

Which of the following is Not the trait of Active Listeners? *

1/1

They listen for main ideas and details that support them.

They resist daydreaming and ignore distractions.

They take well-organised notes.

They may doze in lectures, if tired.

Correct

Nevertheless is a signal word which indicates: *

1/1

Cause or effect relationship

That a conclusion follows

An exception to a stated fact

Correct

None of the above

Draw a line down your paper so that you have a 2½-inch column on the right and a 6-inch column on the left, if you are following: *

1/1

The informal Outline/Key Words System

Correct

The Cornell Method

The informal outline/ key words system is also known as: *

0/1

The Concept Map

The visual form of note-taking

Incorrect

Two-part system

First and Second Both

Correct answer

Two-part system

Which of the following is to be included in the introduction of the oral presentation? *

0/1

State your thesis and purpose

Relate the significance of your information to your listeners' lives

Use evidence such as facts and reasons

All of the above

Incorrect

Correct answer

State your thesis and purpose

When you look up a number in the telephone book, you will use: *

1/1

Scanning

Correct

Skimming

Both

If an author explains why something happens, the pattern is: *

0/1

Cause and Effect

Comparison and Contrast

Classification

None of the above

Incorrect

Correct answer

Cause and Effect

Underlining the text is best done with: *

0/1

A fine-line ballpoint pen

Incorrect

A felt-tip marker

First and second both

None of the above

Correct answer

First and second both

What are the two ways which an author may choose to express their main idea? *

Be brief. Focus on language structures, spellings and punctuation.

1.5/2

1.stating it directly in a topic sentence which is mostly first line of paragraph or mention in introduction.2.by stating it through choosing details and using key words to give clue to the readers so that readers inferred from it.

Incorrect

