referred for an alternative school placement.

Canine Searches

1. District Two Schools has contracted with an outside agency to assist with periodic, unannounced searches of the school, school grounds, and all personal property on school grounds. The outside agency uses highly trained dogs to search for a variety of contraband to include, but not limited to, drugs.
 2. Be aware that vehicles and other personal property are subject to search as by state law. If any contraband is found, law enforcement officials will be contacted. Parents will be contacted, and an arrest is likely. Contraband may include but is not limited to the following: Any type of illegal drug or controlled substance; any kind of weapon. Please note that many times the searches will result in discipline offenses for tobacco violations, cell phones, etc.
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3. THE PURPOSE OF THIS PROGRAM IS TO DISCOURAGE AND HOPEFULLY PREVENT ILLEGAL AND PROHIBITED MATERIAL FROM ENTERING THIS CAMPUS SO THAT A SAFE AND ORDERLY ENVIRONMENT IS POSSIBLE. ALL PROPERTY AND PEOPLE ON THIS CAMPUS (NOT JUST STUDENTS) ARE SUBJECT TO THIS POLICY.

Metal Detector Screenings

Parents/legal guardians and students will be notified that metal detectors may be used in schools either daily or from time to time during the school year. Students will be notified that they must submit to a search conducted in accordance with this policy. Students who fail to cooperate may be subject to discipline. Any student who intentionally avoids or refuses to comply when a metal detector search is taking place will be subject to an out-of-school suspension up to eight (8) days and/or may be referred for an alternative school placement. From time to time during the school year, metal detector scanning posts may be set up at locations at schools and school district property. All students and other individuals entering the school must be searched, except as otherwise provided. In order to facilitate the process, the administration may limit the search by use of any random formula. For example, the administration may choose to search every fifth person in line.

Driving and Parking Policies

Alive at 25

In accordance with Spartanburg School District 2 policies, all students who register for the Drivers' Education course will need to register for an ALIVE at 25 Defensive Driving course. This is a four-hour course which will be offered at Boiling Springs High School after school hours and on select Saturday mornings. Students who have registered for the Drivers' Education course will pay a \$90.00 fee and receive informational materials during registration. Students will register for the specific date of their defensive driving course during Drivers' Education class once school begins.

Entering/Exiting Campus

1. Students must enter the parking lot through the rear driveway off McMillin Boulevard.
2. Students must exit the campus through the back gate onto McMillin Boulevard.
3. Students may only use the front entrance after school, when all of the buses have cleared the campus and are allowed to do so by the faculty member on duty in the parking lot.
4. Students leaving the campus during school hours that do not have an early dismissal decal must have a dismissal pass signed and issued by the attendance clerk or the administration.
5. Students must realize that the parking lot and surrounding roadways are very congested before and after school. Please allow ample time to travel to school in a safe manner, taking into account the possibility of being delayed due to traffic congestion or accidents in the Boiling Springs area.
6. All seniors with early dismissal will be required to show the gate guard your early dismissal decal in order to exit the parking lot. If you do not have your parking decal, you will need to have a leave slip signed by the attendance clerk or school administrator in order to leave the Campus. If you lose your parking decal, you will be required to purchase a new one. All occupants in the vehicle attempting to leave must show their early dismissal cards to the guard before you will be cleared to leave.

Driving Rules on Campus

1. The speed limit on the entire campus is 10 MPH. The principal, assistant principals or school resource officers (SRO) will have the right to determine who is speeding or operating a vehicle in an unsafe manner by observation. No other proof besides his or her professional judgment is needed. Strict enforcement of the speed limit will be necessary for everyone's protection and safety. The SROs' vehicles are equipped with RADAR units.
 2. In accordance with state law and good driving practices, seat belts will be worn at all times by all occupants of vehicles operated on the campus of Boiling Springs High School.
 3. Students will, at all times, operate his/her vehicle in a safe and courteous manner. Fast or dangerous driving, excessive noise, reckless driving, careening, spinning of tires or any other hazardous operation of a vehicle will not be tolerated and could result in the loss of driving privileges.
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4. Racing vehicles anywhere on BSHS campus will not be tolerated and is punishable by 10 days OSS, possible traffic related charges by local authorities and loss of driving privileges.
5. Weapons and alcoholic beverages are illegal on campus and are not permitted in vehicles.
6. Smoking and use of all tobacco and THC products is prohibited in cars on campus. Use or possession of these products will result in punishment according to district and school disciplinary codes.
7. Riders and passengers of motorcycles operating on campus must wear a helmet.
8. When a vehicle is in operation on campus, passengers must be inside the vehicle, seated and wearing a seatbelt. Under no circumstances are vehicles to be operated with persons riding on the outside of the vehicle (riding on hoods or tops of cars).
9. Parking and driving regulations apply to students anytime they are on campus to include extra-curricular activities.
10. Students are not permitted to ride in the back of pick-up trucks while on campus.
11. Students are not permitted to operate tractors, mowers, or other vehicles that are not registered and do not carry a current state license plate unless prior approval has been granted by the Principal for specific occasions and events.
12. All vehicles on campus must meet the same state requirements under South Carolina Law for operation of the campus of Boiling Springs High School.
13. Students will consult the Student Handbook for other rules and regulations as they may apply to driving and parking on campus.
14. All vehicles parked on the property of Boiling Springs High School are under the control of the principal. All vehicles are subject to search at any time and vehicles may be towed at the authorization of the principal or his designee.

Parking

ALL STUDENTS WHO PARK ON CAMPUS AT BOILING SPRINGS HIGH SCHOOL MUST PURCHASE A PARKING PERMIT, REGARDLESS OF THE TIME OF YEAR THEY START TO DRIVE ON CAMPUS (FROM DAY 1 TO DAY 180). THERE IS NO DESIGNATED AREA FOR THOSE WHO HAVE NOT PURCHASED A PERMIT TO PARK. ANY STUDENT WHO DRIVES ON CAMPUS WITHOUT A PERMIT WILL BE DIRECTED BY THE BACK GATE SECURITY GUARD TO PARK AT THE END OF THE STUDENT PARKING LOT. THIS IS SIMPLY TO ALLOW THE STUDENT TO ATTEND SCHOOL ON THAT DAY AND DOES NOT GIVE THE DRIVER/STUDENT PERMISSION TO PARK ON CAMPUS WITHOUT A PERMIT. ALL STUDENTS MUST BE AWARE THAT PARKING ON CAMPUS WITHOUT A PERMIT, AT ANY TIME, WILL BE SUBJECT TO RECEIVING A PARKING CITATION AND PAYING A FINE, INCLUDING THOSE STUDENTS ADVISED TO PARK AT THE REAR OF THE PARKING LOT BY SECURITY.

