



FACULTY AFFAIRS COMMITTEE

APPROVED MINUTES

MEETING DATE: Wednesday, **October 21, 2020**, 2:00-4:00pm via Zoom (not recorded).

Attendance: Mary Cardaras, Andrew Carlos, Maria Cho, Eric Engdahl, Linda Ivey (Committee Chair), Chris Kitting, Jason Smith, Sarah Taylor, Lan Wu, Linda Dobb (Presidential Representative).

ABSENT: None.

Guests: Michael Lee, Vibha Puri, listening in.

Coordinator Mark Robinson again was valuable during this Zoom Meeting too, in assisting FAC. Thanks to all.

1. Approval of our update agenda. MSP
2. Approval of [10/7/20](#) minutes, with corrected typo and clarification. MSP
3. **Reports:**
 - a. Report of the Chair: RTP doc problem causes many questions. FAC makes recommendations to Excom.

Our recommendations should be cautious, not to (nor from) individuals. Discussion: Michael Lee notes FAC is authorized to communicate with administrators. We must hear both sides, including Admin. Two time scales: initial response may be that present approaches are underway, but we will improve clarity later. The latter takes several formal steps..
 - b. Report of the Presidential Appointee Assoc Provost Dobb: Nov 2 sabbatical applications are due. Other plans coming up. New President will consider: Emeritus status for lecturers. Who is reviewed under administrative review policy?, e.g., Diversity Officer (not being involved), A Student Ombudsman appears to be needed, Open access publishing policy. Etc.

Admin staff are complimented for jobs Well Done, including Mira for completing digital files.
4. **Subcommittee Appointments:**
 - a. [Awards](#) - CEAS or CSCI representatives still needed: Only one person from FAC is required. Rita Liberti nominated to Awards Committee.
5. **Old Business:**

- a. RTP committee membership on the department level: request for interpretation as discussed previously, for clarification in 2 weeks. Jason Smith questions assertions in present document 16-17 FAC 3, and citations do not match topic anymore. (Dobb will work on citations, thanks.)
 - i. [Email](#) from Assoc. Provost Linda Dobb (RTP document).
 - ii. [20-21 BEC 7](#): Referral to FAC Re: [16-17 FAC 3](#) on FERP and PRTB: Interpretation of Rights to Participate in Elections and to Serve on Committees -- review draft response.
- b. (Rather than originally scheduled below:) Ad hoc committee on Academic Freedom - report on Senate and ExCom review: [20-21 BC 1](#): Referral to FAC to address the issues of academic freedom, compliance with [WASC CFR 1.3](#), anti-Blackness and other forms of institutional racism.

How to populate this ad hoc committee:

Need Presidential appointee, CEES, etc. Hank Reichmann with AAUP etc. will be active on this committee, with his recommended faculty. Other committees should elect their representatives to this committee. Eric Engdahl agreed to represent FAC on this ad hoc committee. Mira could send out invitations to faculty to volunteer for this ad hoc comm. CBE has a policy with points for committee service.

- c. Sneaky old business coming back to haunt us -- [Policy on Office Hours](#) set to be revisited in Fall 2020.

Eric finds Calendar useful, Via Bay Advisor. Two hours to be communicated to Students and colleagues. Andrew Carlos (FAC and Library) will edit.

6. New Business:

- a. [HSC \(Dept Health Science\) evaluation criteria for lecturers](#) has not been discussed earlier. HSC notes this is not a change in the process, it simply states how to remain current. All faculty guidelines (lecturer, junior faculty, and tenured faculty) are to have the same review and filing (in college) and communicated to all concerned. But different criteria are possible. 17-18 FAC 6 does not specify routing through FAC. But FAC should forward to Senate and then to Academic Affairs. FAC could ask HSC to send to Excom. Dobb will check three conflicting doc's to show us how these proposed criteria fit, and how, analogous to last year's policy for changes in terminal degrees.
- b. Workload of Department Chairs in terms of Advising and other added duties:
 - i. [Draft 20-21 FAC 2](#) -- Based on workload task force, and other recommendations, Jason Smith will further edit a statement based on RAA, to start a conversation, including rights, based on colleagues. It might replace Academic Affairs document from Senate Chair and Provost. New statement will include release time and summer. Appointing and review of chairs can be streamline into one doc. including uniform review. Website is very old.

7. Information: also discussed above

- a. Interpretation follow up.
- b. Ad hoc committee on Academic Freedom - report on Senate and ExCom review: [20-21 BC 1: Referral to FAC to address the issues of academic freedom, compliance with WASC CFR 1.3, anti-Blackness and other forms of institutional racism](#). (Committee currently has Hank Reichman, outside consultant; Julie Glass, CSCI; Jennifer Eagan, CLASS; Eric Engdal, FAC; still seeking presidential appointee, CEAS, CBE, CR representative, and FDEC representative.)
- c. Follow up on Academic Dishonesty: [Attachment](#), Ryan Hereford's work.

8. Discussion:

- a. Follow up on interpretation problems brought to FAC.

9. Adjournment. 3:50

(Our next meeting will be 2-4PM on Wednesday, November 4, 2020.)

Respectfully submitted by Chris Kitting, FAC Secretary