

# Placing a Hold on Library Resources

Step 1: On the library website, click on the "Destiny Discover Library Catalog" icon.

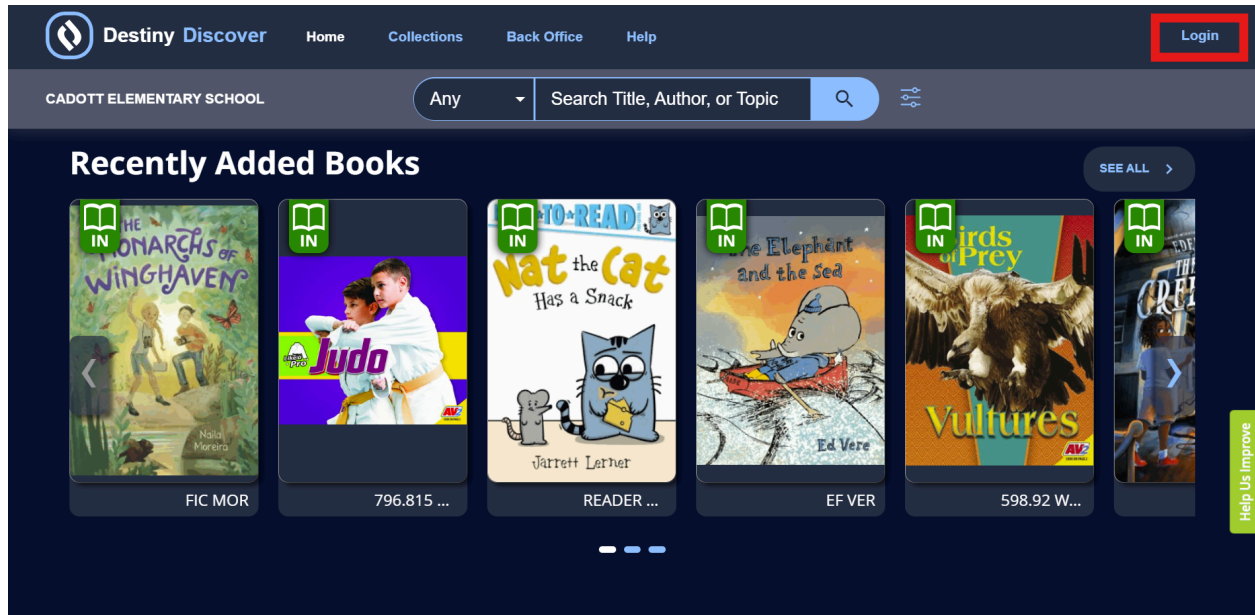


Step 2: Select the school library that you belong to (elementary or jr/sr high school).

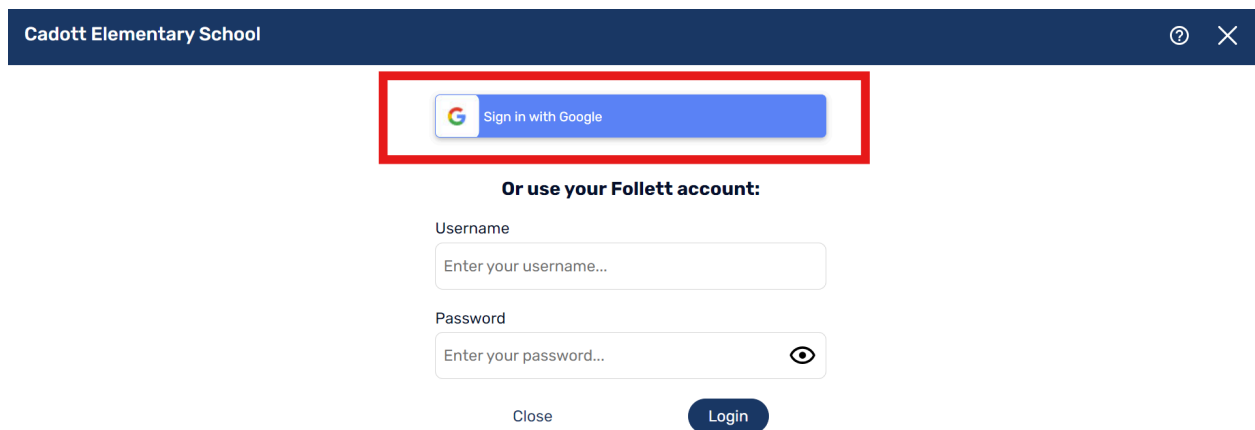


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Step 3: Select the login button in the upper right corner of Destiny Discover.