1. Students should lock their vehicles and depart the parking lot immediately upon arrival to school.
 2. Students are not permitted to sit in cars before, during or after school.
 3. Students must immediately leave the parking lot and the campus at their designated dismissal time.
 4. There will be NO LOITERING in the parking lot at any time to include the time frame after early dismissal and regular schedule dismissal.
 5. Students should park in lined spaces only.
 6. The parking lots are restricted areas during the school day. Students are not permitted to go to the parking lot during school hours unless they have permission in the form of a note from the administration or an approved early dismissal pass. Violations of this rule could result in disciplinary action.
 7. The security guard will periodically check the parking lot throughout the day. Any loss, problem, accident or damage will be reported to the SRO.
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8. Any student who causes a disturbance in the parking lot, to include fighting, may have their driving privileges suspended in addition to the punishment they will receive set forth in the Student Handbook.
9. Visitors to the campus are not permitted in the student parking area.
10. Students may not park in the following areas:
 - a. The circle or part of the drive under the covering
 - b. Any area behind the parking lot that will interfere with vehicles or buses
 - c. Faculty parking lots
 - d. In front of the dumpsters adjacent to the cafeteria
 - e. Any areas where yellow paint is evident
11. Students WILL NOT move their cars throughout the school day to closer parking spaces. There should be no student parking around the Auxiliary Gym or Main Gym or in front of the trash dumpsters for after school activities. All students WILL park in a lined parking space in the student parking lot for all extra-curricular activities. Students parking in these unauthorized areas will be issued a Student Citation.

Senior Parking

1. There will be an area in the student parking lot to designate Senior Parking. Only seniors who have purchased the appropriate parking permit will be allowed to park in those spaces.
2. All Underclassmen WILL park behind in their designated areas. Any underclassmen found in the Senior Parking area will be given a student citation.
3. Once all senior parking spaces are full, any seniors without a space will be required to park in Underclassmen Parking. NO seniors should park in faculty, visitor, or handicapped spaces with the excuse that there are no senior spaces left.

Parking Permits

1. Any student driving a car to be parked at Boiling Springs High School must have an official parking permit hanging and visible from his/her rear view mirror. If the vehicle is a motorcycle, the student must present the permit to the security guard immediately upon entering the property.
2. Only vehicles that have valid license tags and are registered through the S.C. The Department of Motor Vehicles will be issued a permit to park in student parking.
3. To obtain a parking permit student must complete the following:
 - a. Report to the Main Office to receive a Parking Permit Application
 - b. Pay \$45.00 to the Business Office – keep receipt
 - c. Present to Mr. Cole your completed application (signed by the student and parent/guardian), payment receipt, proof of vehicle ownership (registration), proof of insurance and your valid SC driver's license and a copy of said license
 - d. Applications will be approved and permits issued only during your lunch period.
4. Parking permits are \$45.00. If a permit is lost or stolen the student must purchase a replacement. Should the student find the lost permit at a later date, he/she will be reimbursed.
5. Students may not loan or transfer their parking permit to another student. Any student found using another student's permit in their car will be given a Student Citation.
6. Should a student purchase a permit and trade vehicles during the year he/she must notify Mr. Cole and complete a new application. Periodic checks will be made to match the parking permit to the vehicle registered on campus.
7. Students must obtain a parking permit prior to parking on Boiling Springs High School Campus.

Student Vehicle Violations Citations

1. Boiling Springs High School has established a monetary citation method for violation of certain parking and driving procedures.
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2. Citations will be issued for the following violations:

Nature of Violation	1st Offense	2nd Offense	3rd Offense	4th Offense
Underclassmen Parking in Senior Parking	\$10.00	\$20.00	\$30.00	LOP / Tow
Seatbelt Violation	\$10.00	\$20.00	\$30.00	LOP / Tow
Improper Display of Parking Permit	\$5.00	\$10.00	\$20.00	LOP
Excessive Noise (radio, muffler, etc.)	\$10.00	\$20.00	\$30.00	LOP
Entering and Exiting Campus through Improper Entrance	\$20.00	\$30.00	\$40.00	LOP / Tow
Parking on Campus Without Purchasing Permit	\$25.00	\$40.00	LOP / Tow	LOP / Tow
Parking in Student Lot Without Issued Permit	\$15.00	\$25.00	LOP / Tow	LOP / Tow
Possession/Use of/Allowing Use of Improper Permit	\$30.00	\$50.00	LOP / Tow	LOP / Tow
Use of or Manufacture of Counterfeit Permit	LOP (45 School days)	LOP (45 school days) / TOW	LOP (90 school days) / TOW	LOP (remainder of year) / Tow
Parking in Unauthorized Area	\$20.00	\$40.00	LOP	LOP / Tow
Parking in Reserved/Staff /Visitor Spaces	\$40.00	\$50.00	LOP	LOP / Tow
Speeding (at the discretion of Administration)	\$30.00	\$50.00	LOP (45 school days)	LOP / Tow
Parking in Handicapped Space	\$50.00	LOP	LOP	LOP / Tow
Reckless Driving, Spin Tires, Unsafe Operation, Racing	LOP	Tow	Tow	Tow

Method of Payment for Fines

First Offense	Students will have five (5) days to report to the Business Office to pay the fine. Failure to do so will result in loss of driving privileges until the fine is paid.
Second Offense (any violation) For the offense to qualify for 2nd offense it does not have to be the same previously committed violation. The committal of <u>any</u> second vehicle violation will result in a 2nd offense fine.	Students will have five (5) days to report to the Business Office to pay the fine. Failure to do so will result in loss of driving privileges until the fine is paid.
Third or Fourth Offense (any violation) For the offense to qualify for 3rd or 4th offense it does not have to be the same previously committed violation. The committal of <u>any</u> 3rd or 4th vehicle violation may result in a Fine, Loss of Privileges and/or towing of vehicle.	Students will have five (5) days to report to the Business Office to pay the fine. Students may be referred to the assistant principal and his/her privilege to drive will be suspended for a period time at the discretion of the administrator.

3. At the end of the semester all unpaid fines are turned in as deficiencies. Seniors must be aware that you will not receive your diploma until all unpaid parking violations have been paid. Underclassmen must be aware that they will not be able to register the following school year until all parking violations have been paid.
4. If a student is issued a citation he/she after paying the fine amount to the Business office will present proof of payment (payment receipt) to the faculty/staff member who issued the ticket who will then keep a record of the violation and disposition.

If a student drives a vehicle onto the campus of Boiling Springs High School after being informed that his/her privilege to drive has been revoked or suspended, the vehicle will be towed from the property at the owner's expense.

