

Mobile Phone Policy (Draft)

Nursery to Year 3

Nursery to Year 3 pupils are not allowed to bring a mobile phone to school. If a child in these year groups brings a phone to school it will be handed over to the office for safe keeping during the day. A parent or carer must collect it from the office.

Year 4 to Year 6

Pupils in Year 4, 5 and 6 are allowed to bring a mobile phone to school **but only** if they walk to or from school without an adult. Parent or carers must give written permission before students bring in their phone.

All mobile phones should be named and handed into the school office or their class teacher at the beginning of the day and collected at the end of the day. The school accepts no liability for the loss or damage to mobile phones which are brought into school or school grounds.

Mobile phones must be switched off at all times during the school day and remain off whilst students are in the playground at the start and end of the day. It is not permitted to film or photograph anyone on school grounds.

Teachers have a legal duty to investigate mobile phone misuse. The Education Act 2011 gives school staff the right to seize and look through electronic devices if it is deemed that there is a good reason to do so. Content on the phone (e.g. messages, emails, pictures, videos, sound files) will be shown to a teacher when requested.

Examples of mobile phone misuse include online bullying by text, image and email messaging, taking and sharing inappropriate pictures and access to inappropriate websites.

Serious misuse may lead to the confiscation of the mobile phone, communication with parents and other sanctions, up to and including exclusion from school. In some instances an offence may have to be reported to the Police.

For their personal safety, students are reminded to keep their mobile phones away and hidden when walking home from school.