

DEPARTMENT OF THE ARMY
HEADQUARTERS AND HEADQUARTERS COMPANY
19TH EXPEDITIONARY SUSTAINMENT COMMAND
UNIT #15015
APO AP 96218-5015



EANC-HCZ

19 August 2025

MEMORANDUM FOR RECORD

SUBJECT: Duty Appointment - Area IV Unit Better Opportunities for Single Soldiers (B.O.S.S.) Representative

1. The following individuals listed below are appointed to serve as (HHC, 19th ESC) Better Opportunities for Single Soldiers (B.O.S.S.) Representatives under the provisions of AR 215-1 para. 8-11. Appointment is for one year, subject to reappointment at the end of that period

RANK	NAME	POSITION	CONTACT	DEROS
SPC	Snuffy, Joe	Primary	010-xxxx-xxxx	20250630
PFC	Snufflin, Josephine	Secondary	010-xxxx-xxxx	20260131

2. Authority: Army Regulation 600-20, Army Command Policy, 24 July 2020.
 - a. Army Regulation 215-1, Military Morale, Welfare, and Recreation Programs and Non-Appropriated Fund Instrumentalities, 24 September 2010
 - b. IMCOM Policy Memorandum 215-1-7, IMCOM G9 Better Opportunities for Single Soldier Programs, 23 February 2021
 - c. IMCOM BOSS Desk Reference, 11 April 2022
3. Purpose: Advise the 1SG & Commander at a Company Representative level or the CSM & Unit Commander at a Battalion BOSS President echelon; about BOSS issues and Installation BOSS program updates. To plan, implement, and assist the Installation BOSS Council with BOSS activities and events, as well as develop a close working relationship with the Installation BOSS Council. The BOSS Representative must have the ability to work with minimal supervision, independent, and as a team player.
4. Represent this command at the Installation Monthly BOSS meetings every second Tuesday at Camp Carrol CAC 1300-1400 or second Wednesday at Walker CAC

1300-1400 unless otherwise notified of a change, and any other meetings called by the installation BOSS Executive BOSS Council, then back brief chain of command and Soldiers.

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5. Meet with the units single Soldiers to provide information about post wide DFMWR and single Soldier activities, as well as opportunities for volunteer community service. If Soldiers desire to attend a BOSS activity or event, ensure BOSS MOUs are prepared for approval, if the event participation is during duty-hours.
6. Period: Until officially relieved or released from appointment or assignment.
7. Special instruction: This appointment supersedes all previous appointments to this date.
 - a. Consult with the BOSS President or BOSS Coordinator for further instructions.
8. The point of contact for this memorandum is 010-xxxx-xxxx or commander.email.mil@army.mil.

COMMANDER NAME/SIG
CPT, LG
COMMANDING