Policies, procedures or consequences found in this handbook do not in any way take the place of the enforcement of State, County or Local Laws on Boiling Springs High School property by certified South Carolina law enforcement officers.

Spartanburg County School District Two School Bus Discipline Policy

The School Board of Spartanburg County School District Two, the Superintendent and District Administrators are concerned about the health and safety of all students in the district. Therefore, we are certainly concerned about student passengers and driver safety where buses are concerned. Although riding a bus is a privilege afforded our students, the Board and District Administration feel that the privilege should not be abused. Necessary action will be taken promptly at all times. Where there is evidence of misconduct by either the passengers or drivers on our buses, immediate action will be taken to correct the situation and/or remove the passenger(s) or driver(s) from the bus.

The Directors of Transportation will have the responsibility of supervising the drivers and the respective school principals and/or assistant principals will investigate and enforce the bus discipline code of the district in dealing with passengers.

The topic of conduct where bus passengers are concerned is addressed in the South Carolina Code of Laws in the following section:

SECTION 59-67-240. Other duties of driver; discipline of pupils for misconduct.

The driver of each school bus shall cooperate with the teachers in their work in the school to which he is transporting pupils by being on time in the mornings and waiting in the afternoons until all his pupils are dismissed by the school faculty and safely aboard his bus. He also shall take notice along his route in the mornings and give pupils within sight a reasonable time in which to board his bus. The driver shall be responsible for maintaining good conduct upon his bus and shall report promptly to the governing head of the school to or from which the pupils are transported any misconduct or violation of the driver's instructions by any person riding his bus.

District boards of trustees in this State may authorize school administrators to suspend or expel pupils from riding a school bus for misconduct on the bus or violating instruction of the driver.

This section and others which are applicable to buses and pupil transportation will be used to enforce appropriate student conduct on all District Two buses.

Neither the Board of Trustees, the Superintendent, nor the District Two Administrators will tolerate behavior that might lead to an accident or injury on our buses. The privilege of riding a bus will, when necessary, be denied as the safety of students is of utmost importance.

The state law states that the school bus driver shall be responsible for the conduct of passengers while riding in the bus under his control, and that the driver shall report to school authorities, to or from which the students are transported, any offenses committed by the student on the bus.

Each bus driver should know the students who are to ride his or her bus. If a bus driver permits an unauthorized student to ride his/her bus, he/she will be subject to a possible suspension.

Realizing that the maintenance of good discipline on a school bus is a very difficult task, our drivers need all the help which the principals can render to them. Each school bus incident report is to be mailed to parents.

All existing regulations and laws in the state of South Carolina, as they apply to pupil transportation, will be enforced by the appropriate school officials and/or other authorities. These regulations/laws will be applied to any reported misconduct and subsequent disposition of cases of misconduct.

Should there be misconduct reported that is not addressed in the levels presented here, the individual principals will use their discretion in dealing with the matters. The Directors of Transportation are always available for conferences and/or consultation where misconduct referrals are concerned.

When incidents occur involving students from two or more schools, the administrators in charge of buses at each school shall consult with each other as to the disposition of the problem.

When a student is suspended from riding a bus, he/she cannot ride another bus during the suspension. Should a student ride another bus while under suspension from his/her regular bus, he/she will be subjected to further disciplinary action by his/her school authorities and a parental conference will be required.

Any student who has been referred in any previous year beginning in grade 6th and has reached the point where he/she has been removed from the bus for the remainder of the school year can be removed from the bus remainder of any new school year if he/she is referred due to any misconduct on the buses of School District Two. All records (bus referrals) of those students who have been removed from the bus for a school year will be forwarded to the high school principal from the middle schools so that appropriate decisions can be made regarding student misconduct. Care should be taken to see that the Directors of Transportation will also monitor those students who have been chronic problems on the district buses.

LEVEL I - MINIMUM STANDARDS OF STUDENT CONDUCT AND DISCIPLINARY ENFORCEMENT PROCEDURES

LEVELS OF MISCONDUCT

1. Disorderly conduct
2. Misconduct at a bus stop (depending on severity)
3. Disembarking from the bus at an authorized stop without permission
4. Entering or leaving the bus by way of the emergency door
5. Consuming bottled or canned drinks or food on the bus
6. Littering the bus
7. Standing while the bus is moving or violating other safety procedures
8. Riding the wrong bus
9. Continually making loud noises, yelling, etc.
10. Pushing, tripping, general horseplay
11. Rude behavior directed at passengers
12. Having electronic devices out of book bag including cell phones
13. Spraying of chemicals-hair spray, cologne, etc.
14. Screaming or shouting out of the windows
15. Not maintaining the same dress code as required at school.



ENFORCEMENT PROCEDURES

FIRST OFFENSE- Probation/warning will be given by the school administrator. The probation shall remain in effect for the school year in progress. Parental contact will be made concerning the misconduct.

SECOND OFFENSE- Bus privilege may be denied for up to 10 (ten) school days. Parental contact made concerning the misconduct.

THIRD OFFENSE- Bus privilege may be denied for the remainder of the school year in progress. Parental contact made concerning the misconduct.

LEVEL II-MINIMUM STANDARDS OF STUDENT CONDUCT AND DISCIPLINARY ENFORCEMENT PROCEDURES

LEVELS OF MISCONDUCT

1. Disruptive conduct
2. Misconduct at a bus stop (depending on severity)
3. Smoking/vaping on the bus
4. Throwing object out of the bus
5. Throwing objects on the bus
6. Refusing to sit in assigned seat
7. Use of profanity or any abusive language among or between students
8. Having hands, arms, head, etc. out of windows and/or doors
9. Any rude, discourteous behavior directed toward the driver and/or monitor
10. Defacing property (writing or marking on the bus)
11. Rude behavior directed at other passengers (example-threats, stealing, etc.)
12. Fighting on the bus

ENFORCEMENT PROCEDURES

FIRST OFFENSE- Bus privilege may be denied for up to 10 (ten) school days. Parental contact made concerning the misconduct.

SECOND OFFENSE- Bus privilege may be denied for the remainder of the school year. Parental contact made concerning misconduct. Level II behaviors may also require out-of-school suspension, in-school suspension referral to supporting agencies, and/or restitution of property as stipulated in the discipline codes of individual schools.

LEVEL III-MINIMUM STANDARDS OF STUDENT CONDUCT AND DISCIPLINARY ENFORCEMENT PROCEDURES

LEVELS OF MISCONDUCT

1. Criminal conduct
 2. Misconduct at bus stop (depending on severity)
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3. Carrying weapons, explosives, fireworks on the bus
4. Carrying any object that may be used as a weapon on the bus
5. Persistent uncontrollable conduct
6. Possession, use or distribution of alcohol, drugs or any controlled or unauthorized substance on the bus
7. Any pushing or tripping that leads to injury
8. Vandalism-destruction of seats or interior and/or exterior part of the bus
9. Criminal behavior directed at passengers (sexual offenses, extortion, assaults, theft, arson, etc.)