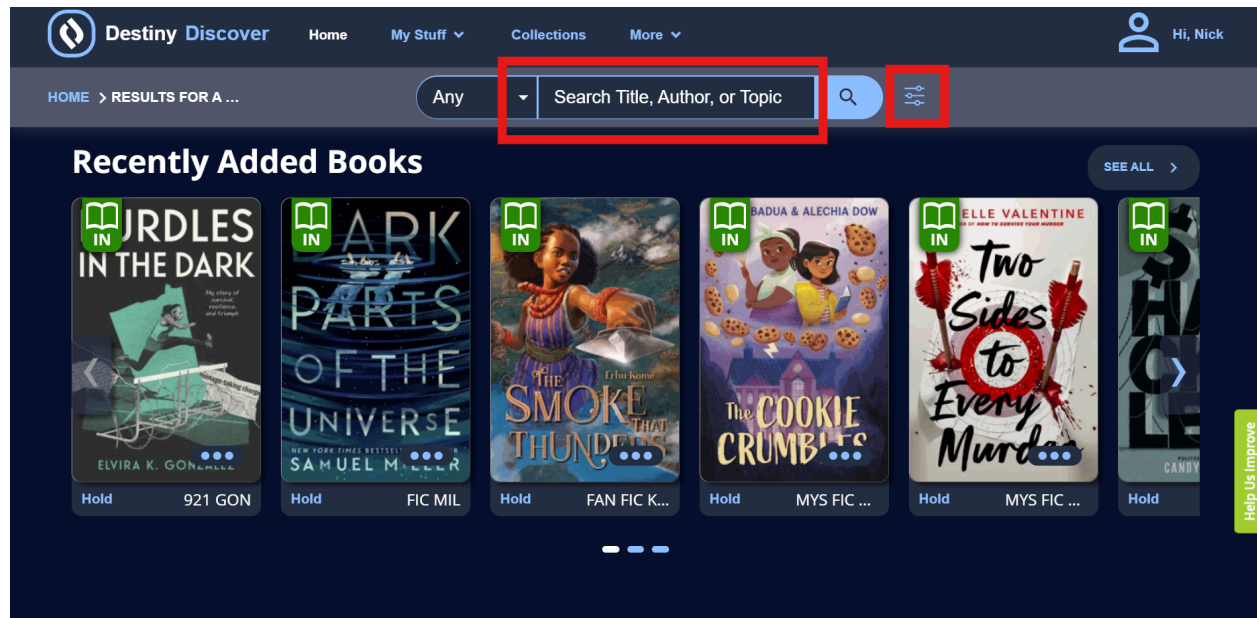


Step 4: Select "Sign in with Google" and use your school Google credentials to sign in to Destiny Discover.

