

Note: Be advised that I drafted up this letter for a single tourist entry visa for the Schengen Area. If you want to have a copy of this file, please **DON'T ask me for access. You can simply select the whole text and press **CTRL+C** in your keyboard; otherwise, you can download this document by clicking **File > Download As > Microsoft Word**.*

[*Type current date here*]

THE HONORABLE CONSUL

Royal Norwegian Embassy
12th/F Del Rosario Law Centre, 21st Drive Corner
20th Drive, Bonifacio Global City, Taguig City
Metro Manila 1630, Philippines

Dear Sir/Madam,

I am Aileen Adalid, bearer of Philippine passport no. (PASSPORT #) , and resident of (ADDRESS) , and I am writing because I would like to apply for a **single-entry Schengen Tourist Visa** to cover my intention of visiting Switzerland and a few other countries in the Schengen Area from (DATE) to (DATE) .

I am applying via your embassy because I will be staying in Switzerland the longest. From my (TOTAL # OF DAYS) days in Europe, a total of (# OF DAYS) will be spent within Switzerland. I will be flying in (PLACE OF ENTRY) with arrival on (DATE) and my exit point will be in (PLACE OF DEPARTURE) at (DATE) .

The main purpose of my trip is tourism given that I want to experience more of Europe's culture, food, and sights! I will be shouldering my own travel expenses and I assure you that I can support myself during the duration of my stay(s).

I am currently employed as a (JOB POSITION) for the company (COMPANY NAME) that is established and located in (ADDRESS) and paid a monthly salary of (PHP) . I guarantee you that I will never overstay because not only do I have strong ties here in the Philippines through my work and my personal assets, but I also have, (INPUT OTHER REASON HERE) (please see attached for my detailed travel itinerary, accomplished visa form, hotel reservations, bank statements, and others).

Overall, I trust that you will find that everything is in order and I hope that my previous travel experiences and my personal details would be helpful in your consideration to grant me a Schengen tourist visa.

Should you need any more information or documents, I would be more than happy to provide them.

Thanking you in advance for your consideration and a favorable reply to my application.

Sincerely,

- *signature* -

[*FULL NAME IN CAPS*]

[*ADDRESS*]

[*MOBILE/PHONE #*]

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TRAVEL ITINERARY

Please see below the details of my intended **20-day** stay in Europe complete with hotel details and activities.

DAY	DATE	CITY	ACTIVITIES	HOTEL
1	October 19	Oslo, Norway	Arrival, Free Day	Input name and contact details of your hotel here
2	October 20		City Walking Tour	
3	October 21		Hiking	
4	October 22	Bergen, Norway	Arrival, Free Day	
5	October 23		City Walking Tour	
6	October 24		Hiking	
7	October 25	Nice, France	Arrival, Free Day	Input name and contact details of your hotel here
8	October 26		City Walking Tour	
9	October 27		Monaco Day Tour	
10	October 28	Venice, Italy	Arrival, Free Day	Input name and contact details of your hotel here
11	October 29		Canal Cruise	
12	October 30		St. Marc's Basilica	
13	October 31		Food Tour	
14	November 1	Rovaniemi, Finland	Arrival, Free Day	Input name and contact details of your hotel here
15	November 2		City Walking Tour	
16	November 3		Hiking	
17	November 4	Brussels, Belgium	Arrival, Free Day	Input name and contact details of your hotel here
18	November 5		City Bike Tour	
19	November 6		Antwerp Day Trip	
20	November 7		Nightlife	