ENFORCEMENT PROCEDURES

ANY OFFENSE-Bus privilege may be denied for the remainder of the school year in progress. Improper behaviors may also require out-of-school suspension, expulsion, restitution of property and damage, referral to supporting agencies, notification of law enforcement agencies, and/or enforcement of the district drug policy.

TITLE IX, SECTION 504, AND TITLE II OF THE AMERICANS WITH DISABILITIES ACT OF 1990 GRIEVANCE PROCEDURES

Spartanburg County School District Two recognizes that in accordance with Title IX of the Educational Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973, a procedure is required whereby parents, employees, and students can be assured of a prompt and fair disposition of their grievances.

These complaint procedures will be placed on the bulletin boards of schools, in student handbooks, which will be distributed to students and parents, and certified personnel handbooks.

A grievance as defined herein is a written complaint, registered by identifiable individuals, involving an alleged violation of the Federal laws or regulations governing Title IX, Section 504, and Title II by the local educational agency.

The right to file a complaint shall be afforded to any parent, employee, and/or student, and the general public and shall begin with a written statement by said parent, employee, and/or student alleging a violation of the Federal law or include, as a minimum, the following information.

- a. The name and address of the party or parties alleging the violation, and
- b. A description of the alleged violation of the Federal law or regulation by the local Educational agency.

Persons who desire to register complaints relative to Title IX of the Educational Amendments of 1972 should direct these complaints or other inquiries to the Title IX Coordinator at the District Office, Spartanburg County School District Two, Administration Building, 3231 Old Furnace Road, Chesnee, SC 29323. Telephone 864-578-0128.

Persons who desire to register complaints relative to Section 504 of the Rehabilitation Act of 1973 or Title II of the Americans with Disabilities Act of 1990 should direct these inquiries to the Section 504 Coordinator or the ADA Coordinator at the District Office, Spartanburg County School District Two, Administration Building, 3231 Old Furnace Road, Chesnee, SC 29323. Telephone 864-578-0128.

Upon receipt of a complaint, Spartanburg County School District Two shall adhere to the following procedures:

1. The principal shall investigate the alleged violation within fifteen (15) days from the date it is received and shall render a written resolution of the complaint within thirty (30) days.
2. The principal shall provide an opportunity for the complainant or the complainant's representative, or both, to present evidence, including an opportunity to question the parties involved.
3. Upon receipt of the principal's resolution to the complaint, the party or parties alleging the violation have the right to appeal this decision to the Superintendent within thirty (30) days. The superintendent will render a final decision within thirty (30) days from the date the appeal is received.

For information concerning Title IX, please contact Dr. Corey Willimon at Spartanburg School District Two (864 578 0128). For information regarding Section 504, please contact Carlos Brooks at Spartanburg School District Two (864 578 0128).

Para información tratando del Título IX, favor de ponerse en contacto con la Dr. Corey Willimon al Segundo Distrito Escolar del Condado de Spartanburg (864 578 0128) o para información tratando de la Sección 504 favor de ponerse en contacto con Carlos Brooks al Segundo Distrito Escolar del Condado de Spartanburg (864 578 0128).

Spartanburg County School District Two, in compliance with Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the employment provisions (Title I) of the

American with Disabilities Act of 1990, Age Discrimination and Employment Act, and all other applicable civil rights laws, does not discriminate on the basis of race, sex, color, religion, national origin, age, disability, or veteran status in employment/provision of educational opportunities. Contacts: Section 504: Tom Griffin; Title IX: Corey Willimon.

Spartanburg School District 2 HIPAA Guidelines

The school district will not use or disclose individually identifiable health information (i.e. protected health information, "PHI")¹[1] that is transmitted or maintained by electronic media or any other form or medium, except under circumstances which are either required or permitted by law or pursuant to an authorization from the Individual or the Individual's personal representative.

The Principal or other administrative head at each individual school or facility within the District serves as that institution's designated Compliance Officer for purposes of HIPAA.

INDIVIDUAL RIGHTS UNDER THE PRIVACY NOTICE:

Request restrictions on certain uses and disclosures of PHI: Although the institution is not required to agree to or comply with requested restrictions, institutions should accommodate reasonable requests, where possible. Requests must be in writing and addressed to the Compliance Officer at the institution where the PHI record is kept.

Receive confidential communications of PHI: Individuals have the right to request that the institution communicate with them about PHI in a certain way, such as via U.S. mail, or at a certain address. Institutions should accommodate reasonable requests, where possible. Requests must be in writing and addressed to the Compliance Officer at the institution where the PHI record is kept.

Inspect and copy PHI: Individuals have the right to request to see and obtain a copy of their own PHI record. Requests must be in writing and addressed to the Compliance Officer at the institution where the PHI record is kept. Where the request is granted, the institution must inform the individual that the request was granted and provide access to the PHI within 30 (thirty) days of receipt of the request. Reasonable cost-based fees may be imposed for copying and postage.

Individuals do not have a right to inspect and copy psychotherapy notes, information exempted by the Clinical Laboratory Improvements Act, and information compiled in anticipation of or use in a civil, criminal, or administrative proceeding. Where a request is denied, the institution must inform the individual that the request was denied and provide written notice within 30 (thirty) days of receipt of the request.

Submit a written request for an amendment of PHI: Individuals have the right to request that the institution amend PHI that the Individual believes is incorrect or incomplete. Requests must be in writing and provide a reason to support the requested amendment, and should be addressed to the Compliance Officer at the institution where the PHI record is kept. Where the request is granted, the institution should inform the individual that the request was granted and amend the PHI within 60 (sixty) days of receipt of the request. Reasonable efforts must be made to inform persons the institution knows may rely or may have relied on the information.

Individuals do not have a right to an amendment of PHI that: 1) was not created by the institution (unless the entity that created the information is no longer available to make the amendment); 2) is not kept by or for the institution; 3) is not part of the information which the Individual would be permitted to inspect and copy; or 4) is accurate and complete. Where a request is denied, the institution must inform the individual that the request was denied and provide written notice within 60 (sixty) days of receipt of the request. The Individual may submit a statement of disagreement of the denial by writing to the District's Compliance Officer.

Alternatively, the Individual may request that the institution provide a copy of the request for amendment and denial with any future disclosures of the specified PHI.