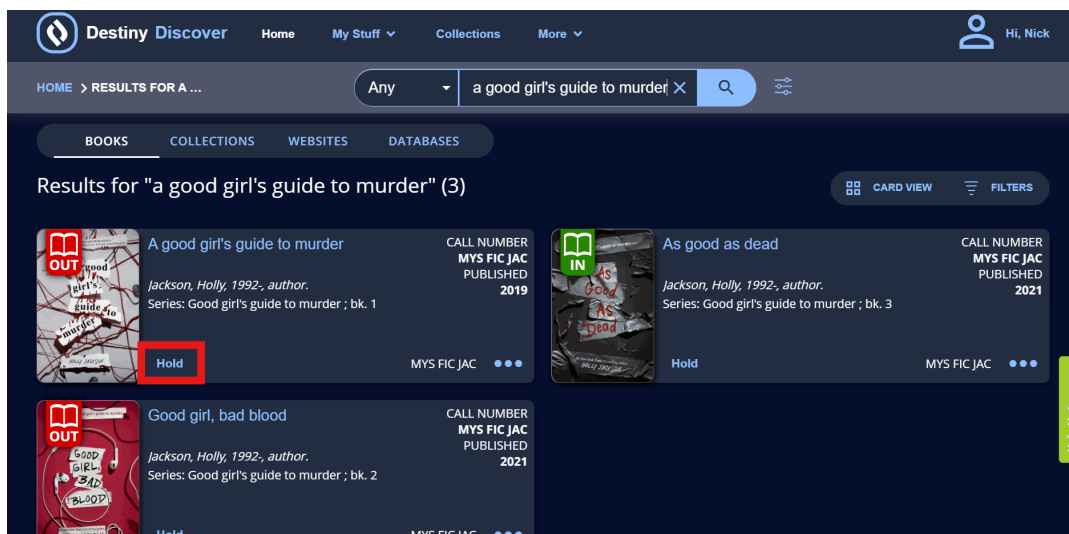


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**Step 5: Search for what you are looking for using a title, author, subject, or series. You can also click the filter sliders to perform a more advanced search.**

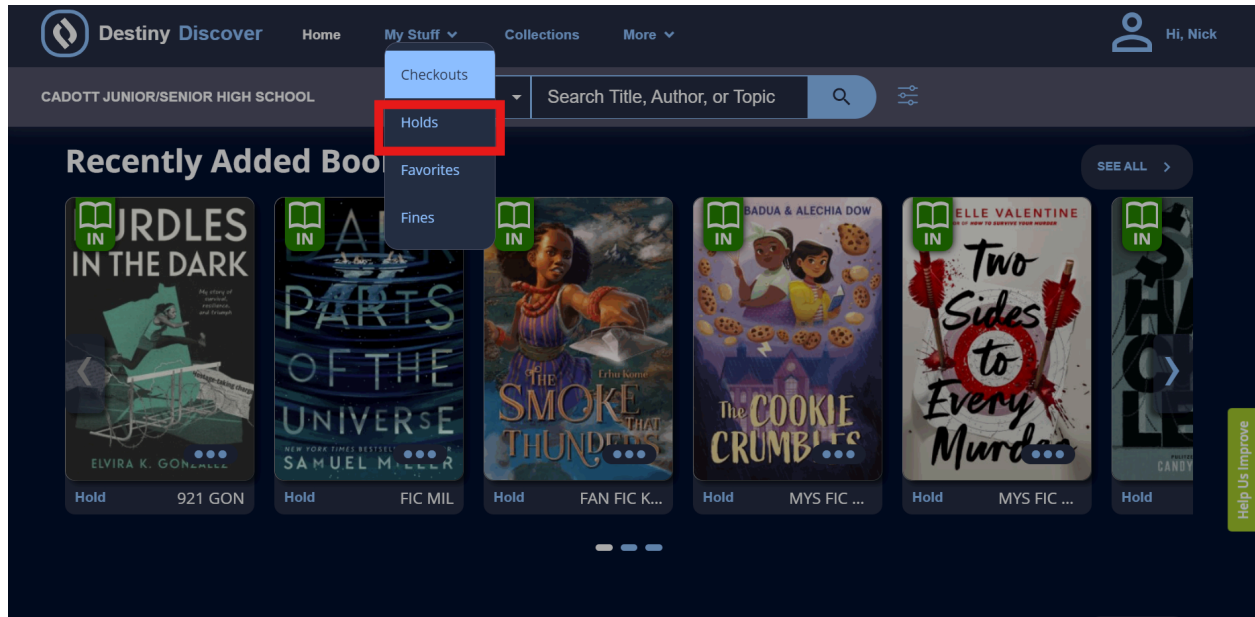


**Step 6: Click on the "Hold" link next to the title you would like to reserve. Your hold will be placed. If the item is in, the hold will be ready for you in the library. If it is out you will be added to the queue to receive the item and will be notified when it is ready for pickup.**



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Step 7: To cancel a hold, click on "My Stuff" and select "Holds".



Step 8: Click the three dots next to the item you would like to cancel the hold for and select "UnHold". This will cancel your hold.

