



**PBIS Maryland Tier 1 PBIS:
PBIS Leadership Team Readiness Checklist**

Local School System	<i>Fillable field</i>	School:	Fillable field
PBIS Point of Contact/Coordinator	Fillable field	Date:	Fillable field

Completed?	Description	Evidence												
	1. Building administrator affirms that positive school climate and culture, and proactive discipline, supported through the framework of Positive Behavioral Interventions and Supports (PBIS) are a top school improvement goal (e.g. top five).	Please print principal's name and email address: Name: Email: Date:												
	2. A PBIS leadership team is formally identified with broad representation of staff, including: building administrator, general education grade level/department, special education, related arts, para-educators, and family. This team will: a. Meet monthly. b. Attend the two-day PBIS Tier 1 New Team Training (minimum of 4 team members). c. Engage in at least monthly data review, analysis, solution focused problem-solving, and action planning. d. Communicate with staff, students, and families.	<table><tr><th>Name</th><th>Role</th></tr><tr><td></td><td></td></tr><tr><td></td><td></td></tr><tr><td></td><td></td></tr><tr><td></td><td></td></tr><tr><td></td><td></td></tr></table>	Name	Role										
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	3. School leadership has identified a Team Lead and Coach (1 to 2 for each building team) as the primary contact(s) for the District	Name: Email:												

	PBIS Point of Contact (PoC)/Coordinator, and to receive additional training to maintain current with PBIS.	Phone number:
	4. The PBIS leadership team will complete the Implementation Phases Inventory (IPI) by November 10 th and April 10 th of each school year.	Principal signature:
	5. The PBIS leadership team will complete the Tiered Fidelity Inventory (TFI) by June 1 st of each school year.	Principal signature:
	6. The building administration is committed to the development of an efficient discipline data system to collect, summarize, and analyze discipline data (e.g., office discipline referrals, minor/classroom referrals, detentions, suspensions, truancy, etc.)	Principal signature:
	7. The PBIS leadership team and the building administrator understand that implementation of PBIS is a 3 to 5-year process that requires ongoing training and/or revisions of the school PBIS plan.	Principal signature:
	8. The entire staff will participate in an initial overview of PBIS and the PBIS leadership team and the building administrator commit to ongoing annual review of PBIS with staff.	Provide data of initial PBIS overview:
	9. At least 80% of faculty, staff, and administration are committed to implementing PBIS (e.g., as indicated by staff vote).	Provide evidence of commitment (e.g., survey results, percentage of faculty committed, etc.):