Receive an accounting of the System's disclosures of PHI: Individuals have the right to request a list of the disclosures that the institution made concerning his/her PHI. However, institutions are not required to account for disclosures that: 1) were to the Individual or his/her personal representative; 2) were authorized; 3) were made for treatment, payment or health care operations; 4) were made for national security purposes, to law enforcement officials, or to correctional institutions; or 5) were made prior to April 14, 2003.

Institutions should maintain a record of disclosures made over the most recent six years, but are not required to maintain a record of disclosures made before April 14, 2003. The institution should provide the Individual with the accounting of disclosures within 60 (sixty) days of receipt of the request. After providing the Individual with the first accounting without charge in any 12-month period, reasonable cost-based fees may be imposed for copying and postage.

Right to File a Complaint: Individuals who believe that their privacy rights under HIPAA have been violated may notify the Compliance Officer at the institution where the PHI record is kept. The Compliance Officer should immediately forward a copy of the complaint to the by writing to the District's Compliance Officer, who will assist the Compliance Officer in launching an investigation into the issues raised in the complaint. The District will not retaliate against any Individual for filing a complaint

Individuals may also file a complaint with the United States Department of Health and Human Services ("DHHS"), by calling 866-OCR-PRIV (866-627-7748) or writing to DHHS at 200 Independence Avenue, S.W., Washington, D.C. 20201.

REQUIRED PHI DISCLOSURES UNDER THE PRIVACY NOTICE (No authorization necessary):

To The Individual or To the Individual's Personal Representative, Institutions will disclose PHI to the Individual his/her personal representative.

To DHHS: Institutions may use or disclose PHI to DHHS or its designee for purposes associated with determining an institution's compliance with HIPAA and its regulations.

PERMITTED DISCLOSURES UNDER THE PRIVACY NOTICE (No authorization necessary):

Medical Treatment: Institutions may use or disclose PHI to health care professionals to determine if treatment is medically necessary, to ensure proper type and dosage of medications, and for other purposes associated with the provision or management of healthcare and related services to an Individual, including, but not limited to preventative, diagnostic, therapeutic, rehabilitative, and counseling services.

Payment: Institutions may use or disclose PHI for purposes associated with obtaining or furnishing reimbursement for the provision of healthcare, responding to requests for such payment submitted from other providers, determining insurance eligibility and processing claims, including billing Medicaid for healthcare services.

Healthcare Operations: Institutions may use or disclose PHI for purposes associated with insurance, compliance, quality assurance, and professional competency. Institutions may also disclose PHI to other government agencies that are providing an Individual with benefits or services when the information is necessary for the Individual to receive those benefits or services.

Compliance with a subpoena, court order, or warrant: Institutions may use or disclose PHI in response to a court or administrative order, subpoena, discovery request, or other lawful process. Institutions may use or disclose PHI for purposes associated with lawsuits and disputes involving the District, its employees, or the Individual.

Public Health Activities: Institutions may use or disclose PHI for purposes associated with public health activities, which may involve agencies such as the Department of Health and Environmental Control and other public health agencies, the Department of Social Services, and the Food and Drug Administration.

Averting a threat to public health or safety: Institutions may use or disclose PHI for purposes associated with preventing or controlling a serious threat to an Individual's health and safety, or the health and safety of the public or another person.

Reporting suspected victims of abuse, neglect, or domestic violence: Institutions may use or disclose PHI to the Department of Social Services and other agencies that are authorized by law to receive reports on abuse, neglect or domestic violence.

Compliance with Workers Compensation law: Institutions may use or disclose PHI for purposes associated with Workers Compensation or other programs that provide benefits for work-related injuries or illness.

Identifying a decedent: Institutions may use or disclose PHI to a coroner or medical examiner for purposes of identifying a deceased person or determining the cause of death. Institutions may also disclose PHI to a funeral director as may be necessary to carry out his/her duties.

Requests from health oversight organizations: Institutions may use or disclose PHI for purposes associated with oversight activities required by law, including but not limited to audits, inspections, investigations, and licensure.

Organ procurement: With respect to individuals that are organ donors, institutions may use or disclose PHI for purposes associated with the procurement, banking, or transportation of organs for the purpose of an organ, eye or tissue donation and transplantation.

Government functions: Institutions may use or disclose PHI for purposes associated with legitimate government functions, including, but not limited to law enforcement, the military, veteran's affairs, and to correctional institutions as necessary for an individual's health care, safety or the health and safety of others. Institutions may also use or disclose PHI to authorized federal officials for intelligence, counterintelligence, and other national security activities authorized by law.

Spartanburg School District Two "Every Student Succeeds Act" Parent Notification

1. In December of 2015, our SC Department of Education approved this Act. This measure is designed to ensure that all children have an opportunity to obtain a quality education.
2. As a parent of a student at Boiling Springs High School, you have a right to know the professional qualifications of the teachers and instructional assistants who instruct your student.
3. Professional Qualifications include:
 - a. Whether the teacher has met state qualification and certification criteria for the grade levels and subject areas in which the teacher provides instruction.
 - b. Whether the teacher is teaching under emergency or other provisional status through which state qualification or certification criteria have been waived.
 - c. The bachelor's degree major of the teacher and any graduate certification or degree held by the teacher, and the field of discipline of the certification or degree.
 - d. Whether the child is provided services by paraprofessionals and, if so, their qualifications.
4. A parent who wishes to inquire about the qualifications of his/her student's teacher or instructional assistant should make a written request to the school principal. In the request, the parent may only inquire about any qualifications listed above.

Special Services

Boiling Springs High School supports the ongoing development of an accessible facility that embraces diversity through educational programming, services, resources, and facilities that are usable by all members of the campus community. In keeping with Boiling Springs High School policy, any student with a disability who requests academic accommodations should contact Disability Services to arrange an appointment with a Disability Services staff member. Students are encouraged to seek an appointment as early in the semester as possible, as accommodations are not provided retroactively.

Harassment, Intimidation and Bullying

Harassment, intimidation, and bullying are prohibited on all school premises, on school buses, at official school bus stops, and at all school-sponsored events, whether or not the event is held on school premises. For the purpose of this policy, harassment, intimidation, or bullying is defined as a gesture, an electronic communication, or a written, verbal, physical, or sexual act that is reasonably perceived to have the effect of:

1. Harming a student physically or emotionally, damaging a student's property, or placing a student in a reasonable fear of personal harm or property damage; or
 2. Insulting or demeaning a student or group of students causing substantial disruption in or substantial interference with the orderly operation of the school. Consequences for the students who engage in harassment, intimidation, or bullying may include, but not be limited to, mandated counseling, in-school suspension, out-of-school suspension, and expulsion from school, based on the severity of the incident. However, persons found to have falsely accused another person of harassment, intimidation, or bullying will be subject to the consequences specified in the student code of conduct including suspension from school.
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FAMILY EDUCATIONAL RIGHTS/PRIVACY NOTICE

DIRECTORY INFORMATION

Students participate in a variety of school-related events and activities that are subject to some form of publicity—from honor rolls to media coverage of special events. In publicizing student accomplishments or school events, due care is taken to ensure that it serves the best interest of students. A school or district office employee is present whenever a student is photographed or interviewed. Information about students may appear in newspaper articles, on television, in radio broadcasts, on displays, on the World Wide Web, or in district or school promotional pieces (school annuals, brochures, fliers, newsletters, programs for sports or cultural events, television shows, videotape, websites, etc.).

