PRUC NAVIGATION TEAM MEETING MINUTES

December 2, 2025

Present: Rev. Mary White, Grant Vaughn, Wendy Barker, Mac Fraser, Doreen Fraser, Marilynn Davis, Lynn McCann

Regrets: Alaa Badran, Cynthia Leighton, Elsie Parsons

Minute Taker: Lynn McCann

Welcome, Acknowledgement of Territory, Opening Prayer

Approval of Agenda: m/s Wendy/Mac moved to accept the agenda. **Passed**

Approval of Minutes: m/s Wendy/Marilynn to approve minutes of November 4/25 **Passed**

Business Arising: none

Reports:

Light of God: Dec 7th… Welcome Service…3 new members will be officially joining the church

: Exploring the Bible…Dec 3rd, 10th and 17th… topic of Advent

: Meditation… Dec 5th and 12th

: Seekers… Dec 6th and 13th

: Longest Night … Dec 21st at 6:30pm will be a Taize service

: Christmas Eve service… Dec 24th at 6:30

: Willingdon Creek… Dec 28th at 2pm

Shepherding Resources:

: m/s Wendy/Doe to approve financial report **Passed**

: m/s Wendy/Marilynn to maintain balance of $800 in the kitchen fun with excess funds going towards the PRUC operating fund. **Passed**

: Tech Support Grant has been approved at the Regional level and has now gone on to National for approval

Trustee: The Insurance was confirmed renewed today at exactly the same rate as last year, $11550. The extra $500 premium that we had for the drop-in center which started last April for the Homeless was not renewed. Our payment schedule is monthly with the first payment starting Dec 15/25. We have not yet got those figures. This year for the first time, we will be paying a 1.6% charge to pay monthly.

We are insured under a large umbrella through the United Church of Canada. The UC underwrites a portion of our policy. Ecclesiastical and Intact Insurance companies are the underwriters of this year's policy.

Our insurance broker is Hub International out of Toronto. We do have a local representative in Vancouver serving us. He is good to deal with. (submitted by Al Barker)

Sacred Grounds: Maintenance report for Nov 2025…

1: 5 shelves were painted and installed in the storage locker for the Provision group.

2: 4 sliding shelves were built, painted and installed in the kitchen island for the Provision group.

3: a new tray rack was installed in the same island

4: the fire extinguishers were recertified for another year.

5: a new sump pump for the Church basement was installed, replacing the one installed in 2008

6: the Christmas tree was put up

7: The Lutheran Creche scene was installed in the parking lot. It is recommended that the members should drive up Duncan after dark to have a look at it when the spotlight is turned on. It is quite attractive.

8: the piano in the basement was given to a church member. It was removed on Saturday.

9: a light was repaired on one of the range hoods in the kitchen

10: a broken exterior outlet was repaired

11: Telus did a check of our alarm system last Wednesday. The Fire alarm system is no longer working. It is 30 years old so will probably need to be replaced. Arrangements will be made with Telus to look at the system. Our building was only partially alarmed in only 4 locations instead of every room to be considered fully alarmed. This may impact our insurance rate. (submitted by Al Barker)

Loaves and Fishes:

: Provision… averaging over 120 meals/night

: 193 people attended the Turkey dinner

: Senior's Lunch… the numbers of attendees is growing…average attendance 30, up from 25 with peak at 40 and is operating under budget by $500

: Circle of Friends is hosting the Parkinson's support group on Dec 7th

: Coffee served weekly; Sandwiches on the 4th Sundays and Soup/bun on the 2nd Sundays

: a Valentine's pot luck is proposed for February for our church family (who may invite a friend along)

: EDAS…going well. Cookie decorating party will be Dec 11th at 6:30pm

Caring and Sharing:

: Pageant…Dec 14th…people have been contacted for various roles

: Dec 18th at PHD, Christmas bags will be put together for folks not able to attend services

: PHD started off slowly but the numbers of attendees is picking up

: Christmas Market was a great success. Rod already has vendors interested in the Spring Market

: Harmony Vespers continues to be well attended. The season started with Ron Cambell in September, Simon Schump in October (who has come to regular services occasionally since then to play bass guitar with the music team), Vox Madrigal in November. Bookings have already been made from January 2026 to late spring.

Open Heart: we should hear about the communications grant during the 1st two weeks of December

: an ad was placed in Quathet Living

: request that submissions be placed by Weds night

: social media presents increase of viewing and sharing as well as followers

: for November…52,049 views; 795 interactions; 225 followers; 2,695 engagements

: up 115% from previous month

: viewers ages lower and broader

Community Outreach: no report

Ministry and Personnel: no report

Regional Representative: no report

Correspondence: none

New Business:

: PRUC Policy Manual needs updating…to begin in the new year. Wendy will announce this during services and invite volunteer involvement re: revisions

: AGM: March 8, 2026. Reports need to be in to Jennifer by Feb 15, 2026

: new fridge… the Credit Union is donating a new fridge to the church

: fence… protective curbing for the parking lot was discussed and will be researched as to costs and feasibility. Until then, it was m/s Marilyn/Mac to spend up to $100 for reflective stakes to mark the edge of the embankment. **Passed**

What have you been hearing?

: new people who have been attending various programs offered by the church have started attending Sunday services

: some have requested that the hymn numbers be posted on the overhead (this has always been a regular feature of the overheads)

: the youngsters and the 'young at hearts' were delighted to discover Rev. Mary's 'friends' Rev. Pixie and Rev. Sparkle (clergy elves on the shelf) at the Advent service.

: many comments about all the fun had with the creative ornament stations, singing carols and decorating the tree on Advent Sunday

: turkey dinner was a huge hit with everyone exclaiming over the food and Brenda's music

: people have remarked that they like the way we do our worship because it is relaxed and not uptight

: people appreciate the events sheet on Sundays

Next meeting: Business meeting Feb 3,2026 (which just happens to be Grant's birthday!)

Closing prayer and adjournment