# **Call For Project**

# Q 要求 / Requirements

## ①選定題目 / Select a Research Topic

- 投稿者需從指定的三個方向中選取其一。
- Participants must choose one from the three designated directions.

#### ②找到指導老師 / Find an Advisor

- 投稿者需從三位指定教授中選擇其中之一成為指導老師,並與指導老師討論方向,調整論文題目確保其具有學術價值。
- Participants must select one of the three designated professors as their advisor and discuss the direction, refining the research topic to ensure its academic value.

### ③提出 Proposal / Submit a Proposal

- Proposal 應包含以下內容:
  - 計畫簡要(Project Summary)
  - 背景研究(Background Study)
  - 計畫進行方法(Methodology)
  - 計畫時程(Timeline, 需附 Gantt Chart)
- 預計投稿的會議或期刊需在 Proposal 中明確說明。
- The proposal must include the following:
  - Project Summary
  - Background Study
  - Methodology
  - Timeline (Including a Gantt Chart)
- The intended conference or journal for submission must be specified in the proposal.

## ④定期與指導老師 Meeting / Regular Meetings with the Advisor

- 研究期間需定期與指導老師會議, 並提交會議紀錄(Meeting Minutes)。
- Regular meetings with the advisor are required, with submission of meeting minutes.

### ⑤每月進行 Presentation / Monthly Presentations

- 計畫執行期間,每月需進行一次進度報告。
- A monthly presentation on project progress is required throughout the project execution period.

#### ⑥隆福行公司參與計畫 / Participation of Long Fu Hang Company

- 隆福行公司將指派同事參與計畫,協助蒐集計畫所需資料。
- Long Fu Hong will assign colleagues to participate in the project and assist in gathering necessary information.

# ⑦完成投稿 / Final Submission Before Project Completion

- 計畫結束前, 需完成論文的投稿程序。
- The research paper must be submitted before the project is completed.

# **⑧**結案報告 / Final Report

- 計畫完成需繳交結案報告,並於隆福行指定之時間地點進行結案報告。
- A final report must be submitted upon project completion, and a final presentation should be conducted at the time and place designated by Long Fu Hang.