

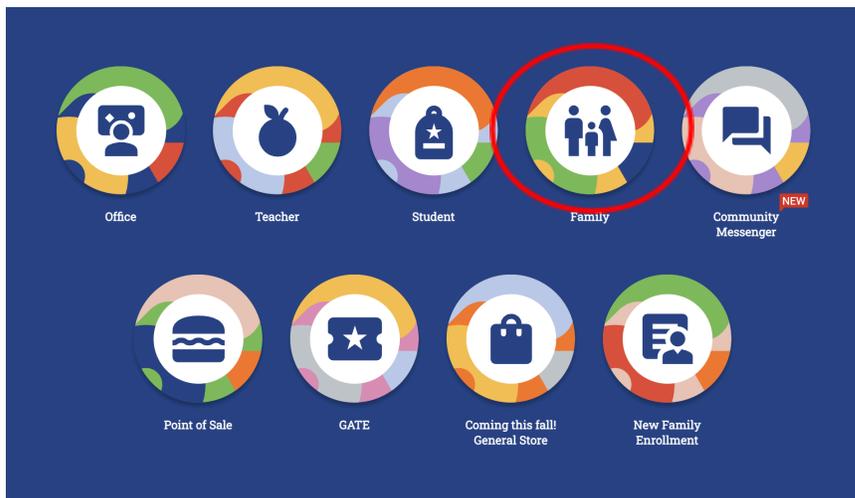
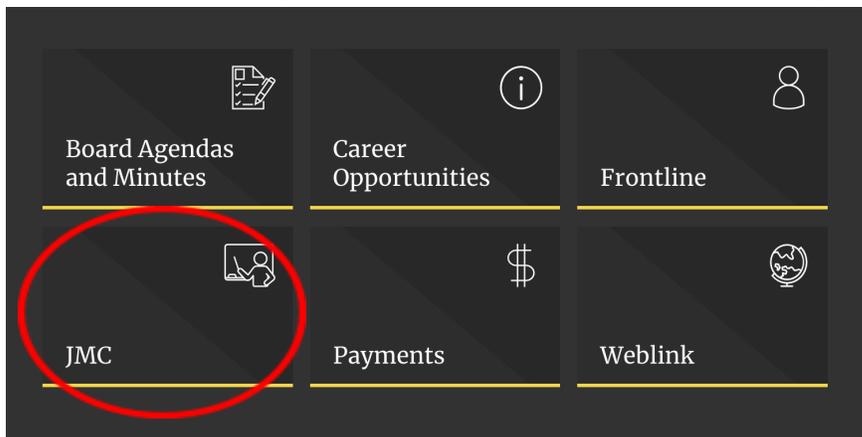
# “Rollover” Online Registration Instructions

1. Visit [www.atlanticiaschools.org](http://www.atlanticiaschools.org)
2. Log into [JMC Parent Portal](#)
3. Click on Register for **2024-2025** and Start/Continue the Registration process
4. View Lunch Account & Make a Payment if needed
5. View Tuition/Fees & Make a Payment if needed
6. View Downloadable Links such as Athletic Physical Forms, District Calendar, and School Supply Lists
7. Complete JMC Online Free/Reduced Form if applicable
8. Transportation Request Form (Rural Only)
  - a. [Parents/Guardians Transportation Request](#)

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## Detailed Written Instructions

1. Click on **JMC** icon to login to [JMC Parent Portal](#), then click on “Family”.



- a. Log into JMC (*Make sure you're in the current school year*)
  - i. username: Parent/Guardian's Last name
  - ii. password: Password you created
- b. Note: If you do **NOT** have a password, please contact your school building office. If you have forgotten your password, click forgot your password.

2. Click on the Register for 2024-2025 tab on the left and then Start/Continue Registration Process Complete all of the tabs across the top of the page to complete student registration.

**Welcome to the 2024-2025 Registration Dashboard!**

**Below are items to be done before the start of the school year.**

- [Start/Continue the Registration Process](#)
- [Custom Fields](#)
- [Health Custom Fields](#)

**Next to each link is your balance for that account. Follow the link(s) to see more detail.**

[Lunch](#) (Balance: \$0.00)

[Tuition/Fees](#) (Balance: \$0.00)

**The below link will lead you to informational documents that you can download.**

[Downloadable Links](#) (Last date visited: 8/2/2022 6:34 PM)

3. Click on the Lunch tab located in the menu list on the left
  - a. View your family lunch account and add money to your account if needed. You may pay for food service meals by clicking the link at the top of the page.
  - b. **To make an online lunch payment from your phone you must go through the JMC Family App, you will need code 0175. Your username and password will be the same as your parent portal log in.**

Current Balance:\$ 0.00		<a href="#">JMC Online Deposit (Family Account)</a>		
Date	Transaction	Student	Amount	Balance
No records to display.				

4. Click on Tuition/Fees tab located in the menu list on the left
  - a. View the Tuition and Fees that need to be paid for **each** student. You may pay online by clicking Pay My Bill. Additional items such as Activity Tickets may be purchased by clicking Purchase Items.

Current Balance:		<a href="#">Purchase Items</a>			<a href="#">Pay My Bill</a>			
Date	Type	Description	Student	Amount	Balance	Course	Due Date	Comment
No records to display.								

5. Downloadable Links (Located in the menu list on the left under “Register for the 2024-2025”)
  - a. View Downloadable Links such as Athletic Physical Forms, District Calendar, and School Supply Lists
6. Free & Reduced Application
7. Transportation Request Form (Rural Only)
  - a. [Parents/Guardians Transportation Request](#)