The Family Educational Rights and Privacy Act allows schools to release “directory information.” The District considers the following as directory information: age, name, the most recent school attended, participation in officially recognized activities and sports, weight and height of athletic team members, dates of attendance, diploma or certificate and awards received, and photographs.

With the exception of electronic images related to school-sponsored or district-sponsored events, activities, and special recognitions, the District will treat all video recorded of students through surveillance videos on District property or school buses as student records entitled to confidentiality pursuant to the Family Educational Rights and Privacy Act and other applicable federal and State laws.

In addition, federal laws require schools to provide military recruiters, upon request, with three directory information categories—names, addresses, and telephone listings—unless parents have advised the school that they do not want their student's information disclosed. **If for some reason you object to your child's inclusion/identification in publicized school recognitions/events/activities, including a school or District-maintained website/social media page, or wish to opt out of the provision for contact information to the military, you must, within 15 days of registration, advise the principal in writing (annually) of the specific type of directory information to withhold.**

EDUCATION RECORDS

A student's cumulative education record contains directory information, scholastic information, standardized test data, health records, and other similar information. Individual student records are not available for public inspection. However, the Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age (“eligible students”) certain rights with respect to the student's education records:

1. *To inspect and review the student's education records within 45 days of receipt of written request for access*

Parents or eligible students should write to the school principal, identifying the record(s) that they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

2. *To request the amendment of the student's education records that the parent or eligible student believes to be inaccurate or misleading (FERPA provisions do not apply to grades and educational decisions made by school personnel)*

Parents or eligible students may ask Spartanburg County School District Two to amend a record that they believe is inaccurate or misleading. They should write the school principal, clearly identifying the part of the record they want changed and specifying why it is inaccurate or misleading.

If the district decides not to amend the record as requested by the parent or eligible student, the district will notify the parent or eligible student of the decision and of the right to a hearing regarding the request for amendment. With this notification, the district will provide additional information regarding hearing procedures.

3. *To consent to disclosures of personally identifiable information contained in the student's records, except to the extent that FERPA authorizes disclosure without consent*

One exception that permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the district as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement personnel); a person serving on the school board; a person/company with whom the district has contracted to perform a special task (such as an attorney, auditor, medical consultant or therapist); or a parent or student serving on an official committee (such as disciplinary or grievance committee) or assisting a school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request and without consent, the district discloses education records to officials of another school district in which a student seeks or intends to enroll.

4. *To file a complaint with the US Department of Education concerning alleged failures by the district to comply with the requirements of FERPA*

Contact information for the office that administers FERPA is:
Family Policy Compliance Office
US Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-4605

Family Educational Rights and Privacy Act at Boiling Springs High School

A student's "educational records" are those records directly related to a student and which the school district or a party acting for the school district maintains.

"Parent" refers to a parent, a guardian, a person acting as parent, a surrogate appointed in accordance with policies under programs for the disabled, a student who is 18 years of age or over or a student who is attending an institution of post-secondary education on a full-time basis.

Whenever a student is 18 years of age or is attending an institution of post-secondary education, the rights accorded to and the consent required of the parent/legal guardian of the student will thereafter only be accorded to and required of the eligible student unless the school district has received notice that a court has awarded legal guardianship beyond the age of majority. The school will document such notice.

In maintaining student records, the school will follow applicable state and federal regulations.

The school will maintain a cumulative record folder which contains directory information, scholastic information, standardized test data, health records and other similar information.

The appropriate personnel in the district office and/or the appropriate school will keep records concerning the students who have been before administrative hearings.

Schools will treat each student's educational records as confidential and primarily for local school use. The district will not release directory information to any person or agency for commercial use.

The FERPA requires the following procedures in the release of school records. The district cannot release school records to any person or agency (employer, government agency, etc.) without the written consent of a student's parent/legal guardian. If the student is 18 years of age, he/she may sign for the release of their records. School records will be released, without written consent of a parent/legal guardian, to officials of other educational institutions in which the student stands to enroll. The school must notify the student's parents/legal guardians of the transfer and they may receive a copy of the record if they desire.

The district will protect the confidentiality of personally identifiable data on children during collection, storage, disclosure and destruction.

When a student transfers from a school in the district to a school outside the district, the school will send a copy of a transcript of the student's record to the receiving school and notify the parent/legal guardians of the transfer.

Sexual Discrimination and Harassment of Students

Sexual harassment of students includes unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature, which does the following: (1) is made a condition so that submission to such conduct is either expressly or impliedly a condition of the student's participation in an educational program or activity; (2) has an educational consequence, so that submission to or rejection of such conduct is used as a basis for an educational decision affecting a student; or (3) is an offensive educational interference, so that such conduct has the purpose or effect of unreasonably interfering with a student's performance or creating an intimidating, hostile, or offensive educational environment.

Sexual harassment may include, but is not limited to, the following: (1) verbal harassment including epithets, sexually offensive comments or slurs; (2) physical harassment or physical interference with movement or work; or (3) visual harassment such as sexually offensive cartoons, drawings or posters. Sexual harassment is prohibited against members of the opposite sex as well as against members of the same sex.

Types of Behavior Which Constitute Inappropriate Conduct of a Sexual Nature with Students

- Inappropriate conduct of a sexual nature by an employee toward a student includes inappropriate sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature. Inappropriate conduct of a sexual nature may include any behavior by an employee towards a student, which would reasonably cause the student to feel uncomfortable or would reasonably give the appearance of impropriety or unprofessional conduct, regardless of whether the behavior is overtly sexual and regardless of whether such behavior would constitute a crime.
 - Inappropriate conduct of a sexual nature is prohibited against students of the opposite sex as well as against students of the same sex. Additionally, students are prohibited from directing inappropriate conduct of a sexual nature toward employees, whether of the opposite or same sex.
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Behavior Prohibited of All Employees and Students

1. No employee or student of this District will create a sexually hostile, offensive, or charged educational environment for any student by engaging in any sexual harassment or inappropriate conduct of a sexual nature with a student. No employee or student of this District will assist any individual in doing any act that constitutes sexual harassment or inappropriate conduct of a sexual nature against any student.
2. Any student who believes that he/she has been the object of, or witness to, sexual harassment or inappropriate conduct of a sexual nature is encouraged to file a complaint with the principal or designated contact persons at his/her school. A parent may also file a complaint on behalf of his/her child. However, under no circumstances will a student or employee be required to first report such allegations to the principal or designated contact persons if that person is the individual who is accused of the harassment or inappropriate conduct. In such cases, the student or employee should file the complaint with the District's Title IX Coordinator. All allegations will be investigated in an appropriate manner.
3. All employees and students will cooperate with and maintain the confidentiality of any investigation of alleged acts of sexual harassment or inappropriate conduct conducted by the District or by an appropriate governmental agency. No employee or student of this District will take any action to discourage any student from reporting alleged sexual harassment or inappropriate conduct of a sexual nature.

