



No.: _____

**Republic of the Philippines
Department of Education**

TRAVEL AUTHORITY FOR OFFICIAL TRAVEL

NAME	
Position/Designation	
Permanent Station	Banaue National High School Annex
Purpose of Travel (<i>must be supported by attachments</i>)	
Inclusive Dates	
Destination	
Fund Source	MOOE
<i>I hereby attest that the information in this form and in the supporting documents attached hereto are true and correct.</i>	
<p>_____</p> <p>Name and Signature of Requesting Employee _____ Date</p>	
<i>This is to certify that the trip of the requesting employee satisfies all the minimum conditions for authorized official travel and that alternatives to travel are insufficient for purpose stated therein.</i>	
<p>_____</p> <p>School Head _____ Date</p>	
Approved:	
<p align="center">MICHAEL D. BUMULYAD</p> <p>_____</p> <p>School Head _____ Date</p>	



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 Website: <https://www.depedcarifugao.com>
 Letter Head Ref: DepEd Order 31, s.2019