The District's Sexual Harassment Policy can be accessed in its entirety at www.spart2.org.

Spartanburg School District Two
Office of Special Services
3231 Old Furnace Road
Chesnee, SC 29323
Phone: (864) 578-0128 Fax: (864) 515-5198

Medicaid Notification of Use of Public Benefits or Private Insurance to Pay For Services Under the IDEA

This notification is to inform you of the intent of the Spartanburg School District Two and the South Carolina Department of Education (SCDE) to bill Medicaid and/or third party insurance and receive payment from Medicaid and/or any third party insurer for services, as permitted under the Individuals with Disabilities Education Act (IDEA), and as set forth in your child's individualized education program (IEP). The District and the SCDE may bill Medicaid for diagnostic and psychological evaluation services, behavioral health services, nursing services, and other health-related screenings and treatment services billable to Medicaid or a third-party insurer with or without the requirement of an IEP. The District must provide this notice to you prior to requesting your consent to bill Medicaid and/or any third party insurer once a year for services that the District will provide in the future.

This document also serves as notice that the District and the SCDE will release and exchange medical, psychological, and other personally-identifiable confidential information, as necessary, to the South Carolina Department of Health and Human Services and any applicable third-party insurer regarding services provided to your child.

Medicaid and third-party insurance reimbursement for billable services provided by the District will not affect any other Medicaid services or insurance benefits for which your child is eligible. The District cannot bill Medicaid or your child's insurance program if it will decrease available lifetime coverage or any other insurance benefit, result in the family paying for services that would otherwise be covered, increase your insurance premiums, or risk loss of eligibility for waived programs. You are not responsible for paying any outstanding deductibles, co-payments, or co-insurance related to the District billing Medicaid or your child's insurance program for services provided by the District. Your child will receive the services listed in the IEP regardless of whether your child is covered by public or private insurance programs and regardless of whether you provide consent to access those benefits. Your refusal to provide consent to release personally-identifiable information to Medicaid or any third-party insurer does not relieve the District of its responsibility to ensure that all required services are provided at no cost to you.

Any previous, current, or future consent to bill Medicaid or third-party insurance was voluntary and you may revoke your consent at any time. If you choose to revoke consent, that revocation is not retroactive (i.e., it does not negate an action that occurred after the consent was given and before the consent was revoked).

The District and the SCDE will continue to operate under the guidelines of the Family Educational Rights and Privacy Act (FERPA) to ensure confidentiality regarding your child's treatment and provision of services.

State of South Carolina

Spartanburg County Courthouse
180 Magnolia Street
Spartanburg, S.C. 29306
Phone (864) 596-2575
Fax (864) 596-2386



Cherokee County Courthouse
Floyd Baker Blvd.
Gaffney, S.C. 29340
Phone (864) 487-2576
Fax (864) 487-2753

BARRY J. BARNETTE
Solicitor, Seventh Judicial Circuit

August 1, 2022

Dear Parent or Guardian:

The school districts of Spartanburg County and the 7th Circuit Solicitor's Office are working together to keep our kids in school. The partnership utilized Spartanburg County Truancy Program to examine the problems associated with children who are chronically absent from school and develop a long-term action plan for improvement that involves both the student and the parent or guardian.

The fifteen-year-old deferred prosecution program is a remarkable success with school districts, court officials and parents working together to keep children in school. Fewer children are being referred to Family Court for truancy prosecution. Children who were once considered truants are returning to school.

The momentum must continue. As a former school teacher and a veteran prosecutor, I see the life-changing impact that occurs when someone makes the decision to drop out of school. Our state defines truancy as a student who has incurred three (3) or more consecutive unlawful absences and/or five (5) unlawful absences.

If a child classifies as a truant, the child and their parents will meet with school officials to discuss the truancy issue and an intervention plan developed by the school, parents and the child. If the conditions of the intervention plan are not met and the child continues to incur unlawful absences, the school will refer the child and their parents to the Truancy Program. Once the Truancy Program becomes involved with the case, the child and the parents will be notified by letter.

The child and their parents will be required to attend a hearing at which time the hearing officer, case manager, and school officials will be present. At the hearing, the hearing officer directs the child and their parents to meet certain conditions in addition to the requirement that the child attend school. Other conditions directed by the hearing officer may include mental health counseling, good behavior at school, drug and alcohol assessments and testing, and community service. Failure by the child to attend school and/or the parents to cooperate with the program will result in the child and the parents' case being referred to Family Court for prosecution.

Each child deserves a fulfilling education, and the Truancy Program will ensure every effort is made to help that happen.

Sincerely,

A handwritten signature in cursive script that reads "Barry J. Barnette".

Barry J. Barnette
Solicitor

Boiling Springs High School

BULLDOG Bell Schedule

Doors Open 7:00
 Breakfast 7:25– 7:55

First Movement 7:50 Start moving to First Block
 Warning Bell 8:04 2-minute warning until class begins
First Block 8:06 – 9:36 First Block Class

Second Movement 9:36 Start movement to Second Block
 Warning Bell 9:42 2-minute warning until class begins
 Announcements 9:44 – 9:49 (All Students Check email for announcements)
Second Block 9:44 – 11:19 Second Block Class

Third Movement 11:19 Start movement to Third Block or 1st Lunch
 Warning Bell 11:25 2-minute warning until class begins
Third Block 11:27 – 1:36 Third Block Class and Lunches

First Lunch	Second Lunch	Third Lunch	Fourth Lunch
11:24 – 11:52	11:58-12:26	12:34-1:02	1:08-1:36

Fourth Movement 1:36
 Warning Bell 1:42 2-minute warning until class begins
Fourth Block 1:44 – 3:18

Students Dismissed 3:18

School Closed 4:00

Boiling Springs High School

WEDNESDAY Bell Schedule

Doors Open	7:00			
Breakfast	7:25– 7:55			
First Movement	7:50	Start moving to First Block		
Warning Bell	8:04	2-minute warning until class begins		
First Block	8:06 – 9:14	First Block Class		
Second Movement	9:14	Start movement to Second Block		
Warning Bell	9:20	2-minute warning until class begins		
Second Block	9:22 – 10:31	Second Block Class		
Third Movement	10:31	Start movement to Advisory/Club		
Warning Bell	10:37	2-minute warning until class begins		
Advisory/Clubs	10:39–11:19	Announcements during Advisory/Clubs		
Fourth Movement	11:19			
Warning Bell	11:25	2-minute warning until class begins		
Third Block	11:27 – 1:15	Third Block Class and Lunches		
First Lunch	Second Lunch	Third Lunch	Fourth Lunch	
1st Lunch 11:24 – 11:48	2nd Lunch 11:53–12:17	3rd Lunch 12:22–12:46	4th Lunch 12:51–1:15	
Fifth Movement	1:15			
Warning Bell	1:21	2-minute warning until class begins		
Fourth Block	1:23 – 2:30			
Students Dismissed	2:30			
School Closed	4:00			

Boiling Springs High School

One Hour Delay Bell Schedule

Doors Open	8:00			
Breakfast	8:10-8:55			
Faculty in Classroom	8:45			
First Movement	8:45	Start moving to First Block		
First Block Bell	8:55			
Warning Bell	9:04	2-minute warning until class begins		
First Block	9:06 – 10:06	First Block Class		
Second Movement	10:06	Start movement to Second Block		
Warning Bell	10:12	2-minute warning until class begins		
Announcements	10:14 – 10:19	Pledge of Allegiance and Announcements in Second Block		
Second Block	10:14 – 11:19	Second Block Class		
Third Movement	11:19	Start movement to Third Block or 1st Lunch		
Warning Bell	11:25	2-minute warning until class begins		
Third Block	11:27 – 1:36	Third Block Class and Lunches		
First Lunch		Second Lunch	Third Lunch	Fourth Lunch
11:24 – 11:52		11:58-12:26	12:34-1:02	1:08-1:36
Fourth Movement	1:36			
Warning Bell	1:42	2-minute warning until class begins		
Fourth Block	1:44 – 3:18			
School Closed	4:00			

Boiling Springs High School

Two Hour Delay Bell Schedule

Doors Open	9:00		
Breakfast	No Breakfast on days with a two hour delay		
Faculty in Classroom	9:45		
First Movement	9:45	Start moving to First Block	
First Block Bell	9:55		
Warning Bell	10:04	2-minute warning until class begins	
First Block	10:06 – 10:36	First Block Class	
Second Movement	10:36	Start movement to Second Block	
Warning Bell	10:42	2-minute warning until class begins	
Announcements	10:44 – 10:49	Pledge of Allegiance and Announcements in Second Block	
Second Block	10:44 – 11:19	Second Block Class	
Third Movement	11:19	Start movement to Third Block or 1st Lunch	
Warning Bell	11:25	2-minute warning until class begins	
Third Block	11:27 – 1:36	Third Block Class and Lunches	
First Lunch	Second Lunch	Third Lunch	Fourth Lunch
11:24 – 11:52	11:58-12:26	12:34-1:02	1:08-1:36
Fourth Movement	1:36		
Warning Bell	1:42	2-minute warning until class begins	
Fourth Block	1:44 – 3:18		
School Closed	4:00		

Boiling Springs High School

Early Dismissal Half Day Bell Schedule

Doors Open 7:00

Breakfast 7:25– 7:50

First Movement 7:55

Start moving to First Block

Warning Bell 8:04

2-minute warning until class begins

First Block 8:06 – 9:00

First Block Class

Second Movement 9:00

Start movement to Second Block

Warning Bell 9:06

2-minute warning until class begins

Second Block 9:08 – 10:00

Second Block Class

Third Movement 10:00

Start movement to Second Block

Warning Bell 10:06

2-minute warning until class begins

Third Block 10:08 – 11:00

Third Block Class

Fourth Movement 11:00

Start movement to Second Block

Warning Bell 11:06

2-minute warning until class begins

Fourth Block 11:08 – 12:00

Fourth Block Class

Lunch is not served on half days

Students Go Home 12:00

Boiling Springs High School

Half Day Exam Bell Schedule

Doors Open	7:00	
Breakfast	7:25– 7:55	
First Movement	7:50	Start moving to First Block
Warning Bell	8:04	2-minute warning until class begins
First/Third Block	8:06 – 9:57	First/Third Block Class
Second Movement	9:57	Start movement to Second Block
Warning Bell	10:03	2-minute warning until class begins
Second/Fourth Block	10:07 – 12:00	Second/Fourth Block Class
Announcements	10:03 – 10:07	Pledge of Allegiance and Announcements in Second Block

Lunch is not served on half days

Students Go Home 12:00

Spartanburg County School District 2

Modified Year-Round Academic Calendar

2025 AUGUST

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

SEPTEMBER

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

OCTOBER

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

NOVEMBER

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

DECEMBER

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- Staff Development
- First/Last Day of School
- School Holiday
- Report Card Distribution

AUGUST 2025

- 4 Convocation
- 4-8 Staff Development Days
- 11 First Day of School

SEPTEMBER 2025

- 1 Labor Day Holiday
- 11 Interim Reports

OCTOBER 2025

- 10 Staff Development Day
- 14-15 Parent-Teacher Conferences
- 14 45th Day
- 16 Report Cards

NOVEMBER 2025

- 3 Staff Development Exchange Day
- 4 Election Day Holiday
- 18 Interim Reports
- 26-28 Thanksgiving Holiday

DECEMBER 2025

- 19 End 1st Semester High/Half Day
- 22-31 Christmas/Winter Holiday

JANUARY 2026

- 1-2 Christmas/Winter Holiday
- 5 Staff Development Day
- 7 90th Day
- 9 Report Cards
- 19 MLK Holiday

FEBRUARY 2026

- 10 Interim Reports

MARCH 2026

- 5 4K Registration
- 6 Staff Development Day
- 13 135th Day
- 16 Report Cards

APRIL 2026

- 6-10 Spring Holiday
- 22 Interim Reports
- 27-30 State Testing

MAY 2026

- 1-22 State Testing
- CHS Graduation 7PM
- BSHS Graduation 7PM
- BSHS Grad makeup if needed
- Last Student Day/Half Day
- 22 Memorial Day
- 25 Staff Development/Exchange Day & Report Cards

2026 JANUARY

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

MARCH

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Make-up Days

Jan. 5, Mar. 6, and May 26